

***Mendocino County Russian River Flood Control &
Water Conservation Improvement District***

STAFF REPORT

To: Board of Trustees
From: E. Salomone, General Manager
Meeting: Monday, February 6, 2023
RE: Agenda Item 8a: January 2022 Financial Reports Summary

Revenue

December 2022: None

January 2023: \$31,817.49

- \$400 in contract application fee for change of ownership
- \$31,312.39 in County administered property taxes.

Ordinary Expenses

December 2022: Additional expenses not shown on previous report: None

January 2023: \$34,057.13 in expenses at time of writing this report, notably:

- \$12,015.40 Consulting for Accounting, Auditing, & metering services
- \$5,140.00 Memberships for Association CA Water Agencies annual membership
- \$971.44 Office Operating Expenses- \$900 for annual website hosting fee

Other

- Financial reports have a new look and organization structure that aligns with Accountant recommendations. The update will support work of our Auditor in the annual review of financial statements, as well.
- Financial reports subject to change after corrections and adjustments by Accountant and Auditor.
- Reconciliations for checking and savings are up to date as of the end of January 2023.
- Reconciliation for LAIF needs attention from Accountant.
- Additional reports or information available upon request.

Recommendation:

Move to accept and file the financial reports for January 2023.

Attachments:

1. Income & Expense / Budget Vs Actual Report – January only
2. Income & Expense / Budget Vs Actual Report – Fiscal Year to date
3. Profit & Loss Previous Year Comparison Report
4. Balance Sheet Previous Year Comparison Report
5. Monthly Payment Detail Report – January 2022
6. Contracted Water Worksheet – no change from previous month

Russian River Flood Control District
Income & Expense / Budget vs. Actual
January 2023

Cash Basis

	<u>Jan 23</u>	<u>Budget</u>	<u>\$ Over B...</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
4001 · Contract Water Sales	0.00	0.00	0.00	0.0%
4010 · Water Application Fee	400.00			
4050 · Property Taxes	31,312.39	0.00	31,312.39	100.0%
4080 · Interest-LAIF	0.00	0.00	0.00	0.0%
4081 · Interest-SBMC	0.00	0.00	0.00	0.0%
Total Income	<u>31,712.39</u>	<u>0.00</u>	<u>31,712.39</u>	<u>100.0%</u>
Expense				
Payroll Expenses	13,817.49	0.00	13,817.49	100.0%
Operating Expenses				
5030 · Projects	0.00	0.00	0.00	0.0%
5040 · USGS, streamflow gage	0.00	0.00	0.00	0.0%
5060 · Rent, Utilities	0.00	0.00	0.00	0.0%
Total Operating Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
5052.01 · Groundwater Sustainability	0.00	0.00	0.00	0.0%
General & Administrative Exp				
5100 · Consulting	12,015.40	0.00	12,015.40	100.0%
5120 · Vehicle	0.00	0.00	0.00	0.0%
5130 · Insurance	446.66	0.00	446.66	100.0%
5140 · LAFCO Apportionment Fee	0.00	0.00	0.00	0.0%
5150 · Memberships	4,140.00	0.00	4,140.00	100.0%
5160 · Office Operating Expenses	971.44	0.00	971.44	100.0%
5170 · Training & Conferences	9.40	0.00	9.40	100.0%
5180 · Stipends, Meetings	2,325.00	0.00	2,325.00	100.0%
5200 · Election	331.74	0.00	331.74	100.0%
Total General & Administrative Exp	<u>20,239.64</u>	<u>0.00</u>	<u>20,239.64</u>	<u>100.0%</u>
Total Expense	<u>34,057.13</u>	<u>0.00</u>	<u>34,057.13</u>	<u>100.0%</u>
Net Ordinary Income	<u>-2,344.74</u>	<u>0.00</u>	<u>-2,344.74</u>	<u>100.0%</u>
Net Income	<u>-2,344.74</u>	<u>0.00</u>	<u>-2,344.74</u>	<u>100.0%</u>

