

*Mendocino County*

***Russian River Flood Control & Water Conservation Improvement District***

*PO Box 2104, Ukiah, CA 95482 707.462.5278 Website: [RRFC.net](http://RRFC.net) [DistrictManager@rrfc.net](mailto:DistrictManager@rrfc.net)*

**A G E N D A**

**Board of Trustees – Regular Meeting of Monday, October 9, 2023 at 5:30 pm**

**IN PERSON: 304 North State Street at District office**

1. Call to Order and Roll Call
2. Approval of Agenda *Urgent items added may be discussed immediately. Time suggestions to the right of item title.*
3. Public Expression- See End of Agenda for Information on Public Expression

**CLOSED SESSION:**

4. Conference with Real Property Negotiators (Gov. Code § 54956.8)  
*Property:* Potter Valley Project  
*Agency negotiator:* General Manager, General Counsel, Board Members  
*Negotiating parties:* Agency, Inland Water & Power Agency, PG&E  
*Under negotiation:* Purchasing Entity

**ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

5. Fiscal Year 2022-2023 Year End Report (6:45 PM)  
*Board will consider acceptance of the report.*

**REGULAR BUSINESS, INFORMATION, AND REPORT ITEMS (7:00 PM)**

6. Water Supply Conditions Update
7. Consent Calendar
  - a) Acceptance of the September 2023 Financial Report
  - b) Approval of September 11, 2023 Regular Board Meeting minutes
  - c) Approval of September 25, 2023 Special Board Meeting minutes
8. Trustee & Committee Reports
9. General Manager Report & Correspondence
10. Direction on Future Agenda Items

**ADJOURNMENT**

ACTION ITEMS – All agenda items are potential action items unless otherwise noted.

PUBLIC EXPRESSION – The Board welcomes public participation in its Board meetings. Comments shall include any item not on the agenda that is within the subject matter jurisdiction and authority of the District. No action may be taken on any item not appearing on the agenda; however, the Board may direct such items to be placed on the agenda of a future meeting or may request additional information on any such item. The Board may limit testimony to three (3) minutes per person and not more than ten (10) minutes for a particular subject. All items on the agenda are considered action items unless otherwise noted. All times and the order of business are approximate and subject to change.

**President**  
*Christopher Watt*

**Vice President**  
*Alfred White*

**Treasurer**  
*John Bailey*

**Trustee**  
*Tyler Rodrigue*

**Trustee**  
*John Reardan*

*Mendocino County Russian River Flood Control  
& Water Conservation Improvement District*

**STAFF REPORT**

**Agenda Item 5: Fiscal Year 2022-2023 Preliminary Year End Reports**

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**The Strategic Plan** relevant priority is **Administration** – sound and sustainable management of District finances.

**Background**

The Board adopted the Fiscal Year 2022-2023 Budget on June 6, 2022 (<https://www.rrfc.net/finances>.) No budget amendments were approved or considered.

**Discussion**

Attached to this report are four QuickBooks year-end reports with additional explanations below.

**Summary:**

Total Income:	\$392,352.18
Total Expense:	\$431,173.06
<i>Difference</i>	-\$38,820.88

Notable over-budget expense categories: Consulting (\$44,853), Payroll Expenses (\$7,608), Office Operating (\$3,164), Training & Conferences (\$1,297). See reports for more information.

**Year End 1, Income & Expense / Budget vs Actual**

**Income**

- Contract Water Sales account for almost all 2022 Contract Year payments. Some revenue is from late 2021 payments and several 2022 accounts were settled in the current fiscal year; these nearly cancel one another out. During year-end review, it was found that \$8,366 was under-invoiced, primarily due to contract changes adjustments during the year.
- Surplus water sales were all to Redwood Valley County Water District, with 59.46 af sold under the stipulated judgement pricing calculation at \$59.38 per af (\$3,536 total.) Note: an additional 400 af of Contracted Water was transferred under an emergency water supply agreement at \$47 per af (\$18,800 total) and is reported under contract water sales.
- Water Application Fees account for four contract ownership changes.
- Property Taxes came in \$14,188 under budget. The County handles property taxes and accurate estimates are difficult to obtain.
- Interest from LAIF was \$9,000 higher while from Savings was \$444 less than budget.
- Other Income was a dividend from the Workers Compensation contract.

*(Continued....)*

**EXPENSES**

- Payroll includes GM employment and three months employment of administrative support (which was not budgeted.) The General Manager's annual performance and compensation evaluation were postponed during the update of the evaluation process, therefore no compensation changes are reflected in the expenses. The Board has indicated back payment will be made at the time of evaluation.
- Water Rights expenses include meter expenses because a condition of water rights is the compliance of Water Management Regulations (SB88.)
- Projects reporting is being reorganized in QuickBooks recording. In previous years, many project expenses fell under other expense categories, such as consulting. In this reporting period, some expenses were reclassified under projects but not all, which is being remedied in the current FY reporting.
- Consulting: Accounting costs were high in support of some significant process improvements and corrections. Accounting service hours are dropping in the current FY.
- Consulting: Audit expenses were for two fiscal years and required additional work to ensure compliance.
- Consulting: Legal expenses included general and project based expenses. Further information can be provided to the Board upon request.
- Consulting: Human Resources accounted for development of administrative position recruitment, GM evaluation process update, and related activities.
- Office Operating expenses cover internet and phone services, software, newspaper subscriptions, office supplies, website hosting services, IT expenses, and other office equipment.

**Recommended Action(s):**

- Move to accept the 2022-2023 Fiscal Year Reports

**Attachments:**

- Year End 1, Income & Expense / Budget vs Actual
- Year End 2, Profit & Loss with Previous Year Comparison
- Year End 3, Balance Sheet with Previous Year Comparison
- Year End 4, Expenses by Vendor Summary

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Prepared and submitted to the Board of Trustees by: *Elizabeth Salomone, General Manager*

**Russian River Flood Control District**  
**YEAR END 1, Income & Expense / Budget vs. Actual**

Cash Basis

July 2022 through June 2023

	Jul '22 - Jun 23	Budget	\$ Over Bud...	% of Bud...
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4001 · Contract Water Sales	335,827.05	349,000.00	-13,172.95	96.2%
4002 · Surplus Water Sales	3,536.69			
4010 · Water Application Fee	1,600.00			
<b>4050 · Property Taxes</b>				
4051 · Current Secured	27,127.54			
4052 · Current Unsecur	1,527.98			
4053 · HOPTR	415.46			
4054 · Prior Unsecured	7.48			
4055 · URDA Pass thru	8,301.53			
4056 · URDA Residual	2,909.85			
4057 · Hwy Property Rent	1.58			
4058 · SB813	520.54			
4050 · Property Taxes - Other	0.00	55,000.00	-55,000.00	0.0%
<b>Total 4050 · Property Taxes</b>	<b>40,811.96</b>	<b>55,000.00</b>	<b>-14,188.04</b>	<b>74.2%</b>
4080 · Interest-LAIF	11,520.35	2,500.00	9,020.35	460.8%
4081 · Interest-SBMC	55.38	500.00	-444.62	11.1%
4100 · Other Income	257.95			
4130 · Unrealized Gain(Loss) Invstment	-1,257.20			
<b>Total Income</b>	<b>392,352.18</b>	<b>407,000.00</b>	<b>-14,647.82</b>	<b>96.4%</b>
<b>Expense</b>				
<b>Payroll Expenses</b>				
5001 · Gross Wages	137,297.36	135,000.00	2,297.36	101.7%
5002 · CalPERS Employer Expense	9,761.92	10,000.00	-238.08	97.6%
5003 · CalPERS 457 Roth Expense	4,100.00	4,000.00	100.00	102.5%
5004 · Health Insurance	20,905.00	15,000.00	5,905.00	139.4%
5005 · Medicare	2,184.46	1,900.00	284.46	115.0%
5006 · FICA	10,168.47	8,000.00	2,168.47	127.1%
5007 · CalPERS 1959 Survivor Billing	30.00	100.00	-70.00	30.0%
5008 · CALPERS GASB-68 Fees	700.00	1,000.00	-300.00	70.0%
5009 · Unfunded Pension Liability	6,311.00	9,500.00	-3,189.00	66.4%
Payroll Expenses - Other	650.00			
<b>Total Payroll Expenses</b>	<b>192,108.21</b>	<b>184,500.00</b>	<b>7,608.21</b>	<b>104.1%</b>
<b>Water Supply Expenses</b>				
<b>5020 · Water Rights</b>				
5021 · Annual Fees	16,886.72	17,000.00	-113.28	99.3%
5024 · Meter Maintenance	367.61	2,000.00	-1,632.39	18.4%
5025 · Meter & Data Mgmt Program	3,893.46	0.00	3,893.46	100.0%
<b>Total 5020 · Water Rights</b>	<b>21,147.79</b>	<b>19,000.00</b>	<b>2,147.79</b>	<b>111.3%</b>
<b>5030 · Projects</b>				
5031 · Grants/Funding Analysis	3,861.25			
5032 · Outreach & Education	92.20			
5033 · Other	0.00	40,000.00	-40,000.00	0.0%
5034 · Addt'l Water Rights	3,737.00			
<b>Total 5030 · Projects</b>	<b>7,690.45</b>	<b>40,000.00</b>	<b>-32,309.55</b>	<b>19.2%</b>
5040 · USGS, streamflow gage	13,150.00	15,000.00	-1,850.00	87.7%
<b>5050 · JPAs</b>				
5052 · GSA	68,750.00	68,000.00	750.00	101.1%
<b>Total 5050 · JPAs</b>	<b>68,750.00</b>	<b>68,000.00</b>	<b>750.00</b>	<b>101.1%</b>
<b>Total Water Supply Expenses</b>	<b>110,738.24</b>	<b>142,000.00</b>	<b>-31,261.76</b>	<b>78.0%</b>
<b>General &amp; Administrative Exp</b>				
5100 · Consulting	84,853.08	40,000.00	44,853.08	212.1%
5120 · Vehicle	1,243.42	2,000.00	-756.58	62.2%
<b>5130 · Insurance</b>				
5131 · Insurance, Liability	6,084.87	7,000.00	-915.13	86.9%

