

*Mendocino County Russian River Flood Control &
Water Conservation Improvement District*

STAFF REPORT

Agenda Item 7a: September 2023 Financial Report

Monday, October 9, 2023

Revenue

August 2023 Additional revenue not shown on previous report: none

September 2023: \$4,959.74

- \$4,930.00 late 2022 payments

Ordinary Expenses

August 2023 Additional expenses not shown on previous report: none

September 2023: \$

- \$5,021.25 Project planning
- \$3,500.00 Audit payment 1 of 2

Other

- Financial reports subject to change after corrections and adjustments by Accountant and Auditor.
- Reconciliations for checking and savings are up to date as of the end of September 2023.
- Additional reports or information available upon request.

Recommendation:

Move to accept and file the financial reports for September 2023.

Attachments:

1. Income & Expense Report – September 2023 only
2. Income & Expense / Budget Vs Actual Report – Fiscal Year to date
3. Profit & Loss Previous Year Comparison Report
4. Balance Sheet Previous Year Comparison Report
5. Monthly Payment Detail Report – September 2023
6. Contracted Water Worksheet

Russian River Flood Control District
Income & Expense / Budget vs. Actual

Cash Basis

September 2023

	Sep 23	Budget
Ordinary Income/Expense		
Income		
4001 · Contract Water Sales	4,930.00	0.00
4050 · Property Taxes	0.00	13,750.00
4080 · Interest-LAIF	0.00	750.00
4081 · Interest-SBMC	29.74	25.00
Total Income	4,959.74	14,525.00
Expense		
Payroll Expenses	13,190.55	23,824.00
Water Supply Expenses		
5030 · Projects		
5035 · RR Water Forum		
5035.01 · RR Water Forum-Legal	1,212.78	
Total 5035 · RR Water Forum	1,212.78	
5038 · Flow Enhancement Planning Proj.		
5038.03 · Flow Enh - Grant Writing	5,021.25	
Total 5038 · Flow Enhancement Planning Proj.	5,021.25	
Total 5030 · Projects	6,234.03	0.00
Total Water Supply Expenses	6,234.03	0.00
General & Administrative Exp		
5100 · Consulting		
5101 · Accounting	519.75	500.00
5102 · Audit	3,500.00	5,000.00
5105 · Legal	447.78	1,667.00
Total 5100 · Consulting	4,467.53	7,167.00
5120 · Vehicle	48.59	60.00
5130 · Insurance	0.00	108.00
5160 · Office Operating Expenses	230.25	580.00
5161 · Rent, Utilities	1,125.00	416.00
5170 · Training & Conferences	1,134.60	2,000.00

Russian River Flood Control District
Income & Expense / Budget vs. Actual

Cash Basis

September 2023

	<u>Sep 23</u>	<u>Budget</u>
5180 · Stipends, Meetings	1,224.97	6,750.00
Total General & Administrative Exp	8,230.94	17,081.00
Total Expense	27,655.52	40,905.00
Net Ordinary Income	-22,695.78	-26,380.00
Net Income	<u>-22,695.78</u>	<u>-26,380.00</u>