Russian River Flood Control District

Income & Expense / Budget vs. Actual

Cash Basis

July 2022 through June 2023

	<u>Jul '22 - Ju...</u>	<u>Budget</u>	<u>\$ Over Bud...</u>	<u>% of Bud...</u>
Ordinary Income/Expense				
Income				
4001 · Contract Water Sales	4,512.00	348,935.00	-344,423.00	1.3%
4010 · Water Application Fee	400.00			
4050 · Property Taxes	31,312.39	55,000.00	-23,687.61	56.9%
4080 · Interest-LAIF	-919.41	2,500.00	-3,419.41	-36.8%
4081 · Interest-SBMC	25.22	500.00	-474.78	5.0%
4100 · Other Income	257.95			
Total Income	<u>35,588.15</u>	<u>406,935.00</u>	<u>-371,346.85</u>	<u>8.7%</u>
Expense				
Payroll Expenses	106,080.02	180,510.00	-74,429.98	58.8%
Operating Expenses				
5020 · Water Rights	52.49			
5030 · Projects	3,737.00	40,000.00	-36,263.00	9.3%
5040 · USGS, streamflow gage	7,237.50	15,000.00	-7,762.50	48.3%
5060 · Rent, Utilities	3,375.00	5,000.00	-1,625.00	67.5%
Total Operating Expenses	<u>14,401.99</u>	<u>60,000.00</u>	<u>-45,598.01</u>	<u>24.0%</u>
5052.01 · Groundwater Sustainability General & Administrative Exp	68,750.00	68,000.00	750.00	101.1%
5100 · Consulting				
5102 · Audit	9,500.00			
5105 · Legal	12,547.53	20,000.00	-7,452.47	62.7%
5106 · Metering	599.20			
5100 · Consulting - Other	35,702.91	20,000.00	15,702.91	178.5%
Total 5100 · Consulting	<u>58,349.64</u>	<u>40,000.00</u>	<u>18,349.64</u>	<u>145.9%</u>
5120 · Vehicle	890.50	2,000.00	-1,109.50	44.5%
5130 · Insurance	9,211.49	14,000.00	-4,788.51	65.8%
5140 · LAFCO Apportionment Fee	1,268.73	2,500.00	-1,231.27	50.7%
5150 · Memberships	5,930.00	7,000.00	-1,070.00	84.7%
5160 · Office Operating Expenses	3,878.33	5,000.00	-1,121.67	77.6%
5170 · Training & Conferences	2,960.56	4,000.00	-1,039.44	74.0%
5180 · Stipends, Meetings	4,650.00	6,000.00	-1,350.00	77.5%
5200 · Election	331.74	5,000.00	-4,668.26	6.6%
5299 · Miscellaneous Expense (Reven...	-6.00			
Total General & Administrative Exp	<u>87,464.99</u>	<u>85,500.00</u>	<u>1,964.99</u>	<u>102.3%</u>
Payroll Taxes- old	0.00			
Total Expense	<u>276,697.00</u>	<u>394,010.00</u>	<u>-117,313.00</u>	<u>70.2%</u>
Net Ordinary Income	<u>-241,108.85</u>	<u>12,925.00</u>	<u>-254,033.85</u>	<u>-1,865.4%</u>
Other Income/Expense				
Other Expense				
5800 · Prior Year Expense	0.00			
Total Other Expense	<u>0.00</u>			
Net Other Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
Net Income	<u>-241,108.85</u>	<u>12,925.00</u>	<u>-254,033.85</u>	<u>-1,865.4%</u>

Russian River Flood Control District

Profit & Loss Prev Year Comparison

July 2022 through January 2023

Cash Basis

	Jul '22 - Jan 23	Jul '21 - Jan 22	\$ Change	% Change
Ordinary Income/Expense				
Income				
4001 · Contract Water Sales	4,512.00	0.00	4,512.00	100.0%
4010 · Water Application Fee	400.00	0.00	400.00	100.0%
4050 · Property Taxes	31,312.39	27,341.58	3,970.81	14.5%
4080 · Interest-LAIF	-919.41	580.78	-1,500.19	-258.3%
4081 · Interest-SBMC	25.22	76.39	-51.17	-67.0%
4100 · Other Income	257.95	0.00	257.95	100.0%
Total Income	35,588.15	27,998.75	7,589.40	27.1%
Expense				
Payroll Expenses				
5001 · Gross Wages	71,354.16	67,488.38	3,865.78	5.7%
5002 · CalPERS Employer Expense	5,235.00	5,091.94	143.06	2.8%
5003 · CalPERS 457 Roth Expense	2,450.00	2,012.50	437.50	21.7%
5004 · Health Insurance	12,360.00	6,600.00	5,760.00	87.3%
5005 · Medicare	1,170.96	978.58	192.38	19.7%
5006 · FICA	5,834.90	4,184.28	1,650.62	39.5%
5007 · CalPERS 1959 Survivor Billing	14.00	76.40	-62.40	-81.7%
5009 · Unfunded Pension Liability	7,011.00	8,419.00	-1,408.00	-16.7%
Payroll Expenses - Other	650.00	0.00	650.00	100.0%
Total Payroll Expenses	106,080.02	94,851.08	11,228.94	11.8%
Operating Expenses				
5020 · Water Rights				
5021 · Annual Fees	0.00	15,930.05	-15,930.05	-100.0%
5023 · Meter Maintenance	52.49	1,938.68	-1,886.19	-97.3%
Total 5020 · Water Rights	52.49	17,868.73	-17,816.24	-99.7%
5030 · Projects				
5032 · Outreach & Education	0.00	7,397.32	-7,397.32	-100.0%
5033 · Water Resiliency - Other	3,737.00	11,706.25	-7,969.25	-68.1%
Total 5030 · Projects	3,737.00	19,103.57	-15,366.57	-80.4%
5040 · USGS, streamflow gage	7,237.50	20,505.00	-13,267.50	-64.7%
5060 · Rent, Utilities	3,375.00	4,379.50	-1,004.50	-22.9%
Total Operating Expenses	14,401.99	61,856.80	-47,454.81	-76.7%
5052.01 · Groundwater Sustainability	68,750.00	10,513.64	58,236.36	553.9%
General & Administrative Exp				
5100 · Consulting				
5102 · Audit	9,500.00	2,400.00	7,100.00	295.8%
5105 · Legal	12,547.53	20,924.28	-8,376.75	-40.0%
5106 · Metering	599.20	0.00	599.20	100.0%
5100 · Consulting - Other	35,702.91	150.00	35,552.91	23,701.9%
Total 5100 · Consulting	58,349.64	23,474.28	34,875.36	148.6%
5120 · Vehicle	667.31	181.01	486.30	268.7%
5130 · Insurance	9,211.49	6,197.80	3,013.69	48.6%
5140 · LAFCO Apportionment Fee	1,268.73	1,396.13	-127.40	-9.1%
5150 · Memberships	5,930.00	5,670.00	260.00	4.6%
5160 · Office Operating Expenses	3,331.39	1,804.86	1,526.53	84.6%
5170 · Training & Conferences	1,320.04	725.00	595.04	82.1%
5180 · Stipends, Meetings	4,650.00	600.00	4,050.00	675.0%
5200 · Election	331.74	0.00	331.74	100.0%
5299 · Miscellaneous Expense (Revenue)	-6.00	0.00	-6.00	-100.0%
Total General & Administrative Exp	85,054.34	40,049.08	45,005.26	112.4%
Payroll Taxes- old	0.00	0.00	0.00	0.0%
Total Expense	274,286.35	207,270.60	67,015.75	32.3%

