

Mendocino County

Russian River Flood Control & Water Conservation Improvement District

PO Box 2104, Ukiah, CA 95482 707.462.5278 Website: RRFC.net DistrictManager@rrfc.net

A G E N D A

Board of Trustees – Regular Meeting of Monday, May 13, 2024 at 5:30 pm

IN PERSON: 304 North State Street, Ukiah at District office

1. Call to Order and Roll Call
2. Approval of Agenda *Urgent items added may be discussed immediately. Time suggestions to the right of item title.*
3. Public Expression- See End of Agenda for Information on Public Expression

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

4. Ukiah Valley Groundwater Sustainability Agency Update (5:35 PM)
Board will receive an update on recent staffing changes and the rate and fee development.
5. 2024 District Trustee Elections (5:45 PM)
Board will receive an update from staff.
6. WORKSHIP DRAFT of Fiscal Year 2024-2025 Budget and Rate Setting (5:55 PM)
Board will discuss and provide staff direction.

REGULAR BUSINESS, INFORMATION, AND REPORT ITEMS (6:15 PM)

7. Water Supply Conditions Update
8. Consent Calendar
 - a) Acceptance of the April 2024 Financial Reports
 - b) Approval of April 1, 2024 Regular Board Meeting minutes
 - c) Approval of April 19, 2024 Special Board Meeting minutes
9. Trustee & Committee Reports
 - o LAFCo MSR/SOI & Annexation Ad Hoc
10. General Manager Report & Correspondence
11. Direction on Future Agenda Items

CLOSED SESSION (6:30 PM)

12. (1) Government Public Employee Performance Evaluation: Gov. Code §54957 (General Manager).
(2) Conference with Labor Negotiators: board representative – Board President or HR Consultant, Unrepresented Employee: General Manager

ADJOURNMENT

ACTION ITEMS – All agenda items are potential action items unless otherwise noted.

PUBLIC EXPRESSION – The Board welcomes public participation in its Board meetings. Comments shall include any item not on the agenda that is within the subject matter jurisdiction and authority of the District. No action may be taken on any item not appearing on the agenda; however, the Board may direct such items to be placed on the agenda of a future meeting or may request additional information on any such item. The Board may limit testimony to three (3) minutes per person and not more than ten (10) minutes for a particular subject. All items on the agenda are considered action items unless otherwise noted. All times and the order of business are approximate and subject to change.

President
Christopher Watt

Vice President
Alfred White

Treasurer
John Bailey

Trustee
Tyler Rodrigue

Trustee
John Reardan

*Mendocino County Russian River Flood Control &
Water Conservation Improvement District*

STAFF REPORT

Agenda Item 5: 2024 District Trustee Elections

Monday, May 13, 2024

The Strategic Plan relevant priority is **Administration**, Goal 2: Engaged, diverse, and knowledgeable Board leadership.

Background

(The following was taken from letters and memos from the Mendocino County Clerk-Recorder's Office. See Election Code 10500-10556 for all the following information.)

Uniform district election laws dictate that special district elections are held in November of odd numbered years. **This District's next election will be conducted on Tuesday, November 5, 2024.**

Candidate filing forms are available at the County Clerk-Recorder office at 501 Low Gap Road, Ukiah, CA Rom 1020 and must be obtained, completed, and returned to the Clerk-Recorder by the candidate. **Forms will be available, and the filing period beings on July 15, 2024 and ends at 5:00 PM on August 9, 2024.** The District must submit a Notice of Elective Office to be Filled by July 3, 2024, indicating the list of officials whose terms expire in December 2024 and whether they were elected or appointed.

After the candidate filing deadline, the County Clerk-Recorder office will have a candidate list available for all districts at their request. If more candidates file than there are open positions, there will be an election in the district. If the same or fewer candidates file for open positions, the County Board of Supervisors will appoint in lieu of elections, all candidates who file. If no one files for the open positions, the district has an opportunity to contact their representative on the Board of Supervisors and suggest any interested persons for appointments to the district. If vacancies remain in the district after the election, there are no provisions in the code for districts to make their own appointments unless the vacancy is caused by the resignation or otherwise disqualification of a current member. When a director resigns or is otherwise disqualified, the district can appoint someone to fill the vacancy until the next general district election.

A flat fee of \$300 is set for payment by districts that don't go to election, for work done prior to and during the candidacy filing period. Districts that go to election will be billed at actual cost for conducting the election.

Once the election is held, districts are sent a certified statement of all votes cast and a declaration of candidates elected. Candidates are sent a Certificate of Election & Oath of Office form to be signed and oath taken before someone qualified to administer oaths, such as the County Clerks office.

Current term expiration dates:

November 2024: Tyler Rodrigue and Alfred White

November 2026: John Bailey, John Reardan, and Christopher Watt

Discussion

The Board is invited to provide comments and questions.

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Prepared and submitted to the Board of Trustees by: *Elizabeth Salomone, General Manager*

*Mendocino County Russian River Flood Control &
Water Conservation Improvement District*

STAFF REPORT - REVISED

**Agenda Item 6: 2024 Workshop Draft of Fiscal Year 2024-2025 Budget
Monday, May 13, 2024**

The Strategic Plan relevant priority is **Administration** - ensuring sound and sustainable management of District finances.

Background

An annual budget sharpens understanding and provides reflection on the progress of District goals. It encourages effective ways of measuring, reporting, and planning while facilitating discussion of financial strategies and health. The budget helps to avoid surprises and maintain fiscal control of the public resources managed by the District.

Discussion

The following table shows the preliminary Fiscal Year 2024-2025 DRAFT Budget, beginning July 1, 2024. Attached is the more detailed Draft Budget Worksheet. The Board is invited to provide comments and questions.

SUMMARY	FY 2023/24	FY 2023/24	FY 2024/25	Amt Change	% Change
	APPROVED Budget	Actuals Projected to 6/30/24	DRAFT Budget	from previous FY Budget	From previous FY Budget
TOTAL REVENUE	\$ 567,906	\$ 679,281	\$ 589,856	\$ 21,950	4%
less TOTAL EXPENSE	\$ 758,700	\$ 553,930	\$ 491,800	\$ (266,900)	-35%
equals	\$ (190,794)	\$ 125,351	\$ 98,056	\$ 288,850	

Recommended Action:

Direct GM to prepare a Proposed Final Budget for Fiscal Year 2023-2024 for Board approval.

Attachment:

Draft Budget Worksheet

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Prepared and submitted to the Board of Trustees by: *Elizabeth Salomone, General Manager*

Draft Budget Worksheet for May 13, 2024 Board Meeting

	ORDINARY REVENUE	FY 2023/24	FY 2023/24	Difference	Change	FY 2024/25	Amt Change	% Change
		APPROVED Budget	Actuals Projected to 6/30/24	of Actual from Budget	Budget to Actual in %	DRAFT Budget	from previous FY Budget	From previous FY Budget
4001	Water Sales, Contracted	\$ 509,806	\$ 540,513	\$ 30,707	6%	\$ 509,806	\$ -	0%
4050	Property Taxes	\$ 55,000	\$ 83,267	\$ 28,267	51%	\$ 65,000	\$ 10,000	18%
4080	Interest, LAIF	\$ 3,000	\$ 15,100	\$ 12,100	403%	\$ 15,000	\$ 12,000	400%
4081	Interest, Savings	\$ 100	\$ 55	\$ (45)	-45%	\$ 50	\$ (50)	-50%
	TOTAL ORDINARY REVENUE	\$ 567,906	\$ 638,935	\$ 71,029	13%	\$ 589,856	\$ 21,950	4%
	OTHER REVENUE							
4002	Surplus Water Sales		\$ 39,278					
4010	Water Application Fees		\$ 800					
4100	Other income		\$ 268					
	TOTAL OTHER REVENUE		\$ 40,346					
	TOTAL REVENUE	\$ 567,906	\$ 679,281	\$ 111,375	20%	\$ 589,856	\$ 21,950	4%

- 23/24 Actual water sales include payments from previous fiscal years.
- 24/25 Water sales are calculated at \$68 per acre foot, 7,497.15 acre feet under contract.
- Surplus sales to Redwood Valley are not considered in the budget but are expected to be similar to FY 23/24.
- Other income was insurance dividend.