Russian River Flood Control District
Income & Expense / Budget vs. Actual

Cash Basis

July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4001 · Contract Water Sales	30,827.00	509,806.00	-478,979.00	6.0%
4050 · Property Taxes	0.00	55,000.00	-55,000.00	0.0%
4080 · Interest-LAIF	0.00	3,000.00	-3,000.00	0.0%
4081 · Interest-SBMC	29.74	100.00	-70.26	29.7%
Total Income	30,856.74	567,906.00	-537,049.26	5.4%
Expense				
Payroll Expenses	45,763.67	272,100.00	-226,336.33	16.8%
Water Supply Expenses				
5020 · Water Rights				
5021 · Annual Fees	0.00	18,000.00	-18,000.00	0.0%
5022 · Legal Counsel	125.46	1,500.00	-1,374.54	8.4%
5023 · WR Engineering	0.00	1,500.00	-1,500.00	0.0%
5024 · Meter Maintenance	0.00	1,000.00	-1,000.00	0.0%
5025 · Meter & Data Mgmt Program	521.88	6,000.00	-5,478.12	8.7%
Total 5020 · Water Rights	647.34	28,000.00	-27,352.66	2.3%
5030 · Projects				
5031 · Grants/Funding Analysis	2,625.00			
5035 · RR Water Forum				
5035.01 · RR Water Forum-Legal	1,840.08			
Total 5035 · RR Water Forum	1,840.08			
5038 · Flow Enhancement Planning Proj.				
5038.03 · Flow Enh - Grant Writing	6,533.75			
Total 5038 · Flow Enhancement Planning Proj.	6,533.75			
5030 · Projects - Other	0.00	250,000.00	-250,000.00	0.0%
Total 5030 · Projects	10,998.83	250,000.00	-239,001.17	4.4%
5040 · USGS, streamflow gage	0.00	16,000.00	-16,000.00	0.0%
5050 · JPAs				
5051 · IWPC	3,300.00	3,300.00	0.00	100.0%
5052 · GSA	34,375.00	100,000.00	-65,625.00	34.4%
Total 5050 · JPAs	37,675.00	103,300.00	-65,625.00	36.5%
Total Water Supply Expenses	49,321.17	397,300.00	-347,978.83	12.4%
General & Administrative Exp				
5100 · Consulting				
5101 · Accounting	2,835.26	6,000.00	-3,164.74	47.3%
5102 · Audit	3,500.00	10,000.00	-6,500.00	35.0%
5103 · Engineering	17,570.50			
5105 · Legal	2,540.82	20,000.00	-17,459.18	12.7%
5109 · Human Resources	536.25	3,000.00	-2,463.75	17.9%

Russian River Flood Control District
Income & Expense / Budget vs. Actual

Cash Basis

July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
5110 · Strategic Planning	0.00	3,000.00	-3,000.00	0.0%
Total 5100 · Consulting	26,982.83	42,000.00	-15,017.17	64.2%
5120 · Vehicle	1,939.58	2,000.00	-60.42	97.0%
5130 · Insurance	6,451.54	7,800.00	-1,348.46	82.7%
5140 · LAFCO Apportionment Fee	1,100.37	2,000.00	-899.63	55.0%
5150 · Memberships	0.00	6,000.00	-6,000.00	0.0%
5160 · Office Operating Expenses	1,994.00	7,000.00	-5,006.00	28.5%
5161 · Rent, Utilities	2,250.00	5,000.00	-2,750.00	45.0%
5170 · Training & Conferences	1,769.70	6,000.00	-4,230.30	29.5%
5180 · Stipends, Meetings	1,265.25	13,500.00	-12,234.75	9.4%
5190 · Property Tax Admin Fees	0.00	1,000.00	-1,000.00	0.0%
Total General & Administrative Exp	43,753.27	92,300.00	-48,546.73	47.4%
Total Expense	138,838.11	761,700.00	-622,861.89	18.2%
Net Ordinary Income	-107,981.37	-193,794.00	85,812.63	55.7%
Other Income/Expense				
Other Expense				
5700 · Use of Wtr Reliability Reserve	46,700.00			
5710 · Use of Capital Reserves	10,903.97			
Total Other Expense	57,603.97			
Net Other Income	-57,603.97	0.00	-57,603.97	100.0%
Net Income	-165,585.34	-193,794.00	28,208.66	85.4%