	<u>Jul '22 - Jan 23</u>	<u>Jul '21 - Jan 22</u>	<u>\$ Change</u>	<u>% Change</u>
Net Ordinary Income	-238,698.20	-179,271.85	-59,426.35	-33.2%
Other Income/Expense				
Other Expense				
5800 · Prior Year Expense	0.00	0.00	0.00	0.0%
5700 · Reserves	0.00	68,750.00	-68,750.00	-100.0%
Total Other Expense	0.00	68,750.00	-68,750.00	-100.0%
Net Other Income	0.00	-68,750.00	68,750.00	100.0%
Net Income	<u><u>-238,698.20</u></u>	<u><u>-248,021.85</u></u>	<u><u>9,323.65</u></u>	<u><u>3.8%</u></u>

Russian River Flood Control District Balance Sheet Prev Year Comparison

As of January 31, 2023

Cash Basis

	Jan 31, 23	Jan 31, 22	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1000 · SBMC Checking	222,784.36	221,691.42	1,092.94	0.5%
1001 · SBMC Savings	100,113.71	100,076.02	37.69	0.0%
1010 · LAIF				
1011 · Capital Reserve	56,000.00	48,000.00	8,000.00	16.7%
1012 · Emergency Reserve	28,000.00	28,000.00	0.00	0.0%
1013 · Operating Reserve	210,000.00	153,000.00	57,000.00	37.3%
1014 · Water Reliability Reserve	198,004.78	259,411.40	-61,406.62	-23.7%
1010 · LAIF - Other	0.00	2,287.29	-2,287.29	-100.0%
Total 1010 · LAIF	492,004.78	490,698.69	1,306.09	0.3%
1019 · LAIF - Fair Market Value	-6,322.52	0.00	-6,322.52	-100.0%
Total Checking/Savings	808,580.33	812,466.13	-3,885.80	-0.5%
Accounts Receivable	-240.00	0.00	-240.00	-100.0%
Total Current Assets	808,340.33	812,466.13	-4,125.80	-0.5%
Fixed Assets				
1401 · Meters & Vehicles	147,783.80	139,849.78	7,934.02	5.7%
1499 · Accumulated Depreciation	-79,418.55	-59,942.72	-19,475.83	-32.5%
Total Fixed Assets	68,365.25	79,907.06	-11,541.81	-14.4%
Other Assets				
1600 · Deferred Outflows	24,734.00	24,734.00	0.00	0.0%
Total Other Assets	24,734.00	24,734.00	0.00	0.0%
TOTAL ASSETS	901,439.58	917,107.19	-15,667.61	-1.7%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable	-2,410.65	0.00	-2,410.65	-100.0%
Other Current Liabilities				
2030 · Vacation Accrual	30,457.87	15,922.00	14,535.87	91.3%
2050 · Payroll Liabilities	2,324.00	2,494.78	-170.78	-6.9%
Total Other Current Liabilities	32,781.87	18,416.78	14,365.09	78.0%
Total Current Liabilities	30,371.22	18,416.78	11,954.44	64.9%
Long Term Liabilities				
2600 · Deferred Inflows	471.00	471.00	0.00	0.0%
2700 · Net Pension Liability	50,063.00	50,063.00	0.00	0.0%
Total Long Term Liabilities	50,534.00	50,534.00	0.00	0.0%
Total Liabilities	80,905.22	68,950.78	11,954.44	17.3%
Equity				
3000 · Opening Bal Equity	541,116.95	541,116.95	0.00	0.0%
3001 · Retained Earnings	518,115.61	555,061.31	-36,945.70	-6.7%
Net Income	-238,698.20	-248,021.85	9,323.65	3.8%
Total Equity	820,534.36	848,156.41	-27,622.05	-3.3%
TOTAL LIABILITIES & EQUITY	901,439.58	917,107.19	-15,667.61	-1.7%

