

Mendocino County

Russian River Flood Control & Water Conservation Improvement District

151 Laws Avenue Suite D, Ukiah, CA 95482 707.462.5278 Website: RRFC.net DistrictManager@rrfc.net

A G E N D A

Board of Trustees – Regular Meeting of Monday, March 7, 2022 5:30 pm

IN COMPLIANCE WITH ASSEMBLY BILL 361, THIS MEETING CAN BE VIEWED LIVE VIA ON ZOOM.

Call in: (669) 900-9128

Meeting ID: 811 2748 9402

Passcode: 95482

Link: <https://us02web.zoom.us/j/81127489402?pwd=aExuS2YwcklQMTljYTVPREFFjaWdEQT09>

1. Call to Order and Roll Call
2. Public Expression- See End of Agenda for Information on Public Expression
3. Approval of Agenda *Urgent items added may be discussed immediately as Item 4. Time suggestions to the right of item title.*

ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

4. Water Supply Conditions Update and District Response (5:40 PM)
Board will receive report and consider action to (1) temporarily suspend the moratorium on Uniform Water Supply & Purchase Agreement increases imposed by Declaration #21-03 for a period of 30 days; and (2) authorize a limited diversion of water to Redwood Valley County Water District for health & safety purposes.
5. Water Resiliency Planning (6:10 PM)
Board will receive report and provide feedback and/or direction to Ad Hoc Committee and General Manager.

REGULAR BUSINESS, INFORMATION AND REPORT ITEMS (6:25 PM)

6. Consent Calendar
 - a) Acceptance of the February 2022 Financial Report
 - b) Approval of Minutes for the February 7, 2022 Regular Meeting
 - c) Approval Resolution #22-01 Approving CalPERS Section 218 Social Security coverage
 - d) State of Emergency
Board to reconsider the circumstances of the state of emergency and determine by majority vote that (i) The state of emergency continues to directly impact the ability of the members to meet safely in person; and/or (ii) State or local officials continue to impose or recommend measures to promote social distancing as previously passed in Board Resolution #21-04.
7. Board Member & Committee Reports
8. General Manager Report & Correspondence
9. Direction on Future Agenda Items

ADJOURNMENT

ACTION ITEMS – All agenda items are potential action items unless otherwise noted.

PUBLIC EXPRESSION – The Board welcomes public participation in its Board meetings. Comments shall include any item not on the agenda that is within the subject matter jurisdiction and authority of the District. No action may be taken on any item not appearing on the agenda; however, the Board may direct such items to be placed on the agenda of a future meeting or may request additional information on any such item. The Board may limit testimony to three (3) minutes per person and not more than ten (10) minutes for a particular subject. All items on the agenda are considered action items unless otherwise noted. All times and the order of business are approximate and subject to change.

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**Mendocino County Russian River Flood Control
& Water Conservation Improvement District**

STAFF REPORT

To: Board of Trustees
From: E. Salomone, General Manager
Meeting: Monday, March 7, 2022
RE: Agenda Item 4: Water Supply Conditions Update & District Response

The Strategic Plan relevant priorities are: (a) **Secure** (b) **Use** (c) **Advocate** & (d) **Administer** water resources in alignment with the District’s Mission Statement to proactively manage the water resources of the upper Russian River for the benefit of the people and environment of Mendocino County.

In this update:

- Overview of water supply conditions
- Russian River watershed voluntary conservation program development
- District response to the water supply conditions
- Request for action: temporarily suspend the moratorium on Uniform Water Supply & Purchase Agreement increases imposed by Declaration #21-03 for a period of 30 days
- Request for action: authorize a limited diversion of water to Redwood Valley County Water District for health & safety purposes.

Overview of Water Supply Conditions

Lake Mendocino storage level held steady again in February at around 42,000 af. This is a due both to the lack of precipitation and reservoir releases to meet required instream flows, which were 75 cfs in February. As a reminder, water supply is bypassed through the reservoir for water right holders senior to those of RRFC and Sonoma Water and this is done through maintaining the minimum flow requirement as measured by the stream flow gages. When there is water in excess to the downstream demands of senior right holders, that excess is stored in Lake Mendocino and provides for summertime releases.

At the end of February, reservoir releases were temporarily increased to 75 cfs to promote the smolt release from the Lake Mendocino hatchery. Step down decreases began on March 1st and the minimum instream flow requirement dropped from 75 cfs to 25 cfs as per the Temporary Urgency Change Order. As of March 2nd, stream flow readings are as follows:

East Fork	54 cfs
West Fork	17 cfs
Talmage	74 cfs
Hopland	77 cfs

No additional flows above the minimum requirements have been transferred from the Eel River through the Potter Valley Project. This contributes to the Russian River watershed’s incredibly vulnerable position for 2022. Additionally, it is likely PG&E will reconvene the Drought Task Force and begin preparation of a flow variance. Like in 2021, all reductions in stream flow are expected to be shouldered by the Russian River watershed.