Russian River Flood Control District
Profit & Loss Prev Year Comparison

July 2023 through June 2024

Cash Basis

	Jul '23 - Jun 24	Jul '22 - Jun 23	\$ Change	% Change
Ordinary Income/Expense				
Income				
4001 · Contract Water Sales	30,827.00	335,827.05	-305,000.05	-90.8%
4002 · Surplus Water Sales	0.00	3,536.69	-3,536.69	-100.0%
4010 · Water Application Fee	0.00	1,600.00	-1,600.00	-100.0%
4050 · Property Taxes	0.00	40,811.96	-40,811.96	-100.0%
4080 · Interest-LAIF	0.00	11,520.35	-11,520.35	-100.0%
4081 · Interest-SBMC	29.74	55.38	-25.64	-46.3%
4100 · Other Income	0.00	257.95	-257.95	-100.0%
4130 · Unrealized Gain(Loss) Invstment	0.00	-1,257.20	1,257.20	100.0%
Total Income	30,856.74	392,352.18	-361,495.44	-92.1%
Expense				
Payroll Expenses				
5001 · Gross Wages	30,000.00	137,297.36	-107,297.36	-78.2%
5002 · CalPERS Employer Expense	2,329.00	9,761.92	-7,432.92	-76.1%
5003 · CalPERS 457 Roth Expense	900.00	4,100.00	-3,200.00	-78.1%
5004 · Health Insurance	3,708.00	20,905.00	-17,197.00	-82.3%
5005 · Medicare	488.77	2,184.46	-1,695.69	-77.6%
5006 · FICA	2,089.90	10,168.47	-8,078.57	-79.5%
5007 · CalPERS 1959 Survivor Billing	42.00	30.00	12.00	40.0%
5008 · CALPERS GASB-68 Fees	700.00	700.00	0.00	0.0%
5009 · Unfunded Pension Liability	5,506.00	6,311.00	-805.00	-12.8%
Payroll Expenses - Other	0.00	650.00	-650.00	-100.0%
Total Payroll Expenses	45,763.67	192,108.21	-146,344.54	-76.2%
Water Supply Expenses				
5020 · Water Rights				
5021 · Annual Fees	0.00	16,886.72	-16,886.72	-100.0%
5022 · Legal Counsel	125.46	0.00	125.46	100.0%
5024 · Meter Maintenance	0.00	367.61	-367.61	-100.0%
5025 · Meter & Data Mgmt Program	521.88	3,893.46	-3,371.58	-86.6%
Total 5020 · Water Rights	647.34	21,147.79	-20,500.45	-96.9%
5030 · Projects				
5031 · Grants/Funding Analysis	2,625.00	3,861.25	-1,236.25	-32.0%
5032 · Outreach & Education	0.00	92.20	-92.20	-100.0%
5034 · Addtl Water Rights	0.00	3,737.00	-3,737.00	-100.0%
5035 · RR Water Forum	1,840.08	0.00	1,840.08	100.0%
5038 · Flow Enhancement Planning P...	6,533.75	0.00	6,533.75	100.0%
Total 5030 · Projects	10,998.83	7,690.45	3,308.38	43.0%
5040 · USGS, streamflow gage	0.00	13,150.00	-13,150.00	-100.0%
5050 · JPAs				
5051 · IWPC	3,300.00	0.00	3,300.00	100.0%
5052 · GSA	34,375.00	68,750.00	-34,375.00	-50.0%
Total 5050 · JPAs	37,675.00	68,750.00	-31,075.00	-45.2%
Total Water Supply Expenses	49,321.17	110,738.24	-61,417.07	-55.5%