**Russian River Flood Control District**  
**YEAR END 1, Income & Expense / Budget vs. Actual**

Cash Basis

July 2022 through June 2023

	<u>Jul '22 - Jun 23</u>	<u>Budget</u>	<u>\$ Over Bud...</u>	<u>% of Bud...</u>
5132 · Insurance, Workers Comp	4,466.68	7,000.00	-2,533.32	63.8%
<b>Total 5130 · Insurance</b>	<b>10,551.55</b>	<b>14,000.00</b>	<b>-3,448.45</b>	<b>75.4%</b>
5140 · LAFCO Apportionment Fee	1,268.73	1,500.00	-231.27	84.6%
5150 · Memberships	5,930.00	7,000.00	-1,070.00	84.7%
5160 · Office Operating Expenses	8,164.30	5,000.00	3,164.30	163.3%
5161 · Rent, Utilities	4,500.00	5,000.00	-500.00	90.0%
5170 · Training & Conferences	5,297.45	4,000.00	1,297.45	132.4%
5180 · Stipends, Meetings	5,200.00	6,000.00	-800.00	86.7%
5190 · Property Tax Admin Fees	992.34	1,000.00	-7.66	99.2%
5200 · Election	331.74	5,000.00	-4,668.26	6.6%
5299 · Miscellaneous Expense (Revenue)	-6.00			
<b>Total General &amp; Administrative Exp</b>	<b>128,326.61</b>	<b>90,500.00</b>	<b>37,826.61</b>	<b>141.8%</b>
<b>Total Expense</b>	<b>431,173.06</b>	<b>417,000.00</b>	<b>14,173.06</b>	<b>103.4%</b>
<b>Net Ordinary Income</b>	<b>-38,820.88</b>	<b>-10,000.00</b>	<b>-28,820.88</b>	<b>388.2%</b>
<b>Other Income/Expense</b>				
Other Expense				
5900 · Depreciation Expense	20,939.50			
<b>Total Other Expense</b>	<b>20,939.50</b>			
<b>Net Other Income</b>	<b>-20,939.50</b>	<b>0.00</b>	<b>-20,939.50</b>	<b>100.0%</b>
<b>Net Income</b>	<b><u>-59,760.38</u></b>	<b><u>-10,000.00</u></b>	<b><u>-49,760.38</u></b>	<b><u>597.6%</u></b>

**Russian River Flood Control District**  
**YEAR END 2 - Profit & Loss Prev Year Comparison**

Cash Basis

July 2022 through June 2023

	Jul '22 - Jun 23	Jul '21 - Jun 22	\$ Change	% Change
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4001 · Contract Water Sales	335,827.05	345,472.23	-9,645.18	-2.8%
4002 · Surplus Water Sales	3,536.69	0.00	3,536.69	100.0%
4010 · Water Application Fee	1,600.00	0.00	1,600.00	100.0%
4050 · Property Taxes				
4051 · Current Secured	27,127.54	41,679.61	-14,552.07	-34.9%
4052 · Current Unsecur	1,527.98	1,351.78	176.20	13.0%
4053 · HOPTR	415.46	372.24	43.22	11.6%
4054 · Prior Unsecured	7.48	99.18	-91.70	-92.5%
4055 · URDA Pass thru	8,301.53	12,995.84	-4,694.31	-36.1%
4056 · URDA Residual	2,909.85	2,450.04	459.81	18.8%
4057 · Hwy Property Rent	1.58	1.56	0.02	1.3%
4058 · SB813	520.54	0.00	520.54	100.0%
<b>Total 4050 · Property Taxes</b>	<b>40,811.96</b>	<b>58,950.25</b>	<b>-18,138.29</b>	<b>-30.8%</b>
4080 · Interest-LAIF	11,520.35	1,886.87	9,633.48	510.6%
4081 · Interest-SBMC	55.38	88.86	-33.48	-37.7%
4100 · Other Income	257.95	0.00	257.95	100.0%
4110 · Reimbursed Expenses	0.00	37,601.48	-37,601.48	-100.0%
4120 · Gain/(Loss) on Sale of Assets	0.00	-2,336.14	2,336.14	100.0%
4130 · Unrealized Gain(Loss) Invstment	-1,257.20	-6,322.52	5,065.32	80.1%
<b>Total Income</b>	<b>392,352.18</b>	<b>435,341.03</b>	<b>-42,988.85</b>	<b>-9.9%</b>
<b>Expense</b>				
<b>Payroll Expenses</b>				
5001 · Gross Wages	137,297.36	128,529.84	8,767.52	6.8%
5002 · CalPERS Employer Expense	9,761.92	8,386.94	1,374.98	16.4%
5003 · CalPERS 457 Roth Expense	4,100.00	3,362.50	737.50	21.9%
5004 · Health Insurance	20,905.00	10,800.00	10,105.00	93.6%
5005 · Medicare	2,184.46	1,765.69	418.77	23.7%
5006 · FICA	10,168.47	7,287.68	2,880.79	39.5%
5007 · CalPERS 1959 Survivor Billing	30.00	142.80	-112.80	-79.0%
5008 · CALPERS GASB-68 Fees	700.00	0.00	700.00	100.0%
5009 · Unfunded Pension Liability	6,311.00	8,419.00	-2,108.00	-25.0%
5010 · GASB 68 Expense	0.00	-40,453.00	40,453.00	100.0%
Vacation/Sick	0.00	3,000.00	-3,000.00	-100.0%
Payroll Expenses - Other	650.00	0.00	650.00	100.0%
<b>Total Payroll Expenses</b>	<b>192,108.21</b>	<b>131,241.45</b>	<b>60,866.76</b>	<b>46.4%</b>
<b>Water Supply Expenses</b>				
5020 · Water Rights				
5021 · Annual Fees	16,886.72	15,930.05	956.67	6.0%
5024 · Meter Maintenance	367.61	1,993.45	-1,625.84	-81.6%
5025 · Meter & Data Mgmt Program	3,893.46	0.00	3,893.46	100.0%
<b>Total 5020 · Water Rights</b>	<b>21,147.79</b>	<b>17,923.50</b>	<b>3,224.29</b>	<b>18.0%</b>
5030 · Projects				
5031 · Grants/Funding Analysis	3,861.25	0.00	3,861.25	100.0%
5032 · Outreach & Education	92.20	7,397.32	-7,305.12	-98.8%
5033 · Other	0.00	24,456.25	-24,456.25	-100.0%
5034 · Addt'l Water Rights				
5034.02 · Engineering	3,737.00	5,595.00	-1,858.00	-33.2%
<b>Total 5034 · Addt'l Water Rights</b>	<b>3,737.00</b>	<b>5,595.00</b>	<b>-1,858.00</b>	<b>-33.2%</b>
<b>Total 5030 · Projects</b>	<b>7,690.45</b>	<b>37,448.57</b>	<b>-29,758.12</b>	<b>-79.5%</b>
5040 · USGS, streamflow gage	13,150.00	34,980.00	-21,830.00	-62.4%
5050 · JPAs				
5052 · GSA	68,750.00	10,513.64	58,236.36	553.9%
<b>Total 5050 · JPAs</b>	<b>68,750.00</b>	<b>10,513.64</b>	<b>58,236.36</b>	<b>553.9%</b>
<b>Total Water Supply Expenses</b>	<b>110,738.24</b>	<b>100,865.71</b>	<b>9,872.53</b>	<b>9.8%</b>
<b>General &amp; Administrative Exp</b>				