(Continued...)

The State Water Board has continued the suspension of the current emergency regulations until March 15th but Staff announced in the March 1st Water Board Meeting that curtailments are expected to be reinstated March 16th. It is not yet known to what priority date curtailments will cover. This is a very early-in-the-year implementation of curtailments and indicates the dire position of water supply in the Russian River Watershed.

At a previous State Water Board meeting, Staff reported that in 2021, stream depletions caused by groundwater pumping in the Russian River were estimated at 2,000- 3,000 acre feet per month. In comparison, RRFCC projected using no more than 4,400 acre feet total during the 5 month period of June through October 2021, and may have used even less.

Voluntary Conservation Program

As previously reported, the State Water Board is supporting a facilitated process to develop a voluntary conservation program in the Russian River watershed. RRFCC has been participating since the inception of this effort, along with other stakeholders and water user representatives. The intent is to develop a consensus-based program to implement as soon as the 2022 summer season.

At the February RRFCC Board meeting, staff reviewed the three options being developed. Feedback was received by various focus groups and shared at the Steering Committee meetings. A meeting is scheduled for March 7th to decide whether to proceed with program development. It is possible the options will be narrowed down to one at that point. Staff will provide an update during the RRFCC Board meeting. The timeline is set to present the proposed plan at the May 1, 2022 State Water Board meeting to potentially be approved for incorporation in the new Emergency Regulations.

District Response

In addition to continued participation in the Russian River Drought Response Group and Steering Committee described below, the District and Sonoma Water Agency are putting final touches on a Memorandum of Understanding between the two agencies that will be submitted to the Deputy Director of the State Water Resources Control Board. The 2021 Emergency Regulations required this agreement to specify the amount of water stored in Lake Mendocino pursuant to License 13898, the amount of water that will remain stored in Lake Mendocino for use in 2022, and a methodology acceptable to the Deputy Director for determining how inflows to Lake Mendocino are attributed to the Flood Control District and SCWA's respective water rights. In practical terms, the MOU outlines the process in which the two agencies will determine the amount of stored water available to meet instream flows, RRFCC licensed use, and the Sonoma County 10,000 acre foot reserved pool.

Staff is considering a customer workshop to provide updates on the 2022 water supply conditions and responses, including the voluntary conservation program efforts and available stored water for RRFCC customers. It is proposed that this be an outdoor in-person meeting at a central location in mid to late March.

(Continued...)

Suspension of Contract Change Moratorium

From Declaration #21-03 approved May 17, 2021:

The Board hereby adopts a moratorium on applications for new water supply contracts, including increased contract quantities to existing Uniform Water Supply & Purchase Agreements, until the Board determines water supply conditions have improved.

Staff recommends a temporarily suspension of the moratorium on Uniform Water Supply & Purchase Agreement increases imposed by Declaration #21-03 for a period of 30 days in order to allow customers to adjust their contract quantity to better prepare for 2022 water use. Currently, the requested increases equal requested decreases and it is anticipated overall increases will likely be less than several hundred acre feet, if that. A breakdown can be seen in the Water Worksheet for March 1, 2022 in the Consent Calendar financial reports.

No applications for new water supply contracts will be considered at this time due to the lack of available irrigable acreage in the District's water rights license.

If the temporary suspension is approved, Staff will communicate with customers, assess requests, and implement appropriate Agreement updates.

Recommended Action:

Move to approve the temporary suspension of the moratorium on Uniform Water Supply & Purchase Agreement increases for a period of 30 days between March 8, 2022 and April 6, 2022.

Health & Safety Water for Redwood Valley County Water District (RVCWD)

Lake Mendocino is the only source of water for the RVCWD storage pond that supplies the fire hydrants on the agricultural line. RVCWD GM Walker has requested authorization to purchase 30 acre feet to be pumped from Lake Mendocino to begin the summer season with a full pond to provide a source of water for fire suppression activities. All treated water supply for RVCWD is being purchased as surplus from Millview County Water District. It is transferred to Redwood Valley through the emergency intertie that was put into place as a result to the 2014-15 drought and has continued to remain in operation. RVCWD is currently enforcing a 55 gallon per person per day limit to municipal supply customers and a full moratorium on all agricultural water supply. These conditions are expected to remain in place through 2022.

Recommended Action:

Move to approve authorization to the Redwood Valley County Water District to pump approximately 30 acre feet of water from Lake Mendocino under the RRFC District water rights license to support fire suppression activities.