Russian River Flood Control District
Monthly Payment Detail
As of January 31, 2023

Cash Basis

Type	Date	Name	Memo	Paid Am...
1000 · SBMC Checking				
Bill Pm...	01/03/2023	Cardmember Service	Credit card 9/14 - 10/13/22	-2,410.65
Bill Pm...	01/05/2023	State Compensation Insurance Fu...	2022-23 FY Policy charges 12/9/22 to 1/9/23	-446.66
Bill Pm...	01/09/2023	Intuit	Monthly Payroll Subscription	-5.00
Bill Pm...	01/17/2023	Eide Bailly	Accounting, December service Dates	-1,916.20
Bill Pm...	01/20/2023	US Cellular	Cell service 12/14/22-1/13/23 service	-66.44
Check	01/30/2023	Internal Revenue Service	Pymt with Fed Form 941 4th Qtr	-22.94
Bill Pm...	01/30/2023	CalPERS	SS Admin 218 Agrmt, inv 100000017038170	-650.00
Bill Pm...	01/30/2023	ACWA	2023 Agency Dues	-4,140.00
Bill Pm...	01/30/2023	Alfred White	Board Meeting Stipend July - Dec 2022	-675.00
Bill Pm...	01/30/2023	Chevalier Vineyard Management,...	Meter Reading/annual downloads December 20...	-599.20
Bill Pm...	01/30/2023	Christopher Watt	Board Meeting Stipend July-Dec 2022	-700.00
Bill Pm...	01/30/2023	John Reardan	Board Meeting Stipend July - Dec 2022	-600.00
Bill Pm...	01/30/2023	Mendocino County Clerk-Recorder	Election fees, Invoice 2021/22-53	-331.74
Bill Pm...	01/30/2023	Nigro & Nigro PC	FY 2021-2022 Audit	-9,500.00
Bill Pm...	01/30/2023	Streamline	2023 website hosting	-900.00
Bill Pm...	01/30/2023	Toll Bridge	Toll bridge	-9.40
Bill Pm...	01/30/2023	Tyler Rodrigue	Board Meeting Stipend July - Dec 2022	-350.00
Total 1000 · SBMC Checking				-23,323.23
TOTAL				-23,323.23

Project Water Worksheet as of February 1, 2023

Current 2023 totals
in Acre Feet

Project Water Licensed to MC RRFC & WCID:	7940																						
Contracted Non-Retail Suppliers:	4917																						
Contracted Retail Suppliers:	2507.15																						
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 70%; text-align: center;">Calpella CWD</td><td style="text-align: center;">85</td></tr> <tr><td style="text-align: center;">Henry Station Mutual Water Co</td><td style="text-align: center;">8</td></tr> <tr><td style="text-align: center;">Hopland PUD</td><td style="text-align: center;">222</td></tr> <tr><td style="text-align: center;">Millview CWD - Municipal Use</td><td style="text-align: center;">970</td></tr> <tr><td style="text-align: center;">Millview CWD - Wheeled Municipal Use</td><td style="text-align: center;">189.15</td></tr> <tr><td style="text-align: center;">Millview CWD - Irrigation Use</td><td style="text-align: center;">12</td></tr> <tr><td style="text-align: center;">Rogina Water</td><td style="text-align: center;">400</td></tr> <tr><td style="text-align: center;">River Estates Mutual Water Company</td><td style="text-align: center;">26</td></tr> <tr><td style="text-align: center;">Willow CWD - Municipal Use</td><td style="text-align: center;">515</td></tr> <tr><td style="text-align: center;">Willow CWD - Irrigation Use</td><td style="text-align: center;">80</td></tr> <tr><td style="text-align: center;">Contracted Municipals:</td><td style="text-align: center;">2507.15</td></tr> </table>		Calpella CWD	85	Henry Station Mutual Water Co	8	Hopland PUD	222	Millview CWD - Municipal Use	970	Millview CWD - Wheeled Municipal Use	189.15	Millview CWD - Irrigation Use	12	Rogina Water	400	River Estates Mutual Water Company	26	Willow CWD - Municipal Use	515	Willow CWD - Irrigation Use	80	Contracted Municipals:	2507.15
Calpella CWD	85																						
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Willow CWD - Municipal Use	515																						
Willow CWD - Irrigation Use	80																						
Contracted Municipals:	2507.15																						
Contracted Total:	7424.15																						
Current Uncontracted Water Supply for 2023:	515.85																						

Redwood Valley County Water District:

Month	Water Requested, in acre feet	Water diverted, in acre feet
Jan 2023	[40 - but didn't need]	0
Feb 2023	40	
Mar 2023	60	
Apr 2023	60	
May 2023	60	
June 2023	60	
July 2023	150	
Aug 2023	150	
Sept 2023	150	
Oct 2023	100	
Nov 2023	40	
Dec 2023	0	
Totals:	870	0