	Jul '23 - Jun 24	Jul '22 - Jun 23	\$ Change	% Change
General & Administrative Exp				
5100 · Consulting				
5101 · Accounting	2,835.26	25,904.45	-23,069.19	-89.1%
5102 · Audit	3,500.00	19,000.00	-15,500.00	-81.6%
5103 · Engineering	17,570.50	0.00	17,570.50	100.0%
5105 · Legal	2,540.82	24,843.63	-22,302.81	-89.8%
5107 · Outreach	0.00	150.00	-150.00	-100.0%
5109 · Human Resources	536.25	12,805.00	-12,268.75	-95.8%
5110 · Strategic Planning	0.00	2,150.00	-2,150.00	-100.0%
Total 5100 · Consulting	26,982.83	84,853.08	-57,870.25	-68.2%
5120 · Vehicle	1,939.58	1,243.42	696.16	56.0%
5130 · Insurance	6,451.54	10,551.55	-4,100.01	-38.9%
5140 · LAFCO Apportionment Fee	1,100.37	1,268.73	-168.36	-13.3%
5150 · Memberships	0.00	5,930.00	-5,930.00	-100.0%
5160 · Office Operating Expenses	1,994.00	8,164.30	-6,170.30	-75.6%
5161 · Rent, Utilities	2,250.00	4,500.00	-2,250.00	-50.0%
5170 · Training & Conferences	1,769.70	5,297.45	-3,527.75	-66.6%
5180 · Stipends, Meetings	1,265.25	5,200.00	-3,934.75	-75.7%
5190 · Property Tax Admin Fees	0.00	992.34	-992.34	-100.0%
5200 · Election	0.00	331.74	-331.74	-100.0%
5299 · Miscellaneous Expense (Revenue)	0.00	-6.00	6.00	100.0%
Total General & Administrative Exp	43,753.27	128,326.61	-84,573.34	-65.9%
Total Expense	138,838.11	431,173.06	-292,334.95	-67.8%
Net Ordinary Income	-107,981.37	-38,820.88	-69,160.49	-178.2%
Other Income/Expense				
Other Expense				
5700 · Use of Wtr Reliability Reserve	46,700.00	0.00	46,700.00	100.0%
5710 · Use of Capital Reserves	10,903.97	0.00	10,903.97	100.0%
5900 · Depreciation Expense	0.00	20,939.50	-20,939.50	-100.0%
Total Other Expense	57,603.97	20,939.50	36,664.47	175.1%
Net Other Income	-57,603.97	-20,939.50	-36,664.47	-175.1%
Net Income	-165,585.34	-59,760.38	-105,824.96	-177.1%

Russian River Flood Control District
Balance Sheet Prev Year Comparison

Cash Basis

As of June 30, 2024

	Jun 30, 24	Jun 30, 23	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1000 · SBMC Checking	141,127.84	265,565.19	-124,437.35	-46.9%
1001 · SBMC Savings				
1001.02 · Savings Water Reliability Fund	100,140.23	200,110.49	-99,970.26	-50.0%
1001.01 · General Savings	100,000.00	50,000.00	50,000.00	100.0%
Total 1001 · SBMC Savings	200,140.23	250,110.49	-49,970.26	-20.0%
1010 · LAIF				
1011 · Capital Reserve	73,670.00	56,000.00	17,670.00	31.6%
1012 · Emergency Reserve	37,500.00	28,000.00	9,500.00	33.9%
1013 · Operating Reserve	255,850.00	210,000.00	45,850.00	21.8%
1014 · Water Reliability Reserve	136,505.13	205,602.55	-69,097.42	-33.6%
Total 1010 · LAIF	503,525.13	499,602.55	3,922.58	0.8%
1019 · LAIF - Fair Market Value	-7,579.72	-7,579.72	0.00	0.0%
Total Checking/Savings	837,213.48	1,007,698.51	-170,485.03	-16.9%
Accounts Receivable	-5.00	0.00	-5.00	-100.0%
Other Current Assets	0.00	9,862.04	-9,862.04	-100.0%
Total Current Assets	837,208.48	1,017,560.55	-180,352.07	-17.7%
Fixed Assets				
1401 · Meters & Vehicles	147,783.80	147,783.80	0.00	0.0%
1499 · Accumulated Depreciation	-100,358.05	-100,358.05	0.00	0.0%
Total Fixed Assets	47,425.75	47,425.75	0.00	0.0%
Other Assets				
1600 · Deferred Outflows	23,868.00	23,868.00	0.00	0.0%
Total Other Assets	23,868.00	23,868.00	0.00	0.0%
TOTAL ASSETS	908,502.23	1,088,854.30	-180,352.07	-16.6%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Other Current Liabilities				
2010 · Accrued Expenses	0.00	7,787.50	-7,787.50	-100.0%
2020 · Accrued Payroll	0.00	6,572.27	-6,572.27	-100.0%
2030 · Vacation Accrual	24,980.77	24,980.77	0.00	0.0%