	PAYROLL EXPENSES	FY 2023/24	FY 2023/24	Difference	Change	FY 2024/25	Amt Change	% Change
		APPROVED Budget	Actuals Projected to 6/30/24	of Actual from Budget	Budget to Actual in %	DRAFT Budget	from previous FY Budget	From previous FY Budget
5001	Gross Wages	\$ 193,000	\$ 120,000	\$ (73,000)	-38%	\$ 144,000	\$ (49,000)	-25%
5002	CalPERS Employer Expense	\$ 14,000	\$ 8,500	\$ (5,500)	-39%	\$ 12,000	\$ (2,000)	-14%
5003	CalPERS 457 Expense	\$ 4,500	\$ 3,600	\$ (900)	-20%	\$ 4,500	\$ -	0%
5004	Health Insurance	\$ 25,000	\$ 15,000	\$ (10,000)	-40%	\$ 20,000	\$ (5,000)	-20%
5005	Medicare	\$ 3,000	\$ 2,000	\$ (1,000)	-33%	\$ 2,000	\$ (1,000)	-33%
5006	FICA (Federal Taxes)	\$ 15,000	\$ 8,300	\$ (6,700)	-45%	\$ 10,000	\$ (5,000)	-33%
5007	CalPERS 1959 Survivor Billing	\$ 300	\$ 60	\$ (240)	-80%	\$ 100	\$ (200)	-67%
5008	CalPERS GASB-68 Fees	\$ 800	\$ 700	\$ (100)	-13%	\$ 800	\$ -	0%
5009	Unfunded Pension Liability	\$ 9,500	\$ 5,500	\$ (4,000)	-42%	\$ 6,000	\$ (3,500)	-37%
5011	Employee Bonus	\$ 7,000	\$ -	\$ (7,000)	-100%			-100%
	Payroll Expenses - Other		\$ 15,000	\$ 15,000		\$ -	\$ (15,000)	
	TOTAL PAYROLL EXPENSES	\$ 272,100	\$ 178,660	\$ (93,440)	-34%	\$ 199,400	\$ (72,700)	-27%

- Payroll expenses do not include hiring any additional staff, which is not planned at this time.
- Gross wages includes a potential 6% cost of living increase for Jan-June 2025.
- CalPERS line and tax items are calculated from gross wages.
- Unfunded pension liability is difficult to predict – set by CalPERS after start of fiscal year.
- Board can suggest employee bonus budget amount or can rely on reserves if the option is exercised.
- FY 23/24 Payroll other includes possible retroactive pay increase being discussed.

Continued...Draft Budget Worksheet for May 13, 2024 Board Meeting

		FY 2023/24	FY 2023/24	Difference	Change	FY 2024/25	Amt Change	% Change
	WATER SUPPLY EXPENSES	APPROVED	Actuals	of Actual	Budget	DRAFT	from	From
		Budget	Projected to	from	to Actual	Budget	previous FY	previous
			6/30/24	Budget	in %		Budget	FY Budget
5020	Water Rights - Compliance TOTAL:	\$ 25,000	\$ 34,350	\$ 9,350	37%	\$ 31,500	\$ 6,500	26%
5021	Annual Fees		\$ 15,150			\$ 16,000		
5022	Legal Counsel		\$ 2,200			\$ 1,500		
5023	Engineering		\$ 2,000			\$ 2,000		
5024	Meter Maintenance		\$ -			\$ 2,000		
5025	Meter & Data Mgmt Program		\$ 15,000			\$ 10,000		
5030	Projects TOTAL:	\$ 250,000	\$ 79,420	\$ (170,580)	-68%	\$ 162,000	\$ (88,000)	-35%
5031	Grants & Funding Analysis-general		\$ 7,000			\$ 5,000		
5034	Addtl Water Rights		\$ 70			\$ -		
5035	RR Water Forum		\$ 2,100			\$ -		
5036	License Change Petition		\$ 14,000			\$ 40,000		
5037	LAFCo Applications		\$ 250			\$ 15,000		
5038	Demand Management thru Pricing		\$ 19,000			\$ 2,000		
5039	Trans Basin Diversion		\$ 37,000			\$ 100,000		
5040	USGS Streamflow Gage	\$ 16,000	\$ 14,500	\$ (1,500)	-9%	\$ 15,000	\$ (1,000)	-6%
5051	Inland Water & Power Commission JPA	\$ 3,300	\$ 3,300	\$ -		\$ 3,500	\$ 200	6%
5051	Groundwater Sustainability Agency JPA	\$ 100,000	\$ 100,000	\$ -	0%	\$ -	\$ (100,000)	-100%
	TOTAL WATER SUPPLY EXPENSES	\$ 394,300	\$ 231,570	\$ (162,730)	-41%	\$ 212,000	\$ (182,300)	-46%

- Grey cells are a breakdown of the total above.
- Uncertain at this time if Meter & Data Mgmt Program will continue to be contracted out or managed internally.
- Water Forum is being discontinued.
- License Change Petition and LAFCo Application line items are estimates; more refined budgets are underway but will not be completed in time for budget finalization.
- Trans Basin Diversion line item includes \$50,000 contribution to IWPC, \$50,000 for District legal counsel, engineering, etc.
- Groundwater Sustainability Agency is scheduled to implement fees and no longer require member contribution.

Continued...Draft Budget Worksheet for May 13, 2024 Board Meeting

GENERAL & ADMINISTRATIVE EXPENSES		FY 2023/24	FY 2023/24	Difference	Change	FY 2024/25	Amt Change	% Change
		APPROVED Budget	Actuals Projected to 6/30/24	of Actual from Budget	Budget to Actual in %	DRAFT Budget	from previous FY Budget	From previous FY Budget
5100	Consulting - General	\$ 42,000	\$ 27,000	\$ (15,000)	-36%	\$ 36,000	\$ (6,000)	-14%
5101	Accounting	\$ 6,000	\$ 8,000	\$ 2,000	33%	\$ 8,000	\$ 2,000	33%
5102	Audit	\$ 10,000	\$ 8,000	\$ (2,000)	-20%	\$ 9,000	\$ (1,000)	-10%
5104	Administrative Support	\$ -	\$ -	\$ -		\$ 5,000	\$ 5,000	
5105	Legal-general	\$ 20,000	\$ 8,000	\$ (12,000)	-60%	\$ 10,000	\$ (10,000)	-50%
5109	Human Resources	\$ 3,000	\$ 3,000	\$ -	0%	\$ 2,000	\$ (1,000)	-33%
5110	Strategic Planning	\$ 3,000	\$ -	\$ (3,000)	-100%	\$ 2,000	\$ (1,000)	-33%
5120	Vehicle: Fuel, Repairs, Maintenance	\$ 2,000	\$ 3,200	\$ 1,200	60%	\$ 2,000	\$ -	0%
5130	Insurance	\$ 7,800	\$ 6,500	\$ (1,300)	-17%	\$ 7,000	\$ (800)	-10%
5140	Local Agency Formation Commission	\$ 2,000	\$ 1,100	\$ (900)	-45%	\$ 1,100	\$ (900)	-45%
5150	Memberships, ACWA & CSDA	\$ 6,000	\$ 6,000	\$ -	0%	\$ 6,000	\$ -	0%
5160	Office Operating Expenses	\$ 7,000	\$ 5,200	\$ (1,800)	-26%	\$ 3,000	\$ (4,000)	-57%
5161	Rent & Utilities	\$ 5,000	\$ 5,000	\$ -	0%	\$ 5,000	\$ -	0%
5170	Training & Conferences	\$ 6,000	\$ 6,000	\$ -	0%	\$ 6,000	\$ -	0%
5180	Stipends, meetings	\$ 13,500	\$ 6,000	\$ (7,500)	-56%	\$ 13,000	\$ (500)	-4%
5190	Property Tax Admin Fees	\$ 1,000	\$ 1,000	\$ -	0%	\$ 1,000	\$ -	0%
5200	Election	\$ -	\$ -	\$ -		\$ 300	\$ 300	0%
TOTAL GENERAL & ADMINISTRATIVE EXPENSES		\$ 92,300	\$ 67,000	\$ (25,300)	-27%	\$ 80,400	\$ (11,900)	-13%
OTHER EXPENSES								
5700.1	IWPC Contribution fr Wtr Reliability Reserve		\$ 46,700					
5700.2	GSA Contribution fr Wtr Reliability Reserve		\$ 30,000					
TOTAL OTHER EXPENSES			\$ 76,700					

- General consulting in FY 23/24 included meter reading. In FY 24/25, that has been moved to Water Rights compliance under Meter & Data Mgmt Program.
- Administrative support budget would include use of Temp Agency, if needed.
- Vehicle expenses in FY 23/24 included normal maintenance, replacement of taillights, and new rear brakes.
- Workers Compensation insurance is being reviewed for accuracy.
- If an election is required, the cost is based on unpredictable determinations and reserves could be used. If no election required, the minimum cost is \$300.
- Other Expenses: IWPC contribution is being budgeted this year and no further GSA contributions are expected.