5 **DRAFT MINUTES**
6 **Regular Meeting of**
7 **December 5, 2022**
8

9 IN COMPLIANCE WITH ASSEMBLY BILL 361, THIS MEETING WAS HELD VIA ZOOM.

10 **1. Roll Call**

11 President Watt called the meeting to order at 5:30 PM.
12
13 Trustees Present: Christopher Watt, President
14 Alfred White, Vice President
15 Tyler Rodrigue, Trustee
16 John Reardan, Trustee
17
18 Trustees Absent: John Bailey, Treasurer (with apologies)
19
20 Staff: Elizabeth Salomone, General Manager
21

22 **2. Approval of Agenda**

23 Vice President White moved to approve the agenda. Trustee Reardan seconded the motion. The motion was
24 approved by the following vote:
25 Ayes: 4 (Reardan, Rodrigue, White, Watt)
26 Absent: 1 (Bailey)

27 **3. Public Expression**

28 No one indicated interest in speaking.

29 **4. Board Proclamation of Appreciation for Matthew Froneberger’s Service as a Trustee**

30 GM Salomone noted that the Trustee term change date is December 2, 2022, rather than December 31, 2022.
31 Therefore, Matthew Froneberger’s term ended without an opportunity to acknowledge his long and excellent
32 service to the District. The Board directed GM Salomone to finalize the proposed Proclamation and present it to
33 Matthew Froneberger at the first in-person meeting of the Board since 2020, tentatively March 5, 2023. GM
34 Salomone noted John Bailey’s term began sooner than realized and he was unable to attend the meeting due to a
35 prior commitment, sending his apologies.
36

37 **ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

38 **5. Water Supply Conditions Update and District Response**

39 GM Salomone presented the item, reviewing the staff report and noting the diversion from the Eel River to the
40 Russian River through the Potter Valley Project was unlikely to increase from the current 5 cubic feet per second
41 (cfs.) Curtailments by the State Water Resources Control Board continue to be suspended in the Russian River.
42 The Board discussed potential changes to the Water Supply Declaration stages and suggested assessing the
43 conditions prior to frost season (March.) Comments and questions were offered by Trustees and Bree Klotter
44 (Redwood Valley resident and former Redwood Valley County Water District Board Director.)
45

47
48 **6. Board Business**

49 GM Salomone presented the item.

50 Board Officers:

51 Trustees expressed gratitude and support for President Watt’s dedication, attention to detail, and extended service
52 to the District and asked him to continue serving.

53 Trustee Reardan moved to approve Christopher Watt as President, Alfred White for Vice President, and John
54 Bailey for Treasurer for the 2023 term. Trustee Rodrigue seconded the motion. The motion was approved by the
55 following vote:

56 Ayes: 4 (Reardan, Rodrigue, Watt, White)
57 Absent: 1 (Bailey)

58 Appointment of Joint Powers Agency (JPA) Representatives

59 Mendocino County Inland Water & Power Commission JPA: Trustee Reardan and President Watt agreed to
60 continue serving as Director and Alternate respectively. No objections were voiced and no motion was required.

61 Ukiah Valley Basin Groundwater Sustainability Agency JPA: Vice President White and Trustee Reardan agreed to
62 continue serving as Director and Alternate respectively, until such time as Trustee Bailey agrees to serve as the
63 Alternate.

64 Assignments of Advisory & Liaison Positions

65 The Board reviewed and confirmed assignments, as shown below:

	Bailey	Reardan	Rodrigue	Watt	White
OFFICERS:					
President				X	
Vice President					X
Treasurer	X				

JPA:					
MC IWPC		Reg		Alt	
UVB GSA	(Alt?)	Alt			Reg

ADVISORY:					
Engineering		X			
Audit & Finance	X				
Personnel			X		
Public Information & Gov Affairs				X	
Policy					X

LIAISON					
Calpella CWD			X		
City of Ukiah	X				
Hopland PUD			X		
Millview CWD					X
Redwood Valley CWD		X			
URRWA					X
Willow CWD				X	

68 Remote and Hybrid Meetings: GM Salomone reviewed the staff report and received direction from the Board on
 69 logistics for future Board meetings. Consensus was to hold hybrid meetings at the new District Office Board
 70 Room, using an air filter, and to explore published recommendations on safety precautions. An item will be added
 71 to the January 2023 Board meeting to consider moving meeting time to 5 PM
 72

73 2023 Calendar

74 GM Salomone reviewed the proposed calendar of holidays and Board meetings.
 75

76 Vice President White moved to approve the 2023 Regular Meeting Schedule, changing the July 4th meeting to the
 77 July 10th. Trustee Rodrigue seconded the motion. The motion was approved by the following vote:

78 Ayes: 4 (Reardan, Rodrigue, Watt, White)

79 Absent: 1 (Bailey)

80

81 **REGULAR BUSINESS, INFORMATION, AND REPORT ITEMS**

82 **7. Consent Calendar**

83 a) Acceptance of the November 2022 Financial Report

84 b) Approval of November 7, 2022 Regular Meeting Minutes

85 c) State of Emergency
 86

87 GM Salomone reported the two payments to GM Salomone of the same amount shown in the October financial
 88 reports were reviewed and affirmed by the District's Accountant.
 89

90 Trustee Reardan moved to approve the Consent Calendar items a-c. Vice President White seconded the motion.
 91 The motion was approved by the following vote:

92 Ayes: 4 (Reardan, Rodrigue, Watt, White)

93 Absent: 1 (Bailey)

94 **8. Trustee & Committee Reports**

95 a. Ad Hoc: Budgeting for Strategic Plan Implementation: did not meet since last meeting.