Russian River Flood Control District
Balance Sheet Prev Year Comparison

Cash Basis

As of June 30, 2024

	Jun 30, 24	Jun 30, 23	\$ Change	% Change
2050 · Payroll Liabilities	0.00	406.96	-406.96	-100.0%
Total Other Current Liabilities	24,980.77	39,747.50	-14,766.73	-37.2%
Total Current Liabilities	24,980.77	39,747.50	-14,766.73	-37.2%
Long Term Liabilities				
2600 · Deferred Inflows	4,322.00	4,322.00	0.00	0.0%
2700 · Net Pension Liability	4,893.00	4,893.00	0.00	0.0%
Total Long Term Liabilities	9,215.00	9,215.00	0.00	0.0%
Total Liabilities	34,195.77	48,962.50	-14,766.73	-30.2%
Equity				
3000 · Opening Bal Equity	541,116.95	541,116.95	0.00	0.0%
3001 · Retained Earnings	498,774.85	558,535.23	-59,760.38	-10.7%
Net Income	-165,585.34	-59,760.38	-105,824.96	-177.1%
Total Equity	874,306.46	1,039,891.80	-165,585.34	-15.9%
TOTAL LIABILITIES & EQUITY	908,502.23	1,088,854.30	-180,352.07	-16.6%

Russian River Flood Control District

Monthly Payment Detail

Cash Basis

As of September 30, 2023

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
1000 · SBMC Checking			
09/11/2023	Alfred White	Board Meeting Stipend Jan-June 2023	-550.00
09/09/2023	Cardmember Service	Credit card 7/14-8/11/23	-1,424.91
09/11/2023	Christiansen Properties	Office rent for Oct/Nov/Dec 2023	-1,125.00
09/25/2023	Christopher Watt	Board Meeting Stipend Jan-June 2023	-725.00
09/29/2023	Eide Bailly	Accounting, Aug 2023 service Dates	-519.75
09/11/2023	Herum/Crabtree/Suntag	Legal Counsel, Aug service dates	-1,660.56
09/08/2023	Intuit	Monthly Payroll Subscription	-5.00
09/25/2023	LACO	Funding Analysis/Grant Writing Aug service dates	-5,021.25
09/25/2023	Nigro & Nigro PC	FY 2022-2023 Audit	-5,000.00
09/14/2023	Team Mobile	Monthly cell phone service	-208.50
09/25/2023	Tyler Rodrigue	Board Meeting Stipend Jan-June 2023	-275.00
09/11/2023	USGS	Gages, Bill #91085181 Fed FY 2022-2023, 4th Qtr fo...	-7,237.50
Total 1000 · SBMC Checking			-23,752.47
TOTAL			-23,752.47