Continued...Draft Budget Worksheet for May 13, 2024 Board Meeting

TOTAL EXPENSES	FY 2023/24	FY 2023/24	Difference	Change	FY 2024/25	Amt Change	% Change
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TOTAL WATER SUPPLY EXPENSES	\$ 394,300	\$ 231,570	\$ (162,730)	-41%	\$ 212,000	\$ (182,300)	-46%
TOTAL GENERAL & ADMINISTRATIVE EXPENSES	\$ 92,300	\$ 67,000	\$ (25,300)	-27%	\$ 80,400	\$ (11,900)	-13%
TOTAL OTHER EXPENSES	\$ -	\$ 76,700	\$ 76,700		\$ -	\$ -	
TOTAL EXPENSES	\$ 758,700	\$ 553,930	\$ (204,770)	-27%	\$ 491,800	\$ (266,900)	-35%
SUMMARY	FY 2023/24	FY 2023/24	Difference	Change	FY 2024/25	Amt Change	% Change
	APPROVED Budget	Actuals Projected to 6/30/24	of Actual from Budget	Budget to Actual in %	DRAFT Budget	from previous FY Budget	From previous FY Budget
TOTAL REVENUE	\$ 567,906	\$ 679,281	\$ 111,375	20%	\$ 589,856	\$ 21,950	4%
less TOTAL EXPENSE	\$ 758,700	\$ 553,930	\$ (204,770)	-27%	\$ 491,800	\$ (266,900)	-35%
equals	\$ (190,794)	\$ 125,351			\$ 98,056	\$ 288,850	

The summary shows \$38,000 that would be used to cover any budget adjustments throughout the fiscal year or be deposited into the reserves.

*Mendocino County Russian River Flood Control
& Water Conservation Improvement District*

STAFF REPORT

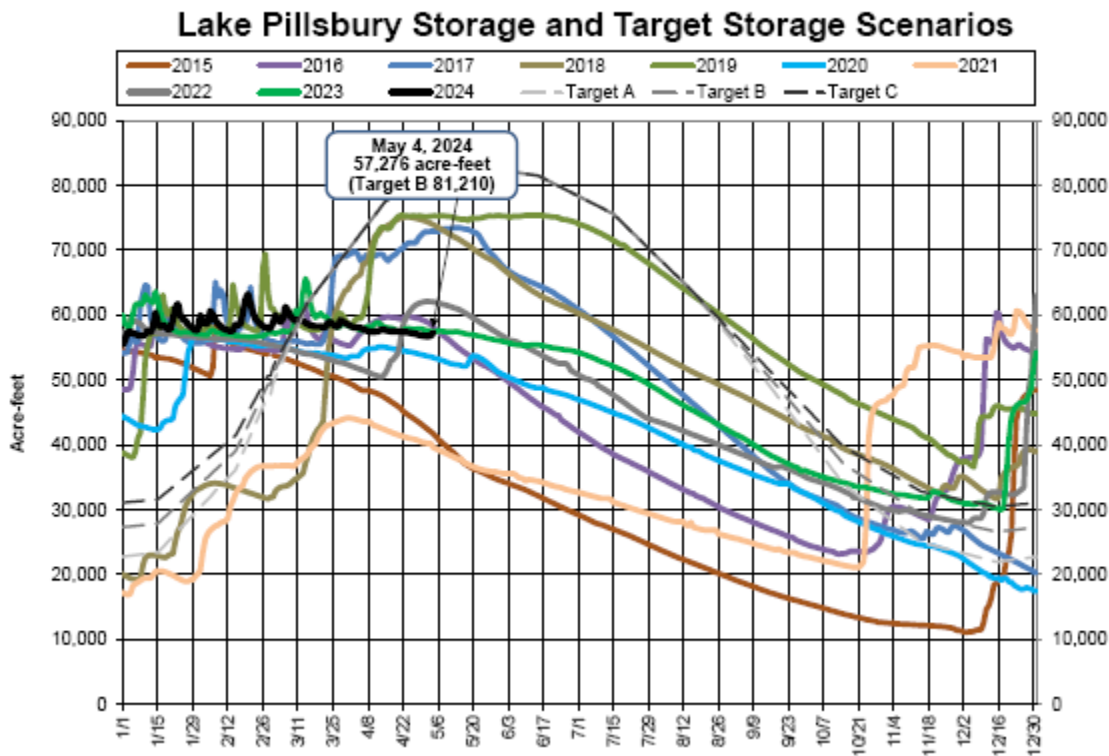
Agenda Item 7: Water Supply Conditions

Monday, May 13, 2024

The Strategic Plan relevant priorities are: **Security** through ensuring reliable, resilient, and available sources of water; **Advocacy** in support of equitable water resource stewardship; and **Use** of water in effective and beneficial ways as a public resource, all in alignment with the District’s Mission to steward water resources for the benefit of people and the environment.

Operations of the Trans-Basin Diversion Through PG&E Owned “Potter Valley Project”

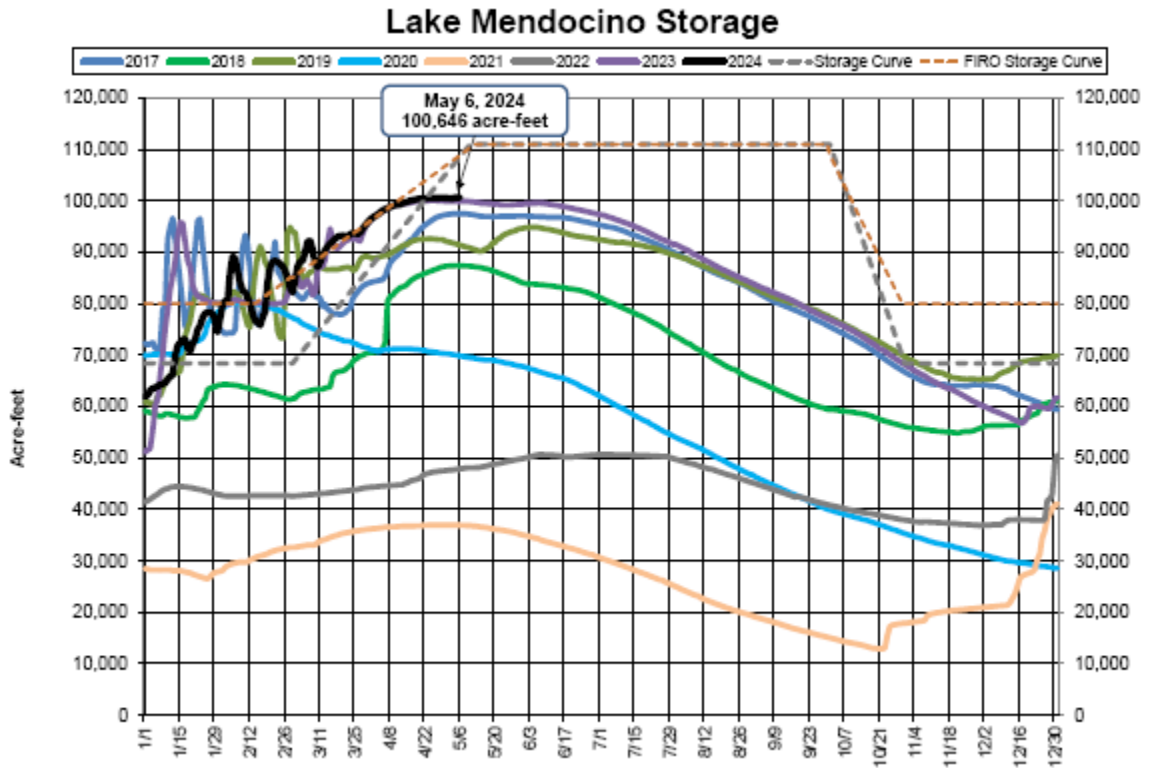
On February 21, 2024, PG&E submitted the 2024 Flow Variance Request Due to Restricted Storage Capacity to the Federal Energy Regulatory Commission (FERC.) The public comment period has closed and a response from FERC is pending. A summary and further highlights from the document can be found on our website: <https://rrfc.specialdistrict.org/updates>