**Russian River Flood Control District**  
**YEAR END 2 - Profit & Loss Prev Year Comparison**

Cash Basis

July 2022 through June 2023

	Jul '22 - Jun 23	Jul '21 - Jun 22	\$ Change	% Change
<b>5100 · Consulting</b>				
5101 · Accounting	25,904.45	0.00	25,904.45	100.0%
5102 · Audit	19,000.00	2,400.00	16,600.00	691.7%
5105 · Legal	24,843.63	33,972.12	-9,128.49	-26.9%
5107 · Outreach	150.00	0.00	150.00	100.0%
5109 · Human Resources	12,805.00	0.00	12,805.00	100.0%
5110 · Strategic Planning	2,150.00	0.00	2,150.00	100.0%
5100 · Consulting - Other	0.00	2,425.25	-2,425.25	-100.0%
<b>Total 5100 · Consulting</b>	84,853.08	38,797.37	46,055.71	118.7%
<b>5120 · Vehicle</b>	1,243.42	655.73	587.69	89.6%
<b>5130 · Insurance</b>				
5131 · Insurance, Liability	6,084.87	6,144.80	-59.93	-1.0%
5132 · Insurance, Workers Comp	4,466.68	2,816.12	1,650.56	58.6%
<b>Total 5130 · Insurance</b>	10,551.55	8,960.92	1,590.63	17.8%
<b>5140 · LAFCO Apportionment Fee</b>	1,268.73	1,817.07	-548.34	-30.2%
<b>5150 · Memberships</b>	5,930.00	5,670.00	260.00	4.6%
<b>5160 · Office Operating Expenses</b>	8,164.30	6,387.30	1,777.00	27.8%
<b>5161 · Rent, Utilities</b>	4,500.00	9,012.29	-4,512.29	-50.1%
<b>5170 · Training &amp; Conferences</b>	5,297.45	2,864.31	2,433.14	85.0%
<b>5180 · Stipends, Meetings</b>	5,200.00	2,925.00	2,275.00	77.8%
<b>5190 · Property Tax Admin Fees</b>	992.34	0.00	992.34	100.0%
<b>5200 · Election</b>	331.74	0.00	331.74	100.0%
<b>5299 · Miscellaneous Expense (Revenue)</b>	-6.00	0.00	-6.00	-100.0%
<b>Total General &amp; Administrative Exp</b>	128,326.61	77,089.99	51,236.62	66.5%
<b>Total Expense</b>	431,173.06	309,197.15	121,975.91	39.5%
<b>Net Ordinary Income</b>	-38,820.88	126,143.88	-164,964.76	-130.8%
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
5700 · Use of Wtr Reliability Reserve	0.00	93,750.00	-93,750.00	-100.0%
5800 · Prior Year Expense	0.00	9,262.89	-9,262.89	-100.0%
5900 · Depreciation Expense	20,939.50	19,623.69	1,315.81	6.7%
<b>Total Other Expense</b>	20,939.50	122,636.58	-101,697.08	-82.9%
<b>Net Other Income</b>	-20,939.50	-122,636.58	101,697.08	82.9%
<b>Net Income</b>	<b>-59,760.38</b>	<b>3,507.30</b>	<b>-63,267.68</b>	<b>-1,803.9%</b>

**Russian River Flood Control District**  
**YEAR END 3 - Balance Sheet Prev Year Comparison**

Cash Basis

As of June 30, 2023

	Jun 30, 23	Jun 30, 22	\$ Change	% Change
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
1000 · SBMC Checking	265,565.19	483,865.96	-218,300.77	-45.1%
1001 · SBMC Savings				
1001.02 · Savings Water Reliability Fund	200,110.49	50,055.11	150,055.38	299.8%
1001.01 · General Savings	50,000.00	50,000.00	0.00	0.0%
<b>Total 1001 · SBMC Savings</b>	250,110.49	100,055.11	150,055.38	150.0%
<b>1010 · LAIF</b>				
1011 · Capital Reserve	56,000.00	48,000.00	8,000.00	16.7%
1012 · Emergency Reserve	28,000.00	28,000.00	0.00	0.0%
1013 · Operating Reserve	210,000.00	153,000.00	57,000.00	37.3%
1014 · Water Reliability Reserve	205,602.55	262,085.37	-56,482.82	-21.6%
<b>Total 1010 · LAIF</b>	499,602.55	491,085.37	8,517.18	1.7%
1019 · LAIF - Fair Market Value	-7,579.72	-6,322.52	-1,257.20	-19.9%
<b>Total Checking/Savings</b>	1,007,698.51	1,068,683.92	-60,985.41	-5.7%
<b>Other Current Assets</b>				
1210 · Interest Receivable	3,922.58	919.41	3,003.17	326.6%
1220 · Taxes Receivable	5,939.46	4,115.28	1,824.18	44.3%
<b>Total Other Current Assets</b>	9,862.04	5,034.69	4,827.35	95.9%
<b>Total Current Assets</b>	1,017,560.55	1,073,718.61	-56,158.06	-5.2%
<b>Fixed Assets</b>				
1401 · Meters & Vehicles	147,783.80	140,539.80	7,244.00	5.2%
1499 · Accumulated Depreciation	-100,358.05	-79,418.55	-20,939.50	-26.4%
<b>Total Fixed Assets</b>	47,425.75	61,121.25	-13,695.50	-22.4%
<b>Other Assets</b>				
1600 · Deferred Outflows	23,868.00	23,868.00	0.00	0.0%
<b>Total Other Assets</b>	23,868.00	23,868.00	0.00	0.0%
<b>TOTAL ASSETS</b>	<b>1,088,854.30</b>	<b>1,158,707.86</b>	<b>-69,853.56</b>	<b>-6.0%</b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
Accounts Payable	0.00	186.89	-186.89	-100.0%
<b>Other Current Liabilities</b>				
2010 · Accrued Expenses	7,787.50	17,509.57	-9,722.07	-55.5%
2020 · Accrued Payroll	6,572.27	0.00	6,572.27	100.0%
2030 · Vacation Accrual	24,980.77	29,538.46	-4,557.69	-15.4%
<b>2050 · Payroll Liabilities</b>				
2051 · Federal Withholding	0.00	632.00	-632.00	-100.0%
2052 · State Withholding CA	0.00	331.18	-331.18	-100.0%
<b>2053 · FICA</b>				
2053.01 · Company	0.00	374.66	-374.66	-100.0%
2053.02 · Employee	0.00	374.66	-374.66	-100.0%
<b>Total 2053 · FICA</b>	0.00	749.32	-749.32	-100.0%
2054 · Medicare	0.00	175.26	-175.26	-100.0%
2055 · ER PERS Payable	134.46	379.50	-245.04	-64.6%
2056 · EE PERS Payable	121.50	337.50	-216.00	-64.0%
2057 · Roth 457(b) Payable	150.00	0.00	150.00	100.0%
2058 · 1959 Survivor Benefits (Liab)	1.00	1.00	0.00	0.0%
<b>Total 2050 · Payroll Liabilities</b>	406.96	2,605.76	-2,198.80	-84.4%



**Russian River Flood Control District**  
**YEAR END 3 - Balance Sheet Prev Year Comparison**

Cash Basis

As of June 30, 2023

	<u>Jun 30, 23</u>	<u>Jun 30, 22</u>	<u>\$ Change</u>	<u>% Change</u>
<b>Total Other Current Liabilities</b>	39,747.50	49,653.79	-9,906.29	-20.0%
<b>Total Current Liabilities</b>	39,747.50	49,840.68	-10,093.18	-20.3%
<b>Long Term Liabilities</b>				
2600 · Deferred Inflows	4,322.00	4,322.00	0.00	0.0%
2700 · Net Pension Liability	4,893.00	4,893.00	0.00	0.0%
<b>Total Long Term Liabilities</b>	9,215.00	9,215.00	0.00	0.0%
<b>Total Liabilities</b>	48,962.50	59,055.68	-10,093.18	-17.1%
<b>Equity</b>				
3000 · Opening Bal Equity	541,116.95	541,116.95	0.00	0.0%
3001 · Retained Earnings	558,535.23	555,027.93	3,507.30	0.6%
Net Income	-59,760.38	3,507.30	-63,267.68	-1,803.9%
<b>Total Equity</b>	1,039,891.80	1,099,652.18	-59,760.38	-5.4%
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>1,088,854.30</b></u>	<u><b>1,158,707.86</b></u>	<u><b>-69,853.56</b></u>	<u><b>-6.0%</b></u>

**Russian River Flood Control District**  
**Expenses by Vendor Summary**  
July 2022 through June 2023

Cash Basis

	<u>Jul '22 - Jun 23</u>
ACWA	4,140.00
Alaniz, Tamara (vendor)	9,262.89
Alfred White	1,450.00
Balance Hydrologics	3,737.00
CA Tax and Fee Admin-Water Rights \$	16,886.72
California Special Districts Assoc.	1,790.00
CalPERS	7,661.00
Cardmember Service	10,201.18
Chevalier Vineyard Management, Inc.	3,893.46
Christiansen Properties	4,500.00
Christopher Watt	1,275.00
Comcast Business	670.70
Eide Bailly	25,554.45
Environmental Systems Research Institute	1,050.00
Herum/Crabtree/Suntag	24,843.63
Ilena Pegan	150.00
Internal Revenue Service	896.86
Intuit	560.00
John Reardan	1,200.00
LACO	3,861.25
Leap Solutions Group, Inc	14,955.00
McCrometer	284.97
Mendocino County Auditor-Controller	-32,611.43
Mendocino County Clerk-Recorder	331.74
Nigro & Nigro PC	19,000.00
Roxanne V. Berg, CPA	350.00
RTI "Respectech"	813.00
Special District Risk Management	6,084.87
State Compensation Insurance Fund	4,208.73
Streamline	900.00
Team Mobile	305.18
Toll Bridge	9.40
Tyler Rodrigue	725.00
US Cellular	641.87
USGS	21,712.50
UVB Groundwater Sustainabilty Agency	68,750.00
<b>TOTAL</b>	<b><u>230,044.97</u></b>

*Mendocino County Russian River Flood Control  
& Water Conservation Improvement District*