Project Water Worksheet as of October 1, 2023

	Current 2023 totals in Acre Feet																								
Project Water Licensed to MC RRFC & WCID:	7940																								
Contracted Non-Retail Suppliers:	4992																								
Contracted Retail Suppliers:	2505.15																								
<table style="width: 100%; border-collapse: collapse; margin-left: 20px;"> <tbody> <tr> <td style="width: 60%;">Calpella CWD</td> <td style="width: 20%; text-align: center;">85</td> <td style="width: 20%;"></td> </tr> <tr> <td>Henry Station Mutual Water Co</td> <td style="text-align: center;">8</td> <td></td> </tr> <tr> <td>Hopland PUD</td> <td style="text-align: center;">222</td> <td></td> </tr> <tr> <td>Millview CWD - All Use</td> <td style="text-align: center;">1171.15</td> <td></td> </tr> <tr> <td>Rogina Water</td> <td style="text-align: center;">400</td> <td></td> </tr> <tr> <td>River Estates Mutual Water Company</td> <td style="text-align: center;">26</td> <td></td> </tr> <tr> <td>Willow CWD - All Use</td> <td style="text-align: center;">593</td> <td></td> </tr> <tr> <td>Contracted Retail Suppliers Total:</td> <td style="text-align: center;">2505.15</td> <td></td> </tr> </tbody> </table>	Calpella CWD	85		Henry Station Mutual Water Co	8		Hopland PUD	222		Millview CWD - All Use	1171.15		Rogina Water	400		River Estates Mutual Water Company	26		Willow CWD - All Use	593		Contracted Retail Suppliers Total:	2505.15		
Calpella CWD	85																								
Henry Station Mutual Water Co	8																								
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Rogina Water	400																								
River Estates Mutual Water Company	26																								
Willow CWD - All Use	593																								
Contracted Retail Suppliers Total:	2505.15																								
Contracted Total:	7497.15																								
Current Uncontracted Water Supply for 2023:	442.85																								

Redwood Valley County Water District:

Month	Water Requested, in acre feet	Water diverted, in acre feet	Remaining AF Available*
Jan 2023	40	0	
Feb 2023	40	0	
Mar 2023	60	0	
Apr 2023	60	31.60	
May 2023	60	21.36	
June 2023	60	94.48	
July 2023	150	173.04	
Aug 2023	150	147.01	
Sept 2023	150		653.36
Oct 2023	100		
Nov 2023	40		
Dec 2023	0		
Totals:	910	467.49	

Current Contract Adjustments in 2023:

Surplus water OFFERED FOR TRANSFER from customers in 2023:	693
Requested surplus by customers for 2023:	15

Total available Surplus for Redwood Valley: 1120.85

* Additional surplus water may be made available by customers, if needed.

5 **DRAFT MINUTES**
6 **Regular Meeting of September 11, 2023**
7 **At District Office: 304 N. State Street, Ukiah, CA 95482**

8 **1. Roll Call**

9 Vice President White called the meeting to order at 5:32 PM.
10
11 Trustees Present: Christopher Watt, President
12 Alfred White, Vice President
13 John Bailey, Treasurer
14 John Reardan, Trustee
15 Tyler Rodrigue, Trustee (arrived 5:38 PM)
16 Staff: Elizabeth Salomone, General Manager
17 Jeanne Zolezzi, Legal Counsel
18

19 **2. Approval of Agenda**

20 Trustee Reardan moved to approve the agenda. Vice President White seconded the motion. The motion was
21 approved by the following vote:
22 Ayes: 4 (Reardan, Bailey, White, Watt)
23 Absent: 1 (Rodrigue)
24

25 **3. Public Expression -No one indicated interest in speaking.**

26 **CLOSED SESSION**

27 **4. Conference with Real Property Negotiators (Gov. Code § 54956.8)**
28 *Property:* Potter Valley Project, *Agency negotiator:* General Manager, General Counsel, Board Members
29 *Negotiating parties:* Agency, Inland Water & Power Agency, PG&E, *Under negotiation:* Purchasing Entity
30

31 The Board entered Closed Session from 5:34 PM to 6:59 PM and reported out the following:
32

33 **The Board recognizes the decades of effort of IWPC Chair, Janet Pauli, in advocating for the**
34 **continuation of the trans basin diversion and the reliability of the Upper Russian River water supply.**
35

36 **As the efforts to date have led to the new Eel Russian facility proposal, moving forward the Board**
37 **acknowledges it is necessary to have a seat at the table to represent its constituency.**
38

39 **The Board moves to expand the District’s support for and for the District to be a direct participant in**
40 **concert with the IWPC Chair in the project planning, development of governance, and purchase and sale**
41 **negotiations for the proposed new Eel Russian facility.**
42

43 President Watt moved to approve the above statement and motion. Trustee Reardan seconded the motion.
44 The motion was approved by the following vote:
45 Ayes: 5 (Reardan, Rodrigue, Bailey, White, Watt)
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The Board gave direction to staff and Inland Water & Power Commission Board representatives Watt and Reardan to work with the IWPC Chair regarding the motion.