(Continued...)

Lake Mendocino and the Mainstem Upper Russian River

Lake Mendocino storage level was 100,646 acre feet (af) on May 6, 2024 up from 92,743 af on March 18, 2024. Reservoir storage benefited from the Forecast Informed Reservoir Operations (FIRO) as shown in the graph below. Sonoma Water Agency has filed petitions for temporary urgency changes for water right Permits on the Russian River. For more information, visit Sonoma Water’s TUCP webpage: www.sonomawater.org/tucp.



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Prepared and submitted to the Board of Trustees by: *Elizabeth Salomone, General Manager*

*Mendocino County Russian River Flood Control &
Water Conservation Improvement District*

STAFF REPORT

Agenda Item 7a: April 2024 Financial Report

May 13, 2024

Revenue

March 2024 Additional revenue not shown on previous report: None

April 2024: \$70,102.27 notably:

- \$64,619.18 Contract water sale
- \$5,483.09 LAIF interest

Ordinary Expenses

March 2024: Additional expenses not shown on previous report: \$6,582.78 in payroll line items.

April 2024: \$33,319.72 notably:

- \$2,890.73 for Meter & Data Mgmt Program to RCD
- \$6,564.64 in various Projects
- \$2,262.55 for Consulting (Accounting & HR)

Other

- Financial reports subject to change after corrections and adjustments by Accountant and Auditor.
- Reconciliations for checking and savings are up to date as of the end of April 2024.
- Additional reports or information available upon request.

Recommendation:

Move to accept and file the financial reports for April 2024.

Attachments:

1. Income & Expense Report – April 2024 only
2. Income & Expense / Budget Vs Actual Report – Fiscal Year to date
3. Profit & Loss Previous Year Comparison Report
4. Balance Sheet Previous Year Comparison Report
5. Monthly Payment Detail Report– April 2024
6. Contracted Water Worksheet

Income & Expense / Budget vs. Actual

April 2024

	<u>Apr 24</u>
Ordinary Income/Expense	
Income	
4001 · Contract Water Sales	64,619.18
4080 · Interest-LAIF	5,483.09
Total Income	<u>70,102.27</u>
Expense	
Payroll Expenses	13,165.55
Water Supply Expenses	
5020 · Water Rights	
5025 · Meter & Data Mgmt Program	<u>2,890.73</u>
Total 5020 · Water Rights	<u>2,890.73</u>
5030 · Projects	
5036 · License Change Petition	
5036.01 · Chg Pet- Legal Counsel	<u>622.20</u>
Total 5036 · License Change Petition	<u>622.20</u>
5037 · LAFCo Applications	
5037.01 · LAFCo Apps - Legal Counsel	<u>126.99</u>
Total 5037 · LAFCo Applications	<u>126.99</u>
5038 · Demand Mgmt	
5038.04 · Demand Mgmt-Grant Writing	<u>3,943.75</u>
Total 5038 · Demand Mgmt	<u>3,943.75</u>
5039 · Trans Basin Diversion	
5039.01 · TBD - Legal Counsel	1,269.90
5039 · Trans Basin Diversion - Other	<u>601.80</u>
Total 5039 · Trans Basin Diversion	<u>1,871.70</u>
Total 5030 · Projects	<u>6,564.64</u>
5040 · USGS, streamflow gage	<u>7,237.50</u>
Total Water Supply Expenses	<u>16,692.87</u>
General & Administrative Exp	
5100 · Consulting	
5101 · Accounting	1,375.30
5105 · Legal-General	0.00
5109 · Human Resources	<u>887.25</u>
Total 5100 · Consulting	<u>2,262.55</u>
5120 · Vehicle	117.55
5130 · Insurance	0.00
5160 · Office Operating Expenses	416.23
5170 · Training & Conferences	664.97
5190 · Property Tax Admin Fees	<u>0.00</u>
Total General & Administrative Exp	<u>3,461.30</u>
Total Expense	<u>33,319.72</u>

Mendocino County Russian River Flood Control District

Income & Expense / Budget vs. Actual

Cash Basis

July 2023 through June 2024

	<u>Jul '23 - Jun 24</u>	<u>Budget</u>
Ordinary Income/Expense		
Income		
4001 · Contract Water Sales	514,251.26	509,806.00
4010 · Water Application Fee	800.00	
4050 · Property Taxes	83,267.22	55,000.00
4080 · Interest-LAIF	15,127.79	3,000.00
4081 · Interest-SBMC	54.96	100.00
4100 · Other Income	268.00	
Total Income	<u>613,769.23</u>	<u>567,906.00</u>
Expense		
Payroll Expenses	137,963.38	272,100.00
Water Supply Expenses		
5020 · Water Rights		
5021 · Annual Fees	15,144.89	18,000.00
5022 · Legal Counsel	2,199.38	1,500.00
5023 · WR Engineering	2,036.25	1,500.00
5024 · Meter Maintenance	0.00	1,000.00
5025 · Meter & Data Mgmt Program	13,171.60	6,000.00
Total 5020 · Water Rights	<u>32,552.12</u>	<u>28,000.00</u>
5030 · Projects		
5031 · Grants/Funding Analysis-general	6,525.00	
5034 · Addt'l Water Rights		
5034.02 · Engineering	57.50	
Total 5034 · Addt'l Water Rights	<u>57.50</u>	
5035 · RR Water Forum		
5035.01 · RR Water Forum-Legal	1,840.08	
5035.02 · RR Water Forum-Engineering	230.00	
Total 5035 · RR Water Forum	<u>2,070.08</u>	
5036 · License Change Petition		
5036.01 · Chg Pet- Legal Counsel	5,753.25	
5036.02 · Chg Pet - Engineering	4,592.75	
5036.03 · Chg Pet - Mapping	262.50	
Total 5036 · License Change Petition	<u>10,608.50</u>	

Mendocino County Russian River Flood Control District
Income & Expense / Budget vs. Actual

Cash Basis

July 2023 through June 2024

	<u>Jul '23 - Jun 24</u>	<u>Budget</u>
5037 · LAFCo Applications		
5037.01 · LAFCo Apps - Legal Counsel	252.45	
Total 5037 · LAFCo Applications	252.45	
5038 · Demand Mgmt		
5038.02 · Demand Mgmt - Engineering	1,265.00	
5038.03 · Demand Mgmt -Funding Analysis	1,437.50	
5038.04 · Demand Mgmt-Grant Writing	15,572.50	
Total 5038 · Demand Mgmt	18,275.00	
5039 · Trans Basin Diversion		
5039.01 · TBD - Legal Counsel	21,546.52	
5039.02 · TBD- Engineering	14,005.00	
5039 · Trans Basin Diversion - Other	601.80	
Total 5039 · Trans Basin Diversion	36,153.32	
5030 · Projects - Other	0.00	250,000.00
Total 5030 · Projects	73,941.85	250,000.00
5040 · USGS, streamflow gage	14,475.00	16,000.00
5050 · JPAs		
5051 · IWPC	3,300.00	3,300.00
5052 · GSA	68,750.00	100,000.00
Total 5050 · JPAs	72,050.00	103,300.00
Total Water Supply Expenses	193,018.97	397,300.00
General & Administrative Exp		
5100 · Consulting		
5101 · Accounting	5,946.11	6,000.00
5102 · Audit	8,000.00	10,000.00
5103 · Engineering- General	17,614.25	
5105 · Legal-General	6,613.35	20,000.00
5109 · Human Resources	2,535.00	3,000.00
5110 · Strategic Planning	0.00	3,000.00
Total 5100 · Consulting	40,708.71	42,000.00
5120 · Vehicle	2,828.41	2,000.00
5130 · Insurance	6,451.54	7,800.00