**STAFF REPORT**

**Agenda Item 6: Water Supply Conditions**

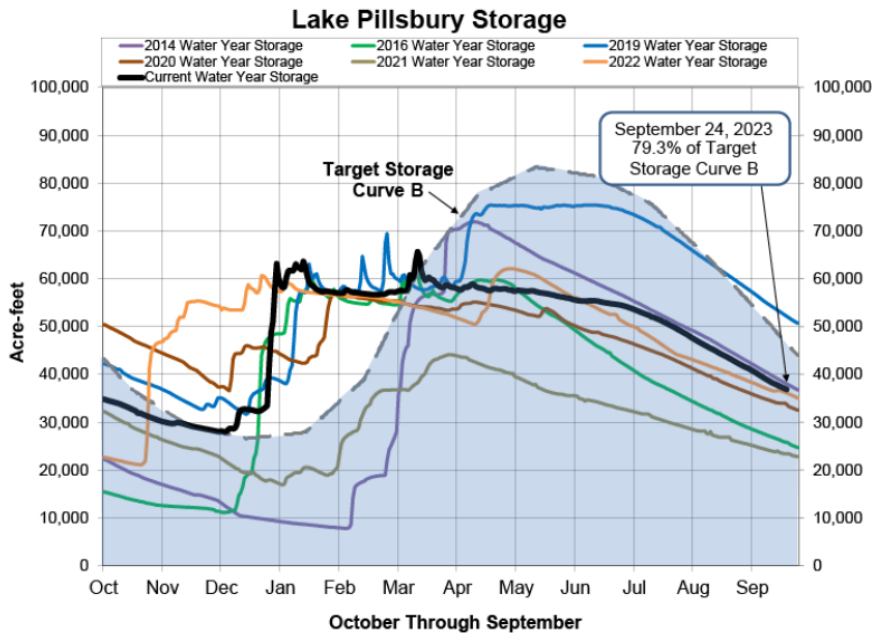
**Monday, October 10, 2023**

**The Strategic Plan** relevant priorities are: **Security** through ensuring reliable, resilient, and available sources of water; **Advocacy** in support of equitable water resource stewardship; and **Use** of water in effective and beneficial ways as a public resource, all in alignment with the District’s Mission to steward water resources for the benefit of people and the environment.

**Operations of the Trans-Basin Diversion Through PG&E Owned “Potter Valley Project”**

On October 2, 2023, FERC issued an order approving PG&E’s Temporary Variance of Flow Requirements that will be in effect until Lake Pillsbury storage exceeds 36,000 acre-feet following October 1, 2023, or when the variance is superseded by another variance. PG&E states that the 36,000 acre-feet storage threshold would allow it to meet minimum flow obligations through January 2024 in the event of extremely low inflow in early winter.

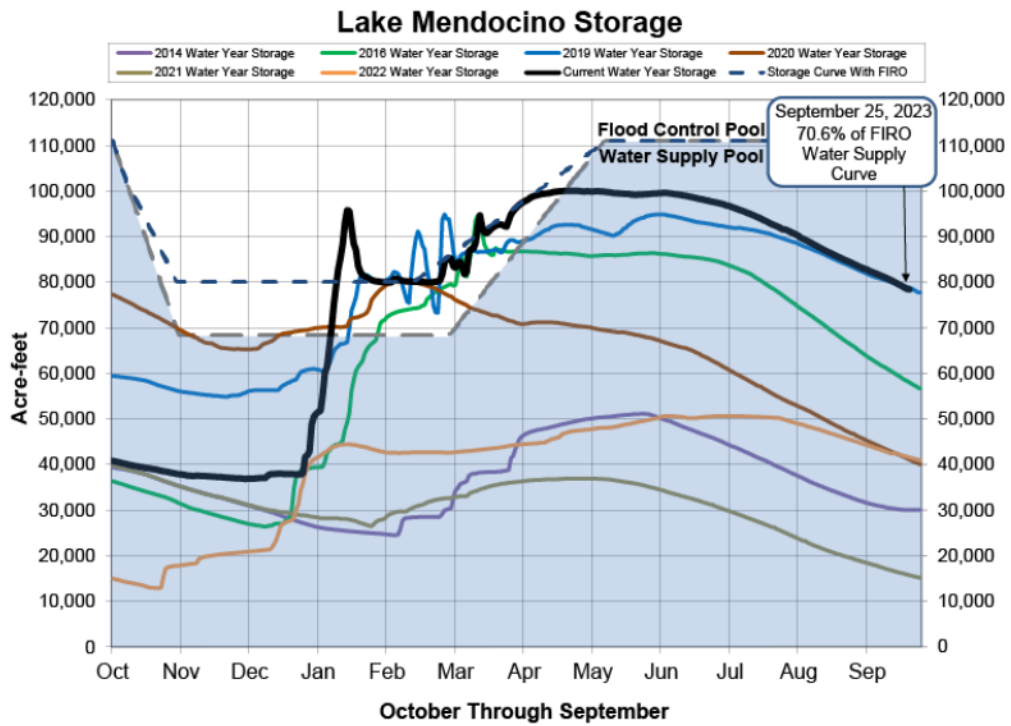
On October 4, 2023, FERC responded to the Long-Term Flow Regime Request Due to Restricted Storage Capacity submitted by PG&E on July 31, 2023, a copy of which can be found on the District website (<https://rrfc.specialdistrict.org/updates>).



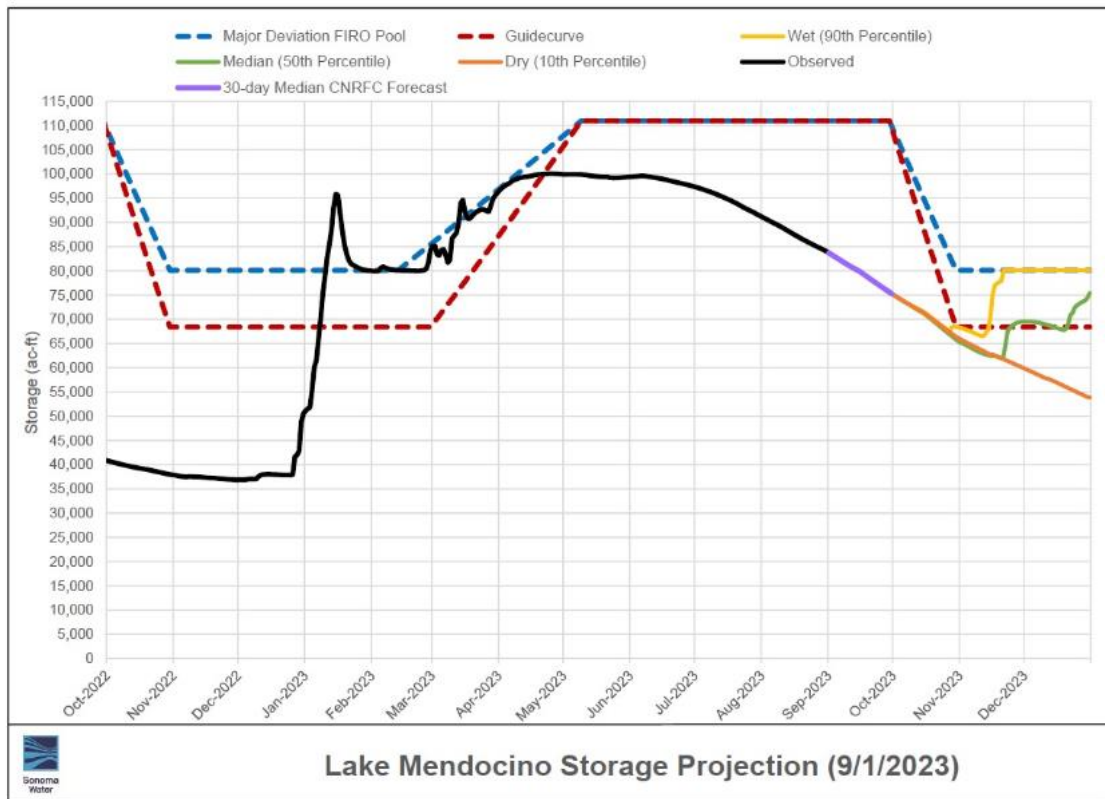
**Lake Mendocino and the Mainstem Upper Russian River**

Lake Mendocino storage level was 76,756 acre feet (af) on October 2, 2023, down from 82,976 af on September 5, 2023. The mainstem Russian River continues to operate under a Temporary Urgency Change Order. [www.sonomawater.org/tucp](http://www.sonomawater.org/tucp).

*(Continued...)*



**LAKE MENDOCINO**



\* \* \* \*

Prepared and submitted to the Board of Trustees by: *Elizabeth Salomone, General Manager*

*Mendocino County Russian River Flood Control &  
Water Conservation Improvement District*

**STAFF REPORT**

**Agenda Item 7a: September 2023 Financial Report**

**Monday, October 9, 2023**

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Revenue

August 2023 Additional revenue not shown on previous report: none

September 2023: \$4,959.74

- \$4,930.00 late 2022 payments

Ordinary Expenses

August 2023 Additional expenses not shown on previous report: none

September 2023: \$

- \$5,021.25 Project planning
- \$3,500.00 Audit payment 1 of 2

Other

- Financial reports subject to change after corrections and adjustments by Accountant and Auditor.
- Reconciliations for checking and savings are up to date as of the end of September 2023.
- Additional reports or information available upon request.

Recommendation:

Move to accept and file the financial reports for September 2023.