City of Ukiah Director of Water and Wastewater, Sean White, asked for clarification of the motion.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION - None

REGULAR BUSINESS, INFORMATION, AND REPORT ITEMS

5. Water Supply Conditions Update - no comments or questions were received.

6. Consent Calendar

- a) Acceptance of the August 2023 Financial Report
- b) Approval of August 7, 2023 Special Board Meeting minutes
- c) Approval of Policy #23-04 Authorizing the State of California Social Security Program for California Public Agencies Application and Agreement
- d) Ratification of Service Contract with Mendocino County Resource Conservation District for metering and data management program.

A small edit in the minutes was noted: lines 85/86 should reflect Rodrigue was absent and Watt was present.

Vice President White moved to approve the Consent Calendar with the stated change. Treasurer Bailey seconded the motion. The motion was approved by the following vote:

Ayes: 5 (Reardan, Rodrigue, Bailey, White, Watt)

7. Trustee & Committee Reports

Vice President White noted the Groundwater Sustainability Agency met and referred to the General Manager’s report for more information.

Trustee Reardan provided updates on both the Millview and Redwood Valley Water District Board Meetings in August.

8. General Manager Report & Correspondence

GM Salomone noted the customer letter announcing the rate increase was sent and is posted on the website. GM Salomone noted the audio recording for the August 7, 2023 meeting did not work.

9. Direction on Future Agenda Items:

Fiscal Year End Reports and guest speakers.

ADJOURNMENT

Trustee Reardan moved to adjourn the meeting at 7:12 PM. Vice President White seconded the motion. The motion was approved by the following vote:

Ayes: 5 (Reardan, Rodrigue, Bailey, White, Watt)

APPROVED by Board of Trustees on October 9, 2023

President of the Board of Trustees

Secretary of the Board of Trustees

President
Christopher Watt

Vice President
Alfred White

Treasurer
John Bailey

Trustee
Tyler Rodrigue

Trustee
John Reardan

5 **DRAFT MINUTES**

6 **Special Meeting of September 25, 2023**
7 **At District Office: 304 N. State Street, Ukiah, CA 95482**

8 **1. Roll Call**

9 Vice President White called the meeting to order at 4:34 PM.

10 Trustees Present: Christopher Watt, President
11 Alfred White, Vice President
12 John Bailey, Treasurer
13 John Reardan, Trustee
14 Tyler Rodrigue, Trustee (arrived 4:35 PM)
15
16 Staff: Elizabeth Salomone, General Manager
17 Jeanne Zolezzi, Legal Counsel
18

19 **2. Approval of Agenda**

20 Vice President White moved to approve the agenda. Trustee Reardan seconded the motion. The motion was
21 approved by the following vote:

22 Ayes: 4 (Reardan, Bailey, White, Watt)
23 Absent: 1 (Rodrigue)
24

25 **3. Public Expression**

26 No one indicated interest in speaking.

27 **CLOSED SESSION**

28 **4. Conference with Real Property Negotiators (Gov. Code § 54956.8)**

29 *Property:* Potter Valley Project | *Agency negotiator:* General Manager, General Counsel, Board Members
30 *Negotiating parties:* Agency, Inland Water & Power Agency, PG&E | *Under negotiation:* Purchasing Entity
31

32 The Board entered Closed Session from 4:35 PM to 6:35 PM and reported out the following:
33

34 The Board gave direction to Board President Watt, Legal Counsel, and GM to meet with the Chair and Legal
35 Counsel of Inland Water & Power Commission Board regarding the motion made by the District on September
36 11, 2023.
37

38 **REGULAR BUSINESS, INFORMATION, AND REPORT ITEMS**

39 **5. Trustee & Committee Reports - none**

40 **6. General Manager Report & Correspondence - none**

41 **7. Direction on Future Agenda Items - none**
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(Continued...)