Mendocino County Russian River Flood Control District
Income & Expense / Budget vs. Actual

Cash Basis

July 2023 through June 2024

	<u>Jul '23 - Jun 24</u>	<u>Budget</u>
5140 · LAFCO Apportionment Fee	1,100.37	2,000.00
5150 · Memberships	6,019.00	6,000.00
5160 · Office Operating Expenses	5,061.66	7,000.00
5161 · Rent, Utilities	4,500.00	5,000.00
5170 · Training & Conferences	3,410.57	6,000.00
5180 · Stipends, Meetings	5,465.25	13,500.00
5190 · Property Tax Admin Fees	0.00	1,000.00
Total General & Administrative Exp	<u>75,545.51</u>	<u>92,300.00</u>
Total Expense	<u>406,527.86</u>	<u>761,700.00</u>
Net Ordinary Income	207,241.37	-193,794.00
Other Income/Expense		
Other Expense		
5700 · Use of Wtr Reliability Reserve		
5700.1 · IWPC Contributions	46,700.00	
5700.2 · UVB GSA Contributions	30,000.00	
Total 5700 · Use of Wtr Reliability Reserve	<u>76,700.00</u>	
5710 · Use of Capital Reserves	10,903.97	
Total Other Expense	<u>87,603.97</u>	
Net Other Income	<u>-87,603.97</u>	<u>0.00</u>
Net Income	<u><u>119,637.40</u></u>	<u><u>-193,794.00</u></u>

Mendocino County Russian River Flood Control District
Profit & Loss Prev Year Comparison

Cash Basis

July 2023 through June 2024

	Jul '23 - Jun 24	Jul '22 - Jun 23	\$ Change	% Change
Ordinary Income/Expense				
Income				
4001 · Contract Water Sales	514,251.26	335,827.05	178,424.21	53.1%
4002 · Surplus Water Sales	0.00	3,536.69	-3,536.69	-100.0%
4010 · Water Application Fee	800.00	1,600.00	-800.00	-50.0%
4050 · Property Taxes	83,267.22	62,375.87	20,891.35	33.5%
4080 · Interest-LAIF	15,127.79	11,520.35	3,607.44	31.3%
4081 · Interest-SBMC	54.96	55.38	-0.42	-0.8%
4100 · Other Income	268.00	257.95	10.05	3.9%
4130 · Unrealized Gain(Loss) Invstment	0.00	-1,257.20	1,257.20	100.0%
Total Income	613,769.23	413,916.09	199,853.14	48.3%
Expense				
Payroll Expenses	137,963.38	192,108.21	-54,144.83	-28.2%
Water Supply Expenses				
5020 · Water Rights				
5021 · Annual Fees	15,144.89	16,886.72	-1,741.83	-10.3%
5022 · Legal Counsel	2,199.38	0.00	2,199.38	100.0%
5023 · WR Engineering	2,036.25	0.00	2,036.25	100.0%
5024 · Meter Maintenance	0.00	367.61	-367.61	-100.0%
5025 · Meter & Data Mgmt Program	13,171.60	3,893.46	9,278.14	238.3%
Total 5020 · Water Rights	32,552.12	21,147.79	11,404.33	53.9%
5030 · Projects				
5031 · Grants/Funding Analysis-general	6,525.00	3,861.25	2,663.75	69.0%
5032 · Outreach & Education	0.00	92.20	-92.20	-100.0%
5034 · Add'l Water Rights				
5034.02 · Engineering	57.50	3,737.00	-3,679.50	-98.5%
Total 5034 · Add'l Water Rights	57.50	3,737.00	-3,679.50	-98.5%
5035 · RR Water Forum				
5035.01 · RR Water Forum-Legal	1,840.08	0.00	1,840.08	100.0%
5035.02 · RR Water Forum-Engineering	230.00	0.00	230.00	100.0%
Total 5035 · RR Water Forum	2,070.08	0.00	2,070.08	100.0%
5036 · License Change Petition				
5036.01 · Chg Pet- Legal Counsel	5,753.25	0.00	5,753.25	100.0%
5036.02 · Chg Pet - Engineering	4,592.75	0.00	4,592.75	100.0%
5036.03 · Chg Pet - Mapping	262.50	0.00	262.50	100.0%
Total 5036 · License Change Petition	10,608.50	0.00	10,608.50	100.0%
5037 · LAFCo Applications				
5037.01 · LAFCo Apps - Legal Counsel	252.45	0.00	252.45	100.0%
Total 5037 · LAFCo Applications	252.45	0.00	252.45	100.0%
5038 · Demand Mgmt				
5038.02 · Demand Mgmt - Engineering	1,265.00	0.00	1,265.00	100.0%
5038.03 · Demand Mgmt -Funding Analysis	1,437.50	0.00	1,437.50	100.0%
5038.04 · Demand Mgmt-Grant Writing	15,572.50	0.00	15,572.50	100.0%
Total 5038 · Demand Mgmt	18,275.00	0.00	18,275.00	100.0%
5039 · Trans Basin Diversion				
5039.01 · TBD - Legal Counsel	21,546.52	0.00	21,546.52	100.0%
5039.02 · TBD- Engineering	14,005.00	0.00	14,005.00	100.0%
5039 · Trans Basin Diversion - Other	601.80	0.00	601.80	100.0%

	Jul '23 - Jun 24	Jul '22 - Jun 23	\$ Change	% Change
Total 5039 · Trans Basin Diversion	36,153.32	0.00	36,153.32	100.0%
Total 5030 · Projects	73,941.85	7,690.45	66,251.40	861.5%
5040 · USGS, streamflow gage	14,475.00	13,150.00	1,325.00	10.1%
5050 · JPAs				
5051 · IWPC	3,300.00	0.00	3,300.00	100.0%
5052 · GSA	68,750.00	68,750.00	0.00	0.0%
Total 5050 · JPAs	72,050.00	68,750.00	3,300.00	4.8%
Total Water Supply Expenses	193,018.97	110,738.24	82,280.73	74.3%
General & Administrative Exp				
5100 · Consulting				
5101 · Accounting	5,946.11	25,904.45	-19,958.34	-77.1%
5102 · Audit	8,000.00	19,000.00	-11,000.00	-57.9%
5103 · Engineering- General	17,614.25	0.00	17,614.25	100.0%
5105 · Legal-General	6,613.35	24,843.63	-18,230.28	-73.4%
5107 · Public Relations-general	0.00	150.00	-150.00	-100.0%
5109 · Human Resources	2,535.00	12,805.00	-10,270.00	-80.2%
5110 · Strategic Planning	0.00	2,150.00	-2,150.00	-100.0%
Total 5100 · Consulting	40,708.71	84,853.08	-44,144.37	-52.0%
5120 · Vehicle	2,828.41	1,243.42	1,584.99	127.5%
5130 · Insurance	6,451.54	10,551.55	-4,100.01	-38.9%
5140 · LAFCO Apportionment Fee	1,100.37	1,268.73	-168.36	-13.3%
5150 · Memberships	6,019.00	5,930.00	89.00	1.5%
5160 · Office Operating Expenses	5,061.66	8,164.30	-3,102.64	-38.0%
5161 · Rent, Utilities	4,500.00	4,500.00	0.00	0.0%
5170 · Training & Conferences	3,410.57	5,297.45	-1,886.88	-35.6%
5180 · Stipends, Meetings	5,465.25	5,200.00	265.25	5.1%
5190 · Property Tax Admin Fees	0.00	992.34	-992.34	-100.0%
5200 · Election	0.00	331.74	-331.74	-100.0%
5299 · Miscellaneous Expense (Revenue)	0.00	27.38	-27.38	-100.0%
Total General & Administrative Exp	75,545.51	128,359.99	-52,814.48	-41.2%
Total Expense	406,527.86	431,206.44	-24,678.58	-5.7%
Net Ordinary Income	207,241.37	-17,290.35	224,531.72	1,298.6%
Other Income/Expense				
Other Expense				
5010 · GASB68 Pension Liability Change	0.00	29,480.00	-29,480.00	-100.0%
5700 · Use of Wtr Reliability Reserve				
5700.1 · IWPC Contributions	46,700.00	0.00	46,700.00	100.0%
5700.2 · UVB GSA Contributions	30,000.00	0.00	30,000.00	100.0%
Total 5700 · Use of Wtr Reliability Reserve	76,700.00	0.00	76,700.00	100.0%
5710 · Use of Capital Reserves	10,903.97	0.00	10,903.97	100.0%
5900 · Depreciation Expense	0.00	20,939.50	-20,939.50	-100.0%
Total Other Expense	87,603.97	50,419.50	37,184.47	73.8%
Net Other Income	-87,603.97	-50,419.50	-37,184.47	-73.8%
Net Income	119,637.40	-67,709.85	187,347.25	276.7%