Attachments:

1. Income & Expense Report – September 2023 only
2. Income & Expense / Budget Vs Actual Report – Fiscal Year to date
3. Profit & Loss Previous Year Comparison Report
4. Balance Sheet Previous Year Comparison Report
5. Monthly Payment Detail Report – September 2023
6. Contracted Water Worksheet

Russian River Flood Control District  
Income & Expense / Budget vs. Actual

Cash Basis

September 2023

	Sep 23	Budget
Ordinary Income/Expense		
Income		
4001 · Contract Water Sales	4,930.00	0.00
4050 · Property Taxes	0.00	13,750.00
4080 · Interest-LAIF	0.00	750.00
4081 · Interest-SBMC	29.74	25.00
Total Income	4,959.74	14,525.00
Expense		
Payroll Expenses	13,190.55	23,824.00
Water Supply Expenses		
5030 · Projects		
5035 · RR Water Forum		
5035.01 · RR Water Forum-Legal	1,212.78	
Total 5035 · RR Water Forum	1,212.78	
5038 · Flow Enhancement Planning Proj.		
5038.03 · Flow Enh - Grant Writing	5,021.25	
Total 5038 · Flow Enhancement Planning Proj.	5,021.25	
Total 5030 · Projects	6,234.03	0.00
Total Water Supply Expenses	6,234.03	0.00
General & Administrative Exp		
5100 · Consulting		
5101 · Accounting	519.75	500.00
5102 · Audit	3,500.00	5,000.00
5105 · Legal	447.78	1,667.00
Total 5100 · Consulting	4,467.53	7,167.00
5120 · Vehicle	48.59	60.00
5130 · Insurance	0.00	108.00
5160 · Office Operating Expenses	230.25	580.00
5161 · Rent, Utilities	1,125.00	416.00
5170 · Training & Conferences	1,134.60	2,000.00

Russian River Flood Control District  
Income & Expense / Budget vs. Actual

Cash Basis

September 2023

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	<u>Sep 23</u>	<u>Budget</u>
5180 · Stipends, Meetings	1,224.97	6,750.00
Total General & Administrative Exp	8,230.94	17,081.00
Total Expense	27,655.52	40,905.00
Net Ordinary Income	-22,695.78	-26,380.00
Net Income	<u>-22,695.78</u>	<u>-26,380.00</u>

Russian River Flood Control District  
Income & Expense / Budget vs. Actual

Cash Basis

July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4001 · Contract Water Sales	30,827.00	509,806.00	-478,979.00	6.0%
4050 · Property Taxes	0.00	55,000.00	-55,000.00	0.0%
4080 · Interest-LAIF	0.00	3,000.00	-3,000.00	0.0%
4081 · Interest-SBMC	29.74	100.00	-70.26	29.7%
Total Income	30,856.74	567,906.00	-537,049.26	5.4%
Expense				
Payroll Expenses	45,763.67	272,100.00	-226,336.33	16.8%
Water Supply Expenses				
5020 · Water Rights				
5021 · Annual Fees	0.00	18,000.00	-18,000.00	0.0%
5022 · Legal Counsel	125.46	1,500.00	-1,374.54	8.4%
5023 · WR Engineering	0.00	1,500.00	-1,500.00	0.0%
5024 · Meter Maintenance	0.00	1,000.00	-1,000.00	0.0%
5025 · Meter & Data Mgmt Program	521.88	6,000.00	-5,478.12	8.7%
Total 5020 · Water Rights	647.34	28,000.00	-27,352.66	2.3%
5030 · Projects				
5031 · Grants/Funding Analysis	2,625.00			
5035 · RR Water Forum				
5035.01 · RR Water Forum-Legal	1,840.08			
Total 5035 · RR Water Forum	1,840.08			
5038 · Flow Enhancement Planning Proj.				
5038.03 · Flow Enh - Grant Writing	6,533.75			
Total 5038 · Flow Enhancement Planning Proj.	6,533.75			
5030 · Projects - Other	0.00	250,000.00	-250,000.00	0.0%
Total 5030 · Projects	10,998.83	250,000.00	-239,001.17	4.4%
5040 · USGS, streamflow gage	0.00	16,000.00	-16,000.00	0.0%
5050 · JPAs				
5051 · IWPC	3,300.00	3,300.00	0.00	100.0%
5052 · GSA	34,375.00	100,000.00	-65,625.00	34.4%
Total 5050 · JPAs	37,675.00	103,300.00	-65,625.00	36.5%
Total Water Supply Expenses	49,321.17	397,300.00	-347,978.83	12.4%
General & Administrative Exp				
5100 · Consulting				
5101 · Accounting	2,835.26	6,000.00	-3,164.74	47.3%
5102 · Audit	3,500.00	10,000.00	-6,500.00	35.0%
5103 · Engineering	17,570.50			
5105 · Legal	2,540.82	20,000.00	-17,459.18	12.7%
5109 · Human Resources	536.25	3,000.00	-2,463.75	17.9%



Russian River Flood Control District  
Income & Expense / Budget vs. Actual

Cash Basis

July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
5110 · Strategic Planning	0.00	3,000.00	-3,000.00	0.0%
Total 5100 · Consulting	26,982.83	42,000.00	-15,017.17	64.2%
5120 · Vehicle	1,939.58	2,000.00	-60.42	97.0%
5130 · Insurance	6,451.54	7,800.00	-1,348.46	82.7%
5140 · LAFCO Apportionment Fee	1,100.37	2,000.00	-899.63	55.0%
5150 · Memberships	0.00	6,000.00	-6,000.00	0.0%
5160 · Office Operating Expenses	1,994.00	7,000.00	-5,006.00	28.5%
5161 · Rent, Utilities	2,250.00	5,000.00	-2,750.00	45.0%
5170 · Training & Conferences	1,769.70	6,000.00	-4,230.30	29.5%
5180 · Stipends, Meetings	1,265.25	13,500.00	-12,234.75	9.4%
5190 · Property Tax Admin Fees	0.00	1,000.00	-1,000.00	0.0%
Total General & Administrative Exp	43,753.27	92,300.00	-48,546.73	47.4%
Total Expense	138,838.11	761,700.00	-622,861.89	18.2%
Net Ordinary Income	-107,981.37	-193,794.00	85,812.63	55.7%
Other Income/Expense				
Other Expense				
5700 · Use of Wtr Reliability Reserve	46,700.00			
5710 · Use of Capital Reserves	10,903.97			
Total Other Expense	57,603.97			
Net Other Income	-57,603.97	0.00	-57,603.97	100.0%
Net Income	-165,585.34	-193,794.00	28,208.66	85.4%

Russian River Flood Control District  
Profit & Loss Prev Year Comparison

July 2023 through June 2024

Cash Basis

	Jul '23 - Jun 24	Jul '22 - Jun 23	\$ Change	% Change
Ordinary Income/Expense				
Income				
4001 · Contract Water Sales	30,827.00	335,827.05	-305,000.05	-90.8%
4002 · Surplus Water Sales	0.00	3,536.69	-3,536.69	-100.0%
4010 · Water Application Fee	0.00	1,600.00	-1,600.00	-100.0%
4050 · Property Taxes	0.00	40,811.96	-40,811.96	-100.0%
4080 · Interest-LAIF	0.00	11,520.35	-11,520.35	-100.0%
4081 · Interest-SBMC	29.74	55.38	-25.64	-46.3%
4100 · Other Income	0.00	257.95	-257.95	-100.0%
4130 · Unrealized Gain(Loss) Invstment	0.00	-1,257.20	1,257.20	100.0%
<b>Total Income</b>	<b>30,856.74</b>	<b>392,352.18</b>	<b>-361,495.44</b>	<b>-92.1%</b>
Expense				
Payroll Expenses				
5001 · Gross Wages	30,000.00	137,297.36	-107,297.36	-78.2%
5002 · CalPERS Employer Expense	2,329.00	9,761.92	-7,432.92	-76.1%
5003 · CalPERS 457 Roth Expense	900.00	4,100.00	-3,200.00	-78.1%
5004 · Health Insurance	3,708.00	20,905.00	-17,197.00	-82.3%
5005 · Medicare	488.77	2,184.46	-1,695.69	-77.6%
5006 · FICA	2,089.90	10,168.47	-8,078.57	-79.5%
5007 · CalPERS 1959 Survivor Billing	42.00	30.00	12.00	40.0%
5008 · CALPERS GASB-68 Fees	700.00	700.00	0.00	0.0%
5009 · Unfunded Pension Liability	5,506.00	6,311.00	-805.00	-12.8%
Payroll Expenses - Other	0.00	650.00	-650.00	-100.0%
<b>Total Payroll Expenses</b>	<b>45,763.67</b>	<b>192,108.21</b>	<b>-146,344.54</b>	<b>-76.2%</b>
Water Supply Expenses				
5020 · Water Rights				
5021 · Annual Fees	0.00	16,886.72	-16,886.72	-100.0%
5022 · Legal Counsel	125.46	0.00	125.46	100.0%
5024 · Meter Maintenance	0.00	367.61	-367.61	-100.0%
5025 · Meter & Data Mgmt Program	521.88	3,893.46	-3,371.58	-86.6%
<b>Total 5020 · Water Rights</b>	<b>647.34</b>	<b>21,147.79</b>	<b>-20,500.45</b>	<b>-96.9%</b>
5030 · Projects				
5031 · Grants/Funding Analysis	2,625.00	3,861.25	-1,236.25	-32.0%
5032 · Outreach & Education	0.00	92.20	-92.20	-100.0%
5034 · Addtl Water Rights	0.00	3,737.00	-3,737.00	-100.0%
5035 · RR Water Forum	1,840.08	0.00	1,840.08	100.0%
5038 · Flow Enhancement Planning P...	6,533.75	0.00	6,533.75	100.0%
<b>Total 5030 · Projects</b>	<b>10,998.83</b>	<b>7,690.45</b>	<b>3,308.38</b>	<b>43.0%</b>
5040 · USGS, streamflow gage	0.00	13,150.00	-13,150.00	-100.0%
5050 · JPAs				
5051 · IWPC	3,300.00	0.00	3,300.00	100.0%
5052 · GSA	34,375.00	68,750.00	-34,375.00	-50.0%
<b>Total 5050 · JPAs</b>	<b>37,675.00</b>	<b>68,750.00</b>	<b>-31,075.00</b>	<b>-45.2%</b>
<b>Total Water Supply Expenses</b>	<b>49,321.17</b>	<b>110,738.24</b>	<b>-61,417.07</b>	<b>-55.5%</b>