96 b. Ad Hoc: GM Evaluation: did not meet since last meeting.
 97

98 No other reports were offered by Trustees.

99 **9. General Manager Report & Correspondence**

100 GM presented the written report, sharing additional information on the Russian River Water Forum, a review of
 101 the ACWA Conference held November 29 – December 1, 2022, and updates on the Ukiah Valley Basin
 102 Groundwater Sustainability Agency work. Comments and questions were offered by Trustees and Bree Klotter
 103 (Redwood Valley resident and former Redwood Valley County Water District Board Director.)
 104

105 **10. Direction on Future Agenda Items**

106 *Potential Board Meeting start time change from 5:30 PM to 5:00 PM. *Ad Hoc Committee updates.

107 *Presentation on FIRO.

108

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(Continued...)

110

111 **ADJOURNMENT**

112

113 Vice President White moved to adjourn the meeting at 6:55 PM. Trustee Reardan seconded the motion. The
114 motion was approved by the following vote:

115 Ayes: 4 (Reardan, Rodrigue, Watt, White)

116 Absent: 1 (Bailey)

117

APPROVED by Board of Trustees on February 6, 2023

President of the Board of Trustees

Secretary of the Board of Trustees

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President
Christopher Watt

Vice President
Alfred White

Treasurer
John Bailey

Trustee
Tyler Rodrigue

Trustee
John Reardan

5 **DRAFT MINUTES**
6 **Regular Meeting of**
7 **January 9, 2023**
8

9 IN COMPLIANCE WITH ASSEMBLY BILL 361, THIS MEETING WAS HELD VIA ZOOM.

10 **1. Roll Call**

11 President Watt called the meeting to order at 5:30 PM.
12
13 Trustees Present: Christopher Watt, President
14 Alfred White, Vice President
15 John Bailey, Treasurer (Arrived (5:39 PM)
16 Tyler Rodrigue, Trustee (Arrived 5:44 PM)
17 John Reardan, Trustee
18 Staff: Elizabeth Salomone, General Manager
19

20 **2. Approval of Agenda**

21 Vice President White moved to approve the agenda. Trustee Reardan seconded the motion. The motion was
22 approved by the following vote:
23 Ayes: 3 (Reardan, White, Watt)
24 Absent: 2 (Bailey, Rodrigue)
25

26 **3. Public Expression**

27 No one indicated interest in speaking.

28 **ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

29 **4. Water Supply Conditions Update and District Response**

30 GM Salomone presented the item, reviewing the staff report and noting a communication from United States
31 Army Corp of Engineers regarding potential flood releases at Lake Mendocino that was posted on the USACE
32 Facebook page. Comments and questions were offered by Trustees and Bree Klotter (Redwood Valley resident
33 and former Redwood Valley County Water District Board Director.)
34

35 The Board received a review of the water supply declaration status and recommendation to repeal the current
36 Declaration #22-01, Stage III: Water Warning.
37

38 Trustee Reardan moved to approve the agenda. Treasurer Bailey seconded the motion. The motion was
39 approved by the following vote:

40 Ayes: 5 (Bailey, Reardan, Rodrigue, White, Watt)
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(Continued...)

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5. Groundwater Sustainability Agency (GSA) Update Presentation

GM Salomone presented a Winter 2022-2023 update. Comments and questions were offered by Trustees and Bree Klotter (Redwood Valley resident and former Redwood Valley County Water District Board Director.)

6. Senate Bill 88 Alternative Compliance Plan

GM Salomone presented the item. Comments and questions were offered by Trustees and Tom Schoeneman (Redwood Valley County Water District Board.)

Trustee Reardan moved to approve the Senate Bill 88 Alternative Compliance Plan contingent on District Legal Counsel review and approval. Vice President White seconded the motion. The motion was approved by the following vote:

Ayes: 5 (Bailey, Reardan, Rodrigue, White, Watt)

7. 2023 Board Business

Trustee Reardan moved to approve the appointment of John Bailey to the Ukiah Valley Groundwater Sustainability Agency as the Alternate Representative. Vice President White seconded the motion. The motion was approved by the following vote:

Ayes: 5 (Bailey, Reardan, Rodrigue, White, Watt)

The Board considered changing the start time of Board meetings from 5:30 PM to 5:00 PM. Due to difficulty of some Trustees to make the earlier time, the matter was dropped and no changes were approved.

REGULAR BUSINESS, INFORMATION, AND REPORT ITEMS

8. Consent Calendar

- a) Acceptance of the December 2022 Financial Report
- b) Approval of December 5, 2022 Regular Meeting Minutes
- c) State of Emergency

GM Salomone requested Item 8b) Approval of December 5, 2022 Regular Meeting Minutes be pulled from the Consent Calendar. The Board consensus was to pull the item for a future meeting.