Mendocino County Russian River Flood Control District
Balance Sheet Prev Year Comparison

Cash Basis

As of June 30, 2024

	Jun 30, 24	Jun 30, 23	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1000 · SBMC Checking	361,192.57	265,565.19	95,627.38	36.0%
1001 · SBMC Savings				
1001.02 · Savings Water Reliability Fund	150,140.23	200,110.49	-49,970.26	-25.0%
1001.01 · General Savings	100,000.00	50,000.00	50,000.00	100.0%
1001 · SBMC Savings - Other	25.22	0.00	25.22	100.0%
Total 1001 · SBMC Savings	250,165.45	250,110.49	54.96	0.0%
1010 · LAIF				
1011 · Capital Reserve	73,670.00	56,000.00	17,670.00	31.6%
1012 · Emergency Reserve	37,500.00	28,000.00	9,500.00	33.9%
1013 · Operating Reserve	255,850.00	210,000.00	45,850.00	21.8%
1014 · Water Reliability Reserve	151,632.92	205,602.55	-53,969.63	-26.3%
Total 1010 · LAIF	518,652.92	499,602.55	19,050.37	3.8%
1019 · LAIF - Fair Market Value	-7,579.72	-7,579.72	0.00	0.0%
Total Checking/Savings	1,122,431.22	1,007,698.51	114,732.71	11.4%
Other Current Assets				
1210 · Interest Receivable	0.00	3,922.58	-3,922.58	-100.0%
1220 · Taxes Receiveable	21,563.91	27,503.37	-5,939.46	-21.6%
Total Other Current Assets	21,563.91	31,425.95	-9,862.04	-31.4%
Total Current Assets	1,143,995.13	1,039,124.46	104,870.67	10.1%
Fixed Assets				
1401 · Meters & Vehicles	147,783.80	147,783.80	0.00	0.0%
1499 · Accumulated Depreciation	-100,358.05	-100,358.05	0.00	0.0%
Total Fixed Assets	47,425.75	47,425.75	0.00	0.0%
Other Assets				
1600 · Deferred Outflows	46,819.00	46,819.00	0.00	0.0%
Total Other Assets	46,819.00	46,819.00	0.00	0.0%
TOTAL ASSETS	1,238,239.88	1,133,369.21	104,870.67	9.3%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Other Current Liabilities				
2010 · Accrued Expenses	0.00	7,787.50	-7,787.50	-100.0%

Mendocino County Russian River Flood Control District
Balance Sheet Prev Year Comparison

Cash Basis

As of June 30, 2024

	Jun 30, 24	Jun 30, 23	\$ Change	% Change
2020 · Accrued Payroll	0.00	6,572.27	-6,572.27	-100.0%
2030 · Vacation Accrual	24,980.77	24,980.77	0.00	0.0%
2050 · Payroll Liabilities				
2055 · ER PERS Payable	0.00	134.46	-134.46	-100.0%
2056 · EE PERS Payable	0.00	121.50	-121.50	-100.0%
2057 · Roth 457(b) Payable	0.00	150.00	-150.00	-100.0%
2058 · 1959 Survivor Benefits (Liab)	0.00	1.00	-1.00	-100.0%
Total 2050 · Payroll Liabilities	0.00	406.96	-406.96	-100.0%
Total Other Current Liabilities	24,980.77	39,747.50	-14,766.73	-37.2%
Total Current Liabilities	24,980.77	39,747.50	-14,766.73	-37.2%
Long Term Liabilities				
2600 · Deferred Inflows	2,265.00	2,265.00	0.00	0.0%
2700 · Net Pension Liability	59,381.00	59,381.00	0.00	0.0%
Total Long Term Liabilities	61,646.00	61,646.00	0.00	0.0%
Total Liabilities	86,626.77	101,393.50	-14,766.73	-14.6%
Equity				
3000 · Opening Bal Equity	541,116.95	541,116.95	0.00	0.0%
3001 · Retained Earnings	490,858.76	558,568.61	-67,709.85	-12.1%
Net Income	119,637.40	-67,709.85	187,347.25	276.7%
Total Equity	1,151,613.11	1,031,975.71	119,637.40	11.6%
TOTAL LIABILITIES & EQUITY	1,238,239.88	1,133,369.21	104,870.67	9.3%

Mendocino County Russian River Flood Control District

Monthly Payment Detail

Cash Basis

As of April 30, 2024

Date	Name	Memo	Paid Amount
1000 · SBMC Checking			
04/02/2024	Cardmember Service	Credit card 2/13 - 3/12/24	-984.25
04/08/2024	Humanage HR, LLC	HR Consultant March service dates	-887.25
04/08/2024	Intuit	Monthly Payroll Subscription	-6.00
04/12/2024	Eide Bailly	Accounting, January 2024 service Dates	-1,322.80
04/14/2024	LACO	Funding analysis & grant writing January 2024 Service D...	-3,943.75
04/14/2024	Mendocino County Resource Co...	Meter & Data Mgmt Program, March 2024 service dates	-2,890.73
04/16/2024	Team Mobile	Monthly cell phone service	-208.50
04/22/2024	Eide Bailly	Accounting, February 2024 service Dates	-52.50
04/22/2024	Herum/Crabtree/Suntag	Legal Counsel March 2024 Service Dates	-2,620.89
04/22/2024	USGS	Gages, Bill #91133458	-7,237.50
Total 1000 · SBMC Checking			-20,154.17
TOTAL			-20,154.17

Project Water Worksheet as of May 1, 2024

(No contract changes from previous report)

**Current 2024 totals
in Acre Feet**

Project Water Licensed to MC RRFC & WCID:	7940
Contracted Non-Retail Suppliers:	4972
Contracted Retail Suppliers:	2305.15

Calpella CWD	85
Henry Station Mutual Water Co	8
Hopland PUD	222
Millview CWD - All Use	1171.15
Rogina Water	200
River Estates Mutual Water Company	26
Willow CWD - All Use	593
Contracted Retail Suppliers Total:	2305.15

Contracted Total:	7277.15
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Current Uncontracted Water Supply for 2024:	662.85
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Redwood Valley County Water District 2024 Surplus Use Totals:

Month	Water Requested, in acre feet	Water diverted, in acre feet	Remaining AF Available in 2024 only
Jan 2024	projections not yet established	13.89	undetermined
Feb 2024	projections not yet established	0.00	
Mar 2024	projections not yet established	14.46	
Apr 2024	projections not yet established		
May 2024			
June 2024			
July 2024			
Aug 2024			
Sept 2024			
Oct 2024			
Nov 2024			
Dec 2024			
Totals:		28.35	