	Jul '23 - Jun 24	Jul '22 - Jun 23	\$ Change	% Change
General & Administrative Exp				
5100 · Consulting				
5101 · Accounting	2,835.26	25,904.45	-23,069.19	-89.1%
5102 · Audit	3,500.00	19,000.00	-15,500.00	-81.6%
5103 · Engineering	17,570.50	0.00	17,570.50	100.0%
5105 · Legal	2,540.82	24,843.63	-22,302.81	-89.8%
5107 · Outreach	0.00	150.00	-150.00	-100.0%
5109 · Human Resources	536.25	12,805.00	-12,268.75	-95.8%
5110 · Strategic Planning	0.00	2,150.00	-2,150.00	-100.0%
Total 5100 · Consulting	26,982.83	84,853.08	-57,870.25	-68.2%
5120 · Vehicle	1,939.58	1,243.42	696.16	56.0%
5130 · Insurance	6,451.54	10,551.55	-4,100.01	-38.9%
5140 · LAFCO Apportionment Fee	1,100.37	1,268.73	-168.36	-13.3%
5150 · Memberships	0.00	5,930.00	-5,930.00	-100.0%
5160 · Office Operating Expenses	1,994.00	8,164.30	-6,170.30	-75.6%
5161 · Rent, Utilities	2,250.00	4,500.00	-2,250.00	-50.0%
5170 · Training & Conferences	1,769.70	5,297.45	-3,527.75	-66.6%
5180 · Stipends, Meetings	1,265.25	5,200.00	-3,934.75	-75.7%
5190 · Property Tax Admin Fees	0.00	992.34	-992.34	-100.0%
5200 · Election	0.00	331.74	-331.74	-100.0%
5299 · Miscellaneous Expense (Revenue)	0.00	-6.00	6.00	100.0%
Total General & Administrative Exp	43,753.27	128,326.61	-84,573.34	-65.9%
Total Expense	138,838.11	431,173.06	-292,334.95	-67.8%
Net Ordinary Income	-107,981.37	-38,820.88	-69,160.49	-178.2%
Other Income/Expense				
Other Expense				
5700 · Use of Wtr Reliability Reserve	46,700.00	0.00	46,700.00	100.0%
5710 · Use of Capital Reserves	10,903.97	0.00	10,903.97	100.0%
5900 · Depreciation Expense	0.00	20,939.50	-20,939.50	-100.0%
Total Other Expense	57,603.97	20,939.50	36,664.47	175.1%
Net Other Income	-57,603.97	-20,939.50	-36,664.47	-175.1%
Net Income	-165,585.34	-59,760.38	-105,824.96	-177.1%

Russian River Flood Control District  
Balance Sheet Prev Year Comparison

Cash Basis

As of June 30, 2024

	Jun 30, 24	Jun 30, 23	\$ Change	% Change
<b>ASSETS</b>				
Current Assets				
Checking/Savings				
1000 · SBMC Checking	141,127.84	265,565.19	-124,437.35	-46.9%
1001 · SBMC Savings				
1001.02 · Savings Water Reliability Fund	100,140.23	200,110.49	-99,970.26	-50.0%
1001.01 · General Savings	100,000.00	50,000.00	50,000.00	100.0%
Total 1001 · SBMC Savings	200,140.23	250,110.49	-49,970.26	-20.0%
1010 · LAIF				
1011 · Capital Reserve	73,670.00	56,000.00	17,670.00	31.6%
1012 · Emergency Reserve	37,500.00	28,000.00	9,500.00	33.9%
1013 · Operating Reserve	255,850.00	210,000.00	45,850.00	21.8%
1014 · Water Reliability Reserve	136,505.13	205,602.55	-69,097.42	-33.6%
Total 1010 · LAIF	503,525.13	499,602.55	3,922.58	0.8%
1019 · LAIF - Fair Market Value	-7,579.72	-7,579.72	0.00	0.0%
Total Checking/Savings	837,213.48	1,007,698.51	-170,485.03	-16.9%
Accounts Receivable	-5.00	0.00	-5.00	-100.0%
Other Current Assets	0.00	9,862.04	-9,862.04	-100.0%
Total Current Assets	837,208.48	1,017,560.55	-180,352.07	-17.7%
Fixed Assets				
1401 · Meters & Vehicles	147,783.80	147,783.80	0.00	0.0%
1499 · Accumulated Depreciation	-100,358.05	-100,358.05	0.00	0.0%
Total Fixed Assets	47,425.75	47,425.75	0.00	0.0%
Other Assets				
1600 · Deferred Outflows	23,868.00	23,868.00	0.00	0.0%
Total Other Assets	23,868.00	23,868.00	0.00	0.0%
<b>TOTAL ASSETS</b>	<b>908,502.23</b>	<b>1,088,854.30</b>	<b>-180,352.07</b>	<b>-16.6%</b>
<b>LIABILITIES &amp; EQUITY</b>				
Liabilities				
Current Liabilities				
Other Current Liabilities				
2010 · Accrued Expenses	0.00	7,787.50	-7,787.50	-100.0%
2020 · Accrued Payroll	0.00	6,572.27	-6,572.27	-100.0%
2030 · Vacation Accrual	24,980.77	24,980.77	0.00	0.0%

Russian River Flood Control District  
Balance Sheet Prev Year Comparison

Cash Basis

As of June 30, 2024

	Jun 30, 24	Jun 30, 23	\$ Change	% Change
2050 · Payroll Liabilities	0.00	406.96	-406.96	-100.0%
Total Other Current Liabilities	24,980.77	39,747.50	-14,766.73	-37.2%
Total Current Liabilities	24,980.77	39,747.50	-14,766.73	-37.2%
Long Term Liabilities				
2600 · Deferred Inflows	4,322.00	4,322.00	0.00	0.0%
2700 · Net Pension Liability	4,893.00	4,893.00	0.00	0.0%
Total Long Term Liabilities	9,215.00	9,215.00	0.00	0.0%
Total Liabilities	34,195.77	48,962.50	-14,766.73	-30.2%
Equity				
3000 · Opening Bal Equity	541,116.95	541,116.95	0.00	0.0%
3001 · Retained Earnings	498,774.85	558,535.23	-59,760.38	-10.7%
Net Income	-165,585.34	-59,760.38	-105,824.96	-177.1%
Total Equity	874,306.46	1,039,891.80	-165,585.34	-15.9%
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>908,502.23</b>	<b>1,088,854.30</b>	<b>-180,352.07</b>	<b>-16.6%</b>

## Russian River Flood Control District

## Monthly Payment Detail

Cash Basis

As of September 30, 2023

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
1000 · SBMC Checking			
09/11/2023	Alfred White	Board Meeting Stipend Jan-June 2023	-550.00
09/09/2023	Cardmember Service	Credit card 7/14-8/11/23	-1,424.91
09/11/2023	Christiansen Properties	Office rent for Oct/Nov/Dec 2023	-1,125.00
09/25/2023	Christopher Watt	Board Meeting Stipend Jan-June 2023	-725.00
09/29/2023	Eide Bailly	Accounting, Aug 2023 service Dates	-519.75
09/11/2023	Herum/Crabtree/Suntag	Legal Counsel, Aug service dates	-1,660.56
09/08/2023	Intuit	Monthly Payroll Subscription	-5.00
09/25/2023	LACO	Funding Analysis/Grant Writing Aug service dates	-5,021.25
09/25/2023	Nigro & Nigro PC	FY 2022-2023 Audit	-5,000.00
09/14/2023	Team Mobile	Monthly cell phone service	-208.50
09/25/2023	Tyler Rodrigue	Board Meeting Stipend Jan-June 2023	-275.00
09/11/2023	USGS	Gages, Bill #91085181 Fed FY 2022-2023, 4th Qtr fo...	-7,237.50
Total 1000 · SBMC Checking			<u>-23,752.47</u>
TOTAL			<u><u>-23,752.47</u></u>