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ADJOURNMENT

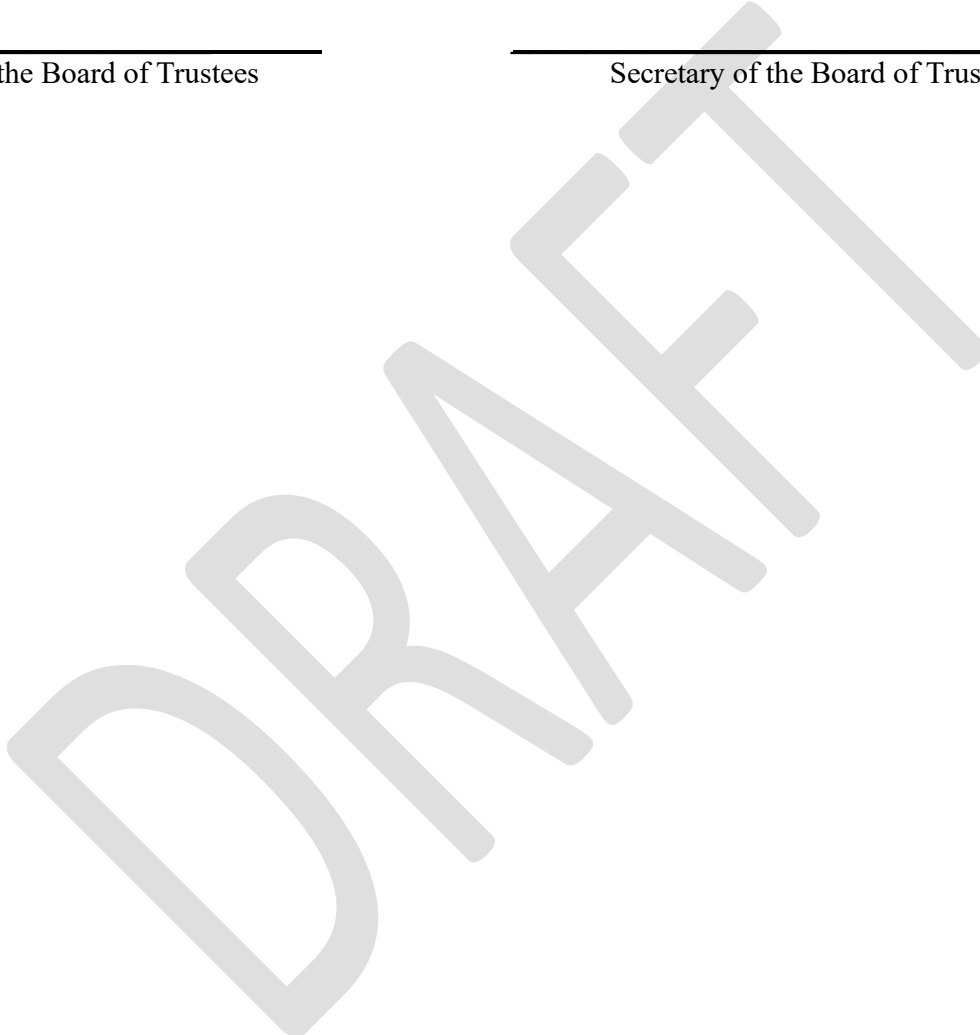
Vice President White moved to adjourn the meeting at 6:35 PM. Trustee Reardan seconded the motion. The motion was approved by the following vote:

Ayes: 5 (Reardan, Rodrigue, Bailey, White, Watt)

APPROVED by Board of Trustees on October 9, 2023

President of the Board of Trustees

Secretary of the Board of Trustees



President
Christopher Watt

Vice President
Alfred White

Treasurer
John Bailey

Trustee
Tyler Rodrigue

Trustee
John Reardan