5 **DRAFT MINUTES**

6 **Regular Meeting of April 1, 2024**
7 **At District Office: 304 N. State Street, Ukiah, CA 95482**

8 **1. Roll Call**

9 President Watt called the meeting to order at 5:31 PM.

10
11 Trustees Present: Christopher Watt, President
12 Alfred White, Vice President
13 John Reardan, Trustee
14 Tyler Rodrigue, Trustee

15
16 Absent: John Bailey, Treasurer

17 Staff: Elizabeth Salomone, General Manager
18

19 **2. Approval of Agenda**

20 Vice President White moved to approve the agenda. Trustee Reardan seconded the motion. The motion was
21 approved by the following vote:

22 Ayes: 4 (Reardan, Rodrigue, White, Watt)

23 Absent: 1 (Bailey)
24

25 **3. Public Expression:** No one indicated interest in speaking.
26

27 **CLOSED SESSION**

28 **4. Conference with Real Property Negotiators** (Gov. Code § 54956.8)

29 *Property:* Potter Valley Project | *Agency negotiator:* General Manager, General Counsel, Board Members

30 *Negotiating parties:* Agency, Inland Water & Power Agency, PG&E | *Under negotiation:* Purchasing Entity
31

32 The Board held a closed session from 5:32 PM to 5:39 PM. Report out of Closed Session: The Board
33 directed President Watt to sign a confidentiality Agreement with the Inland Water Commission on
34 behalf of the District.

35 **GUEST SPEAKER**

36 **5.** California Water Data Consortium representatives provided a brief overview of the organization and current
37 work of possible interest in the Russian River.
38

39 **ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

40 **6. District Water Use in 2023**

41 GM Salomone presented the item. Comments and questions were offered by Trustees.
42

43 **7. Local Agency Formation Commission (LAFCo)**

44 GM Salomone presented the item. Comments and questions were offered by Trustees. President Watt ratified
45 appointment of Trustees Reardan and Watt to LAFCo Ad Hoc Committee to work with General Manager in
46 preparing for the upcoming LAFCo Municipal Service Review and Sphere of Influence Update, including a
47 potential annexation application.
48

(Continued...)

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Trustee Reardan moved to approve Resolution #24-01, a Commitment to Collaborate with Redwood Valley County Water District in developing a Local Agency Formation Commission Annexation Application. Vice President White seconded the motion. The motion was approved by the following vote:

- Ayes: 4 (Reardan, Rodrigue, White, Watt)
- Absent: 1 (Bailey)

8. Financial Statements & Independent Auditors' Report for Fiscal Year 2022-2023

GM Salomone presented the item. Comments and questions were offered by Trustees. Trustee White posed questions from the Audit regarding the District's liability insurance and the Board requested further information be provided at the next Board meeting.

Vice President White moved to approve the Draft Financial Statements & Independent Auditor's Report for Fiscal Year 2022-2023 and direct General Manager to sign the management representation letter and other documents necessary for finalization. Trustee Reardan seconded the motion. The motion was approved by the following vote:

- Ayes: 4 (Reardan, Rodrigue, White, Watt)
- Absent: 1 (Bailey)

REGULAR BUSINESS, INFORMATION, AND REPORT ITEMS

9. Water Supply Conditions Update

Clarifying questions were asked and answered.

10. Consent Calendar

- a) Acceptance of the February and March 2024 Financial Reports
- b) Approval of February 5, 2024 Regular Board Meeting minutes
- c) Approval of Policy Enabling the Executive Director to Sign Contracts and Enter Into Agreements on the District's Behalf.

Vice President White moved to approve the consent calendar. Trustee Reardan seconded the motion. The motion was approved by the following vote:

- Ayes: 4 (Reardan, Rodrigue, White, Watt)
- Absent: 1 (Bailey)

11. Trustee & Committee Reports

- a) GM Evaluation Ad Hoc: Ad Hoc Committee reviewed the Trustee surveys with HR Consultant.
- b) LAFCo MSR/SOI & Annexation Ad Hoc: discussed in Agenda Item 7.
- c) Consider identifying District liaison to Ukiah Valley Water Authority JPA: the item was tabled until such time sufficient interest identified.

Trustee Reardan provided an update on the Eel Russian Project Authority.

Vice President White provided an update on the Ukiah Valley Groundwater Sustainability Agency Rate & Fee Study.

12. General Manager Report & Correspondence

No comments or questions.

(Continued...)

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13. Direction on Future Agenda Items

Potential Board vacancy, consideration of liaison assignments.

ADJOURNMENT

Trustee Reardan moved to adjourn the meeting at 7:14 PM. seconded the motion. The motion was approved by the following vote:

Ayes: 4 (Reardan, Rodrigue, White, Watt)
Absent: 1 (Bailey)

APPROVED by Board of Trustees on May 13, 2024

President of the Board of Trustees

Secretary of the Board of Trustees

President

Christopher Watt

Vice President

Alfred White

Treasurer

John Bailey

Trustee

Tyler Rodrigue

Trustee

John Reardan

5 **DRAFT MINUTES**
6 **Special Meeting of April 19, 2024**
7 **At District Office: 304 N. State Street, Ukiah, CA 95482**

8 **1. Roll Call**

9 President Watt called the meeting to order at 8:30 AM.

10 Trustees Present: Christopher Watt, President
11 Alfred White, Vice President
12 John Bailey, Treasurer
13 John Reardan, Trustee
14 Tyler Rodrigue, Trustee
15

16 Staff: Maria Cordova, Human Resources Consultant
17
18

19 **2. Approval of Agenda**

20 Trustee Reardan moved to approve the agenda. Vice President White seconded the motion. The motion was
21 approved by the following vote:

22 Ayes: 5 (Reardan, Rodrigue, Bailey, White, Watt)
23

24 **3. Public Expression** -No one indicated interest in speaking.

25 **CLOSED SESSION**
26

27 The Board entered Closed Session at 8:31 AM.

28 **4. Government Public Employee Performance Evaluation: Gov. Code §54957 (General Manager). Conference**
29 **with Labor Negotiators: board representative – HR Consultant, Unrepresented Employee: General Manager**
30

31 The Board entered Open Session at 9:05 AM. Report out: direction was given to HR Consultant.

32 **5. Direction on Future Agenda Items**

33 None
34
35

36 **ADJOURNMENT**

37 Trustee Reardan moved to adjourn the meeting at 9:06 AM. Trustee Bailey seconded the motion. The motion
38 was approved by the following vote:

39 Ayes: 5 (Reardan, Rodrigue, Bailey, White, Watt)
40

41 ***APPROVED by Board of Trustees on May 13, 2024***

42
43
44 _____
45 President of the Board of Trustees

44 _____
45 Secretary of the Board of Trustees

46 **President** **Vice President** **Treasurer** **Trustee** **Trustee**
47 *Christopher Watt* *Alfred White* *John Bailey* *Tyler Rodrigue* *John Reardan*

*Mendocino County Russian River Flood Control
& Water Conservation Improvement District*

General Manager's Report for April 2024
Presented at Regular Meeting of Monday, May 13, 2024

Priority 1: Security ~ Ensure reliable, resilient, and available sources of water.

(1: Improved river & reservoir operations. 2: Fair & reliable inter-basin. 3: Expanded water sources. 4: Increased storage capacity)

1-Eel River Operations: PG&E submitted the 2024 Flow Variance Request to Federal Energy Regulatory Commission (FERC) and public comment were received within the FERC comment period. No orders have been issued yet.

1-Russian River & Reservoir Operations: Sonoma Water Agency has filed petitions for temporary urgency changes for water right Permits on the Russian River. To view the Notice and project information, please visit <https://www.sonomawater.org/tucp>

4-Coyote Valley Dam: Progress has been reported on the lawsuit against Army Corp of Engineers, asserting the Coyote Valley Dam's flood control operations violate the Endangered Species Act. This article provides an update:

- <https://mavensnotebook.com/2024/04/19/courthouse-news-biologist-squares-off-again-with-army-corps-of-engineers-over-endangered-salmon-protections/>
- https://www.courthousenews.com/northern-california-dam-flood-control-operations-found-to-harm-endangered-salmon/?mc_cid=3ccf659bda&mc_eid=6e43d11ea4
- <https://www.pressdemocrat.com/article/news/russian-river-protected-salmon-dam-releases/>

Priority 2: Collaboration ~ Work with partners to achieve aligned goals for a common benefit.