## Project Water Worksheet as of October 1, 2023

	Current 2023 totals in Acre Feet																
<b>Project Water Licensed to MC RRFC &amp; WCID:</b>	7940																
<b>Contracted Non-Retail Suppliers:</b>	4992																
<b>Contracted Retail Suppliers:</b>	2505.15																
<table style="width: 100%; border-collapse: collapse; margin-left: 20px;"> <tbody> <tr> <td style="width: 60%;">Calpella CWD</td> <td style="text-align: center;">85</td> </tr> <tr> <td>Henry Station Mutual Water Co</td> <td style="text-align: center;">8</td> </tr> <tr> <td>Hopland PUD</td> <td style="text-align: center;">222</td> </tr> <tr> <td>Millview CWD - All Use</td> <td style="text-align: center;">1171.15</td> </tr> <tr> <td>Rogina Water</td> <td style="text-align: center;">400</td> </tr> <tr> <td>River Estates Mutual Water Company</td> <td style="text-align: center;">26</td> </tr> <tr> <td>Willow CWD - All Use</td> <td style="text-align: center;">593</td> </tr> <tr> <td><b>Contracted Retail Suppliers Total:</b></td> <td style="text-align: center;"><b>2505.15</b></td> </tr> </tbody> </table>	Calpella CWD	85	Henry Station Mutual Water Co	8	Hopland PUD	222	Millview CWD - All Use	1171.15	Rogina Water	400	River Estates Mutual Water Company	26	Willow CWD - All Use	593	<b>Contracted Retail Suppliers Total:</b>	<b>2505.15</b>	
Calpella CWD	85																
Henry Station Mutual Water Co	8																
Hopland PUD	222																
Millview CWD - All Use	1171.15																
Rogina Water	400																
River Estates Mutual Water Company	26																
Willow CWD - All Use	593																
<b>Contracted Retail Suppliers Total:</b>	<b>2505.15</b>																
<b>Contracted Total:</b>	7497.15																
<b>Current Uncontracted Water Supply for 2023:</b>	442.85																

**Redwood Valley County Water District:**

Month	Water Requested, in acre feet	Water diverted, in acre feet	Remaining AF Available*
Jan 2023	40	0	
Feb 2023	40	0	
Mar 2023	60	0	
Apr 2023	60	31.60	
May 2023	60	21.36	
June 2023	60	94.48	
July 2023	150	173.04	
Aug 2023	150	147.01	
Sept 2023	150		653.36
Oct 2023	100		
Nov 2023	40		
Dec 2023	0		
<b>Totals:</b>	<b>910</b>	<b>467.49</b>	

**Current Contract Adjustments in 2023:**

Surplus water <b>OFFERED FOR TRANSFER</b> from customers in 2023:	693
Requested surplus by customers for 2023:	15

**Total available Surplus for Redwood Valley: 1120.85**

\* Additional surplus water may be made available by customers, if needed.

5 **DRAFT MINUTES**

6 **Regular Meeting of September 11, 2023**  
7 **At District Office: 304 N. State Street, Ukiah, CA 95482**

8 **1. Roll Call**

9 Vice President White called the meeting to order at 5:32 PM.

- 10 Trustees Present: Christopher Watt, President  
11 Alfred White, Vice President  
12 John Bailey, Treasurer  
13 John Reardan, Trustee  
14 Tyler Rodrigue, Trustee (arrived 5:38 PM)  
15  
16 Staff: Elizabeth Salomone, General Manager  
17 Jeanne Zolezzi, Legal Counsel  
18

19 **2. Approval of Agenda**

20 Trustee Reardan moved to approve the agenda. Vice President White seconded the motion. The motion was  
21 approved by the following vote:

- 22 Ayes: 4 (Reardan, Bailey, White, Watt)  
23 Absent: 1 (Rodrigue)  
24

25 **3. Public Expression -No one indicated interest in speaking.**

26 **CLOSED SESSION**

- 27 **4. Conference with Real Property Negotiators (Gov. Code § 54956.8)**  
28 *Property:* Potter Valley Project, *Agency negotiator:* General Manager, General Counsel, Board Members  
29 *Negotiating parties:* Agency, Inland Water & Power Agency, PG&E, *Under negotiation:* Purchasing Entity  
30

31 The Board entered Closed Session from 5:34 PM to 6:59 PM and reported out the following:

32  
33 **The Board recognizes the decades of effort of IWPC Chair, Janet Pauli, in advocating for the**  
34 **continuation of the trans basin diversion and the reliability of the Upper Russian River water supply.**

35  
36 **As the efforts to date have led to the new Eel Russian facility proposal, moving forward the Board**  
37 **acknowledges it is necessary to have a seat at the table to represent its constituency.**  
38

39 **The Board moves to expand the District’s support for and for the District to be a direct participant in**  
40 **concert with the IWPC Chair in the project planning, development of governance, and purchase and sale**  
41 **negotiations for the proposed new Eel Russian facility.**  
42

43 President Watt moved to approve the above statement and motion. Trustee Reardan seconded the motion.  
44 The motion was approved by the following vote:

- 45 Ayes: 5 (Reardan, Rodrigue, Bailey, White, Watt)  
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The Board gave direction to staff and Inland Water & Power Commission Board representatives Watt and Reardan to work with the IWPC Chair regarding the motion.

City of Ukiah Director of Water and Wastewater, Sean White, asked for clarification of the motion.

**ITEMS FOR DISCUSSION AND POSSIBLE ACTION - None**

**REGULAR BUSINESS, INFORMATION, AND REPORT ITEMS**

**5. Water Supply Conditions Update** - no comments or questions were received.

**6. Consent Calendar**

- a) Acceptance of the August 2023 Financial Report
- b) Approval of August 7, 2023 Special Board Meeting minutes
- c) Approval of Policy #23-04 Authorizing the State of California Social Security Program for California Public Agencies Application and Agreement
- d) Ratification of Service Contract with Mendocino County Resource Conservation District for metering and data management program.

A small edit in the minutes was noted: lines 85/86 should reflect Rodrigue was absent and Watt was present.

Vice President White moved to approve the Consent Calendar with the stated change. Treasurer Bailey seconded the motion. The motion was approved by the following vote:

Ayes: 5 (Reardan, Rodrigue, Bailey, White, Watt)

**7. Trustee & Committee Reports**

*Vice President White* noted the Groundwater Sustainability Agency met and referred to the General Manager’s report for more information.

*Trustee Reardan* provided updates on both the Millview and Redwood Valley Water District Board Meetings in August.

**8. General Manager Report & Correspondence**

GM Salomone noted the customer letter announcing the rate increase was sent and is posted on the website. GM Salomone noted the audio recording for the August 7, 2023 meeting did not work.

**9. Direction on Future Agenda Items:**

Fiscal Year End Reports and guest speakers.

**ADJOURNMENT**

Trustee Reardan moved to adjourn the meeting at 7:12 PM. Vice President White seconded the motion. The motion was approved by the following vote:

Ayes: 5 (Reardan, Rodrigue, Bailey, White, Watt)

***APPROVED by Board of Trustees on October 9, 2023***

\_\_\_\_\_  
President of the Board of Trustees

\_\_\_\_\_  
Secretary of the Board of Trustees

**President**  
*Christopher Watt*

**Vice President**  
*Alfred White*

**Treasurer**  
*John Bailey*

**Trustee**  
*Tyler Rodrigue*

**Trustee**  
*John Reardan*

5 **DRAFT MINUTES**

6 **Special Meeting of September 25, 2023**  
7 **At District Office: 304 N. State Street, Ukiah, CA 95482**

8 **1. Roll Call**

9 Vice President White called the meeting to order at 4:34 PM.

10 Trustees Present: Christopher Watt, President  
11 Alfred White, Vice President  
12 John Bailey, Treasurer  
13 John Reardan, Trustee  
14 Tyler Rodrigue, Trustee (arrived 4:35 PM)  
15  
16 Staff: Elizabeth Salomone, General Manager  
17 Jeanne Zolezzi, Legal Counsel  
18

19 **2. Approval of Agenda**

20 Vice President White moved to approve the agenda. Trustee Reardan seconded the motion. The motion was  
21 approved by the following vote:

22 Ayes: 4 (Reardan, Bailey, White, Watt)  
23 Absent: 1 (Rodrigue)  
24

25 **3. Public Expression**

26 No one indicated interest in speaking.

27 **CLOSED SESSION**

28 **4. Conference with Real Property Negotiators (Gov. Code § 54956.8)**

29 *Property:* Potter Valley Project | *Agency negotiator:* General Manager, General Counsel, Board Members  
30 *Negotiating parties:* Agency, Inland Water & Power Agency, PG&E | *Under negotiation:* Purchasing Entity  
31

32 The Board entered Closed Session from 4:35 PM to 6:35 PM and reported out the following:  
33

34 The Board gave direction to Board President Watt, Legal Counsel, and GM to meet with the Chair and Legal  
35 Counsel of Inland Water & Power Commission Board regarding the motion made by the District on September  
36 11, 2023.  
37

38 **REGULAR BUSINESS, INFORMATION, AND REPORT ITEMS**

39 **5. Trustee & Committee Reports - none**

40 **6. General Manager Report & Correspondence - none**

41 **7. Direction on Future Agenda Items - none**  
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(Continued...)