Vice President White moved to approve the Consent Calendar items a and c. Trustee Reardan seconded the motion. The motion was approved by the following vote:

Ayes: 5 (Bailey, Reardan, Rodrigue, Watt, White)

9. Trustee & Committee Reports

- a. Budgeting for Strategic Plan Implementation Ad Hoc: Did not meet since last meeting.
- b. GM Evaluation Ad Hoc: President Watt provided an update on the first meeting and follow up steps.

Trustee Reardan: Provided an update from Mendocino County Inland Water & Power Commission, reviewing comments submitted to the Federal Energy Regulatory Commission (FERC) regarding the Potter Valley Project.

84
85

86 **10. General Manager Report & Correspondence**

87 GM presented the written report, sharing additional information on the Russian River Water Forum, a review of
88 the ACWA Conference held November 29 – December 1, 2022, and updates on the Ukiah Valley Basin
89 Groundwater Sustainability Agency work.

90
91 Discussion was held regarding the feasibility study for the Coyote Valley Dam improvements. Sean White, City of
92 Ukiah Director of Water Resources, provided further information on the topic.
93

94 **11. Direction on Future Agenda Items**

95 *Ad Hoc Committee updates. *Presentation on FIRO.

96 **ADJOURNMENT**

97
98 Trustee Reardan moved to adjourn the meeting at 6:45 PM. Vice President White seconded the motion. The
99 motion was approved by the following vote:

100 Ayes: 5 (Bailey, Reardan, Rodrigue, Watt, White)

101

102

APPROVED by Board of Trustees on February 6, 2023

President of the Board of Trustees

Secretary of the Board of Trustees

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President
Christopher Watt

Vice President
Alfred White

Treasurer
John Bailey

Trustee
Tyler Rodrigue

Trustee
John Reardan

Resolution #23-01

**of the Mendocino County Russian River Flood Control &
Water Conservation Improvement District**

**Affirming the Appointment of Representatives to the
Ukiah Valley Basin Groundwater Sustainability Agency**

WHEREAS, groundwater in the Ukiah Basin is a vital resource to meet the water supply needs for customers of the District;

WHEREAS, the County of Mendocino, City of Ukiah, Upper Russian River Water Agency and the District have come together as Member Agencies to improve management of groundwater in the Ukiah Valley Basin under a Joint Powers Agreement (JPA) creating the Ukiah Valley Basin Groundwater Sustainability Agency (GSA);

WHEREAS, each of the Member Agencies is a local agency as defined by the Sustainable Groundwater Management Act of 2014 (SGMA), duly organized and existing under and by virtue of the laws of the State of California with the ability to exercise powers related to groundwater management; and,

WHEREAS, Article 7 of the GSA JPA provides for the appointment and re-appointment by Resolution of Directors and Alternate Directors on the Agency Board of Directors to serve as representatives of each Member Agency, including the District.

BE IT FURTHER RESOLVED that for the calendar years of 2023 and 2024, Trustee Alfred White remains serving as the Director and Trustee John Bailey is appointed as Alternate Director to represent the District on the Ukiah Valley Basin Groundwater Sustainability Agency in the event that the Director representing the District cannot attend a GSA Board of Directors meeting. General Manager Elizabeth Salomone remains serving as the appointee to represent the District on the Technical Advisory Committee.

ADOPTED by the Board of Trustees of the Mendocino County Russian River Flood Control & Water Conservation Improvement District on 6th day of February, 2023.

John Reardan	Yes / No / Abstain / Absent
Tyler Rodrigue	Yes / No / Abstain / Absent
John Bailey	Yes / No / Abstain / Absent
Alfred White	Yes / No / Abstain / Absent
Christopher Watt	Yes / No / Abstain / Absent

Signed: _____
Christopher Watt, President

Attest: _____
Elizabeth Salomone, General Manager

***Mendocino County Russian River Flood Control
& Water Conservation Improvement District***

STAFF REPORT

To: Board of Trustees
From: E. Salomone, General Manager
Meeting: Monday, February 6, 2023
RE: Agenda Item 8e: State of Emergency

The Strategic Plan relevant priority are **Advocacy:** Improving public awareness and understanding of the importance of water issues; and **Administration:** Fostering District resources in alignment with the District's Mission to steward water resources for the benefit of people and environment.

Background

The Ralph M. Brown Act (Gov. Code § 54950 et seq.) generally requires local agencies meeting via teleconference, including through other virtual or electronic means, to provide public access at each location in which members of the legislative body are teleconferencing. Legislature recently enacted Assembly Bill 361, Chapter 165, Statutes of 2021 ("AB 361"), which amended Government Code section 54953 to allow local agencies to meet fully virtually during a proclaimed state of emergency if state or local officials have imposed or recommended measures to promote social distancing. The Governor of California issued a proclamation declaring a state of emergency on March 4, 2020 due to the COVID-19 pandemic, pursuant to section 8625 of the California Emergency Services Act, and this proclaimed state of emergency currently remains in effect. Additionally, on September 29, 2021, the Mendocino County Health Officer issued a Health Recommendation urging public bodies in Mendocino County to continue meeting remotely through online meetings to lower the risk of COVID-19 transmission.