(1: Trusted relationships with community partners for regional water security. 2: Improved diversity, equity, and inclusion in the stewardship of water resources. 3: Expanded relationships with non-traditional partners and stakeholders in pursuit of enhanced Environmental Stewardship.)

1-Ukiah Valley Basin Groundwater Sustainability Agency (GSA): The GSA has been working on the Rate & Fee Study decision process. A series of Ad Hoc Committee meetings were held with the consultant GSA staff to reduce the proposed budget and refine the project implementation schedule. The General Manager appointed to the GSA left the firm and another GM was appointed. The GSA Board met to receive a detailed report from the Rate & Fee study consultant and gave directions. However, it has been decided to bring another option to the Board and a special meeting was scheduled for Monday, May 20th. Details can be found on the GSA website & Board/TAC meeting recordings available on YouTube.

1-North Coast Resource Partnership: The quarterly meeting was held in Weaverville and included project presentations, partnership discussions, and a Tribal Sovereignty training.

Priority 3: Advocacy ~ Influence outreach, education, funding, regulation, and legislation in support of equitable water resource stewardship.

(1: Improved public awareness and understanding of the importance of water issues. 2: State and Federal governmental policy and funding support for the region.)

2-State Water Resources Control Board Telemetry Pilot: An information meeting is scheduled on zoom for Monday May 13, 2024 and a presentation will be given at the next (and final) Russian River Water Forum meeting on Wednesday May 15, 2024.

(Continued...)

2-Association of CA Water Agencies (ACWA): The Region 1 Board met prior to the statewide ACWA Board. The State Legislative Committee met to discuss and set positions on developing bills. The Spring Conference was held in Sacramento with a variety of interesting topics. In his keynote speech, CA Secretary of Natural Resources, Wade Crofoot, brought Governor Newsom as a surprise guest. Both spoke of the need for continued efforts, funding, and bold moves to keep ahead of the impacts of weather whiplash. Region 1 presented a panel discussion on the North Coast Resource Partnership, focusing on the unique implementation of the Integrated Regional Water Management Program (IRWMP) through inclusion of over 30 Tribes. GM Salomone was a panelist in a session titled "Fiscal Sustainability in Times of Uncertainty" representing the rural water supplier and agricultural perspective. Earlier in the month, the ACWA SGMA Implementation Sub Committee met with DWR representatives on 'what's next' at the Sustainable GW Management Office (SGMO) in supporting GSA's implementing Groundwater Sustainability Plans.

Priority 4: Use ~ Ensure effective and beneficial use of water as a public resource.

(1: Maximum beneficial use of water under District water right license. 2: Strategic use of water by customers.)

1-Change Petition: A pre-petition proposal was submitted to the State Water Resources Control Board, as requested. In early May, a response was received, and staff will work with legal counsel to finalize the change petition for submission.

Priority 5: Administration ~ Foster sustainable leadership and management of agency resources.

(1: Capable and high quality executive leadership. 2: Engaged, diverse, and knowledgeable Board leadership. 3: Effective systems and human resources to execute the strategic plan. 4: Sound and sustainable management of District finances.)

1-Executive Leadership: GM attended the following meetings/webinars: (1) CA Water Data Consortium's Data for Lunch series on a groundwater accounting platform. (2) Untapped Potential of Stormwater Runoff webinar (3) ACWA Annual State Legislative Symposium (4) "Office Hours with Ann Hayden: Multi-benefit Land Repurposing Program." (5) Climate Resilience Through Regeneration - Recharge for Farms, Nature, and People. (6) North Coast Resource Partnership Quarterly meeting (7) UPWARD Advisory Group meeting (8) DWR presentation on the CA Water Plan Update.

3-Metering: The Resource Conservation District notified the District of reduced capacity for the contract and efforts began to transition the meter & data management program back in-house. Addition meters and data logging accessories are underway.

4-Insurance: As a follow up to Trustee questions in April on the Audit, the \$2.5 million liability coverage is the minimum package available and the billion dollar limit is for the pool, not for our individual district. The only property/vehicle coverage we have is for meters and the car.

Community Meetings

Inland Water & Power Commission Special Meeting (3/18/24): The Commission held a closed session in preparation for the following day's Eel Russian Project Authority meeting which was anticipated to include decision on the Eel River infrastructure.

Eel Russian Project Authority (ERPA) (3/19/24): Updates were given on the PG&E/ERPA meetings, including PG&E's recent clarification on decommission and how it relates to ERPA's efforts to continue the diversion. An update was provided on grant funding efforts and an extensive presentation given on the two Eel River diversion designs, reviews, and the technical group's recommendation for the pump back station over the roughen channel. The Board approved staff recommendation. The materials and recording will be posted on the ERPA website. <https://www.eelrussianauthority.org/events>

(Continued...)

Local Agency Formation Commission (LAFCo) (4/1/24): The City of Ukiah made a presentation on the newly formed Ukiah Valley Water Authority (<https://cityofukiah.com/uvwa/>).

First Ukiah Valley Water Agency JPA (4/3/24): Adam Gaska from Redwood Valley Water District was elected Chair, Jerry Cardoza from Millview the Vice Chair, Sean White is acting as Secretary. No Treasurer was appointed at this time. Appointing alternates were also tabled. Other basic business was handled. Sean updated on the SAFER funding and potential consultant to assist.

Upper Russian River Water Agency (URRWA) (4/3/24): *Member operation updates -Millview will repair and renovate a booster station at Deerwood. Federal update to the lead and copper rule now requires Districts to inventory and report on all connections from the meter to the house or business, identifying the material of the piping: PVC, copper, galvanized, PEC or anything else including lead. Nothing beyond the inventorying is required. *An update on the Ukiah Valley Groundwater Sustainability Agency was provided, noting the previously staff-proposed budget is being reduced [after feedback from the Technical Advisory Committee and a subcommittee.] It was announced the current GM is leaving and being replaced by another consultant within the same firm and that there is some talk of creating a treasurer position for the GSA Board. *The Ukiah Valley Water Authority had its first meeting. It addressed organizational housekeeping and will meet the first Tuesday of every month at 5pm at Ukiah Valley Conference Center. Now the SAFER grant monies can be accessed if successful in the application. The organization who handled the recycled water grants for the City will work on this now. They will come to develop a design plan to submit with the grant application. This will begin next month. *The Eel Russian Project Authority met and selected the pumping station option vs roughened channel to propose to PG&E for inclusion in the decommissioning plan.

City of Ukiah (4/3/24): Nothing water related to note.

Willow Water District (4/8/24): The Board held a long closed session. Update on service contracts: Millview is working on tanks and new pumping station. The Ukiah Valley Water Authority had its first meeting.

Mendocino County Inland Water & Power Commission (IWPC) (4/11/24): PG&E is cooperating with the Eel Russian Project Authority (ERPA). Next ERPA meeting in June.

Hopland PUD (4/11/24): No one from the District attended.

Redwood Valley Water District (4/18/24): Trustee will provide report during meeting.

Millview Water District (4/16/24): Staff reported the Vineyard Crossings subdivision developer needs water to be able to do the project. It is expected the UVWA JPA may resolve that issue, though too early to know for certain. Staff reported on operations: one tank is refurbished, the other is in progress, Redwood Valley treatment plant is operational and running. Bid was accepted from Performance Pumps for 33K to replace plumbing and both pumps in the Deerwood Bunker Booster Pump Station. This will clear out 40 years of problems and improve efficiency and performance. Ukiah Valley Water Authority and Eel Russian Project Authority updates were given. Legal Counsel Report: Expectation that the Waltufel water right could be exhumed and have new life breathed into it.

Willow Water District (4/30/24): Willow held a special meeting.

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