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**ADJOURNMENT**

Vice President White moved to adjourn the meeting at 6:35 PM. Trustee Reardan seconded the motion. The motion was approved by the following vote:

Ayes: 5 (Reardan, Rodrigue, Bailey, White, Watt)

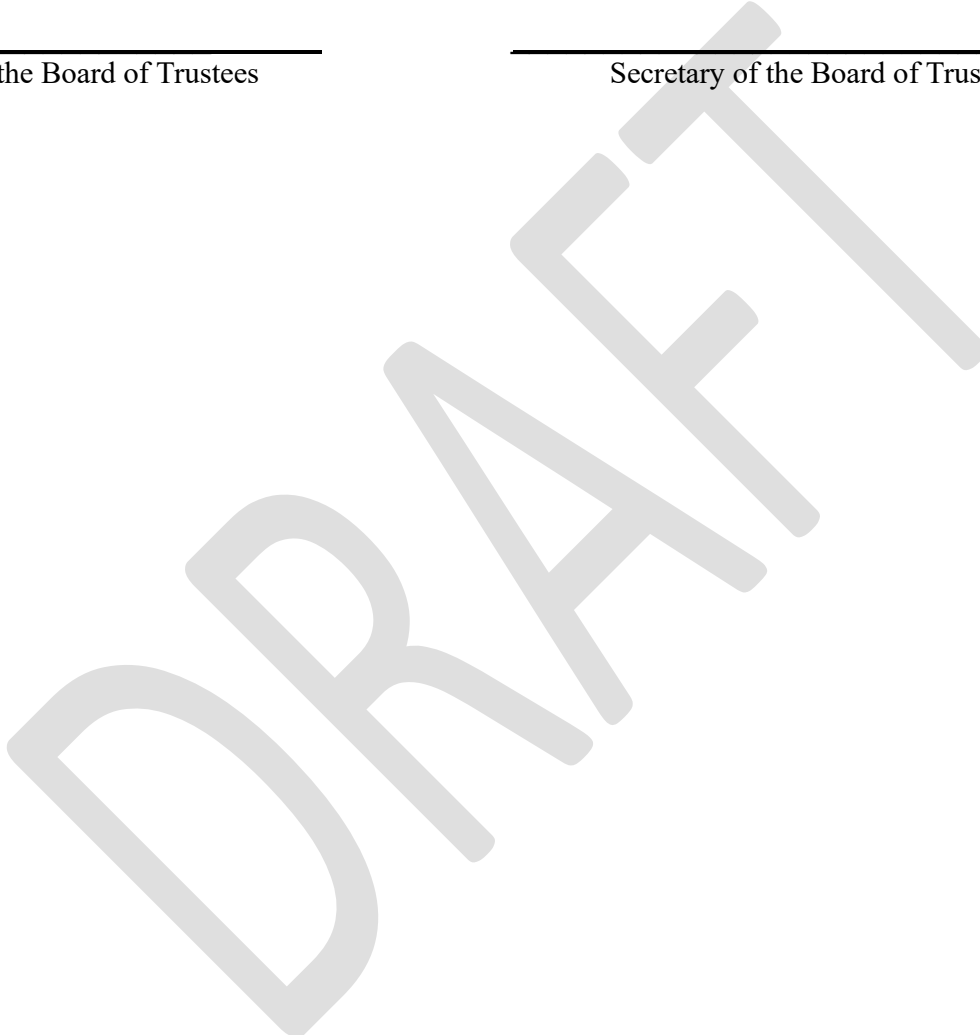
***APPROVED by Board of Trustees on October 9, 2023***

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President of the Board of Trustees

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Secretary of the Board of Trustees



**President**  
*Christopher Watt*

**Vice President**  
*Alfred White*

**Treasurer**  
*John Bailey*

**Trustee**  
*Tyler Rodrigue*

**Trustee**  
*John Reardan*

*Mendocino County Russian River Flood Control  
& Water Conservation Improvement District*

## **General Manager's Report for September 2023**

*Presented at Regular Meeting of Monday, October 10, 2023*

**Priority 1: Security ~ Ensure reliable, resilient, and available sources of water.**

(1: Improved river & reservoir operations. 2: Fair & reliable inter-basin. 3: Expanded water sources. 4: Increased storage capacity)

**1-Potter Valley Project (PVP) Operations:** On October 2, 2023, FERC issued an order approving PG&E's Temporary Variance of Flow Requirements that will be in effect until Lake Pillsbury storage exceeds 36,000 acre-feet following October 1, 2023, or when the variance is superseded by another variance. On October 4, 2023, FERC responded to the Long-Term Flow Regime Request Due to Restricted Storage Capacity submitted by PG&E on July 31, 2023, a copy of which can be found on the District website (<https://rrfc.specialdistrict.org/updates>).

**2-Russian River Water Forum:** The Planning Group meeting scheduled for Thursday, September 7, 2023 was cancelled at late notice and not rescheduled. The next Planning Group meeting was October 5, 2023. The Steering Committee met and received an update from Sonoma Water's Mike Thompson on the Proponent's Proposal to PG&E, discussed future Planning Group meetings, and reviewed the Resiliency Subcommittee agenda for the kickoff meeting. The Water Rights Working Group met to discuss the development of a comprehensive educational presentation. The first Water Resiliency Subcommittee meeting was held. An exercise was conducted to gather input on the vision for water resiliency in the RR Basin. This included defining resilience, confirming subtopics within resilience (supply, water quality, conservation, etc.) and outcomes for success. Potential work products were discussed. More information on Forum: <https://russianriverwaterforum.org/>

**2-Eel/Russian River Trans Basin Diversion Future:** PG&E issued the following on October 2, 2023:

**PG&E statement on Sonoma/Mendocino/RVIT Proposal for Potter Valley Project's Draft Surrender Application and Decommissioning Plan, October 3, 2023**

PG&E has made a non-binding acceptance *in concept* of the Sonoma County Water Agency, Mendocino County Inland Water and Power Commission and the Round Valley Indian Tribes proposal and agrees to include it in our November 15<sup>th</sup> 2023 initial draft Surrender Application and Decommissioning Plan (SA).

The acceptance of this proposal is non-binding and allows for continued discussion and Public Comment. The initial Draft SA will be available for public review in November 2023 and will also include PG&E's proposal to remove Cape Horn Dam.

- This proposal states that it has co-equal objectives of fish migration and water diversions.
- PG&E will include both the third-party proposal as well as our decommissioning plan in our initial Draft Surrender Application and Decommissioning Plan.

*(Continued...)*

**Priority 2: Collaboration ~ Work with partners to achieve aligned goals for a common benefit.**

(1: Trusted relationships with community partners for regional water security. 2: Improved diversity, equity, and inclusion in the stewardship of water resources. 3: Expanded relationships with non-traditional partners and stakeholders in pursuit of enhanced Environmental Stewardship.)

**1-Groundwater Sustainability Agency (GSA):** The final grant awards for SGMA implementation were confirmed. The only GSAs that were added to the preliminary awards were in Sonoma County; Ukiah Valley still didn't get any funding.

**Priority 3: Advocacy ~ Influence outreach, education, funding, regulation, and legislation in support of equitable water resource stewardship.**

(1: Improved public awareness and understanding of the importance of water issues. 2: State and Federal governmental policy and funding support for the region.)

**2-Association of California Water Agencies (ACWA):** The ACWA SGMA Implementation Committee met and discussion was primarily regarding the basins that were deemed inadequate and are now in the Probationary Process with the State Water Board- a different agency than has managed SGMA so far. At the ACWA Board meeting, reports were provided on varying lobbyist activities at State and Federal level. Regional Board Chairs and Vice Chairs, who make up the ACWA Board of Directors, were announced. For our Region 1, GM Salomone is the Chair and Jennifer Burke from Santa Rosa is Vice Chair, with terms beginning January 1, 2024.

**2-State Water Board:** GM Salomone was recently selected to be a member of the Updating Water Rights Data for California (UPWARD) advisory committee which met for the first time in September. UPWARD is charged with improving the way the state collects and manages its water rights data and information.

**Priority 4: Use ~ Ensure effective and beneficial use of water as a public resource.**

(1: Maximum beneficial use of water under District water right license. 2: Strategic use of water by customers.)

**1-Water Right License Change Petition:** Collaboration continued with Resource Conservation District on the development of the metering and data management program. Work continued with District Engineers and customers on the proposed change petition preparation.

**Priority 5: Administration ~ Foster sustainable leadership and management of agency resources.**

(1: Capable and high quality executive leadership. 2: Engaged, diverse, and knowledgeable Board leadership. 3: Effective systems and human resources to execute the strategic plan. 4: Sound and sustainable management of District finances.)

**1-Executive Leadership:** GM attended a nature-based solutions webinar and Managed Aquifer Recharge Projects for Sustainable Groundwater Management webinar.

**4-Finances:** GM continued work on fiscal year end, budgeting, QuickBooks improvements, and reporting in collaboration with Accountant and Auditor.

(Continued...)

**Community Meetings**

**Upper Russian River Water Agency (URRWA) (9/6/23):** Cancelled

**Local Agency Formation Commission (LAFCo) (9/11/23):** The Commission approved the City of Ukiah Annexation of City-Owned Properties, reviewed the annual work plan, received reports on Commissioner terms and CALAFCO business.

**Willow Water District (9/11/23):** Conflict with the District's Board meeting; no one from the District attended.

**Mendocino County Inland Water & Power Commission (MCIWPC) (9/14/23):** A closed session was held – no report out. Chair Pauli shared that the Federal Energy Regulatory Commission (FERC) had unexpectedly not yet responded to PG&E's flow variance request. Chair Pauli shared water levels in Potter Valley's domestic wells are to be monitored and new monitoring well installation is planned. Chair Pauli shared the Russian River Biological Opinion is set to expire shortly.

**Hopland Public Utility District (9/14/23):** No one from the District attended.

**Millview Water District (9/19/23):** Trustee report to be provided at meeting.

**City of Ukiah (9/20/23):** Nothing water related to report.

**Calpella Water District (9/20/23):** No one from the District attended.

**Redwood Valley Water District (9/21/23):** Trustee report to be provided at meeting.

**Inland Water & Power Commission Special Meeting (9/27/23):** Meeting was primarily a closed session. Legal Counsel and Trustee report to be provided at meeting.

\* \* \* \*

Prepared and submitted to the Board of Trustees by: *Elizabeth Salomone, General Manager*