On November 1, 2021, the Board of Trustees of the Mendocino County Russian River Flood Control & Water Conservation Improvement District adopted Resolution #21-04 Making Findings and Determinations Under Assembly Bill 361 For Continued Virtual Meetings. Consistent with the provisions of Government Code Section 54953(e), the Board found and determined that (1) a state of emergency related to COVID-19 is currently in effect; and (2) state and local officials have recommended measures to promote social distancing in connection with COVID-19. Based on such facts, findings and determinations, the Board authorized staff to conduct remote teleconference meetings of the Board under the provisions of Government Code Section 54953(e). 3. This Resolution took effect immediately.

Recommended Action:

- Move to reaffirm the previously adopted Resolution #21-04 Making Findings and Determinations under Assembly Bill 361 for Continued Virtual Meetings, determining that (i) The state of emergency continues to directly impact the ability of the members to meet safely in person; and/or (ii) State or local officials continue to impose or recommend measures to promote social distancing.

Attachments:

- Resolution #21-04 Making Findings and Determinations under Assembly Bill 361 for Continued Virtual Meetings, dated November 1, 2021

Resolution #21-04

of the

Mendocino County Russian River Flood Control & Water Conservation Improvement District

Making Findings and Determinations Under Assembly Bill 361 For Continued Virtual Meetings

WHEREAS, the Mendocino County Russian River Flood Control & Water Conservation Improvement District Board of Trustees, hereinafter referred to as the “Board of Trustees,” is committed to preserving and nurturing public access to and participation in meetings of the Board; and

WHEREAS, the Ralph M. Brown Act (Gov. Code § 54950 et seq.) generally requires local agencies meeting via teleconference, including through other virtual or electronic means, to provide public access at each location in which members of the legislative body are teleconferencing; and

WHEREAS, the Legislature recently enacted Assembly Bill 361, Chapter 165, Statutes of 2021 (“AB 361”), which amended Government Code section 54953 to allow local agencies to meet fully virtually during a proclaimed state of emergency if state or local officials have imposed or recommended measures to promote social distancing; and

WHEREAS, the Governor issued a proclamation declaring a state of emergency on March 4, 2020 due to the COVID-19 pandemic, pursuant to section 8625 of the California Emergency Services Act, and this proclaimed state of emergency currently remains in effect; and

WHEREAS, starting in March 2020, in response to the spread of COVID-19 in the State of California, the Governor issued a number of executive orders aimed at containing the COVID-19 virus; and

WHEREAS, among other things, these orders waived certain requirements of the Brown Act to allow legislative bodies to meet virtually; and

WHEREAS, pursuant to the Governor’s executive orders, the Board has been holding virtual meetings during the pandemic in the interest of protecting the health and safety of the public, staff, and Board members; and

WHEREAS, the Governor’s Executive Order N-29-20 related to the suspension of certain provisions of the Brown Act expired on September 30, 2021; and

WHEREAS, AB 361, effective as of October 1, 2021 allows legislative bodies to meet virtually provided there is a state of emergency, and either (1) state or local officials have imposed or recommended measures to promote social distancing; or (2) the legislative body determines by majority vote that meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board has considered the circumstances of the state of emergency; and

WHEREAS, state or local officials continue to recommend measures to promote social distancing; and

WHEREAS, on September 29, 2021, the Mendocino County Health Officer issued a Health Recommendation urging public bodies in Mendocino County to continue meeting remotely through online meetings to lower the risk of COVID-19 transmission; and

WHEREAS, the continuation of virtual meetings will allow for full participation by members of the public until the present state of emergency has ended; and **WHEREAS**, the Board desires to continue to hold virtual meetings pursuant to AB 361 and Government Code section 54953(e).

NOW, THEREFORE, BE IT RESOLVED that, the District Board hereby resolves as follows:

1. The above recitals are true and correct.
2. Consistent with the provisions of Government Code Section 54953(e), the Board finds and determines that (1) a state of emergency related to COVID- 19 is currently in effect; and (2) state and local officials have recommended measures to promote social distancing in connection with COVID-19. Based on such facts, findings and determinations, the Board authorizes staff to conduct remote teleconference meetings of the Board under the provisions of Government Code Section 54953(e). 3. This Resolution shall take effect immediately.

ADOPTED 1st of November, 2021 by the Board of Trustees of the Mendocino County Russian River Flood Control & Water Conservation Improvement District, by the following vote:

Christopher Watt	<input checked="" type="checkbox"/> Yes / No / Abstain / Absent
Alfred White	<input checked="" type="checkbox"/> Yes / No / Abstain / Absent
Matthew Froneberger	<input checked="" type="checkbox"/> Yes / No / Abstain / Absent
Tyler Rodrigue	<input checked="" type="checkbox"/> Yes / No / Abstain / Absent
John Reardan	<input checked="" type="checkbox"/> Yes / No / Abstain / Absent



Signed: _____
Christopher Watt, Board of Trustees President

1/11/21
Date



Attest: _____
Elizabeth Salomone, General Manager

1/11/21
Date