Attachment:

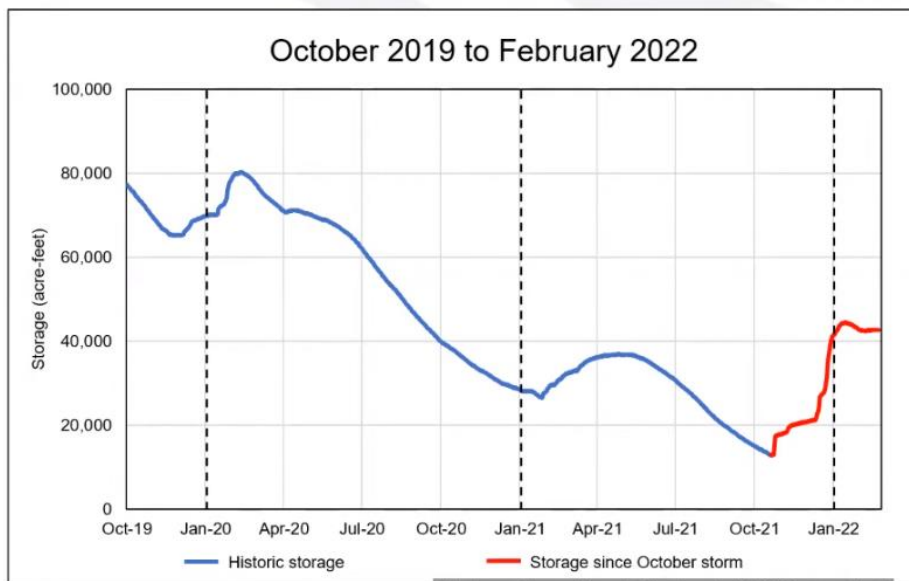
Lake Mendocino Storage graphs:

- State Water Resources Control Board staff update on Lake Mendocino storage as of 2/24/22
- Sonoma Water Agency update on Lake Mendocino storage, 2/28/22

Lake Mendocino Storage



02 - Erik Ekdah...



Updates as of 2/24/2022

Calpella Current Flow
59 cfs

Lake Mendocino Outflow
59 cfs

Healdsburg Current Flow
115 cfs

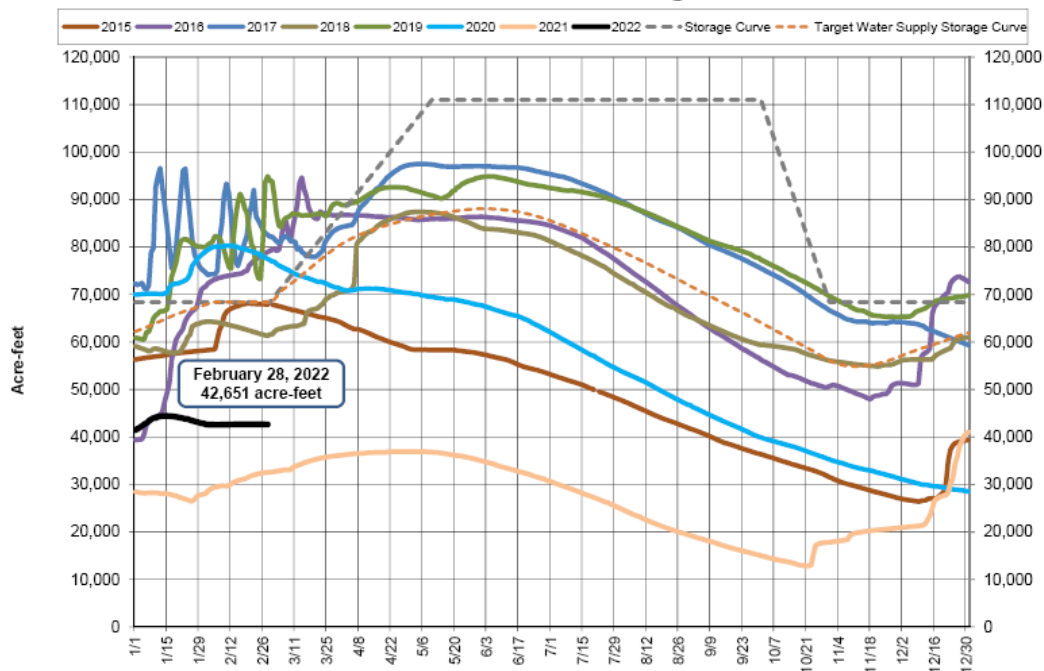
Lake Mendocino Storage
42,665 acre-feet

It's been hovering right about 42,000 acre feet

Powered by Zoom

Screenshot from March 1, 2022 State Water Board meeting

Lake Mendocino Storage



Graph taken from Sonoma Water's website: <https://www.sonomawater.org/current-water-supply-levels>



Redwood Valley County Water District

Post Office Box 399 • Redwood Valley, CA 95470 • (707) 485-0679

March 2, 2022

Russian River Flood Control & Water Conservation Improvement District
151 Laws Ave., Suite D.
Ukiah, CA 95482

RE: Request for Stored Water in Lake Mendocino to fill Redwood Valley CWD's Storage Reservoir

Dear RRFC & WCID,

This is a request to divert surplus water from RRFC to Redwood Valley CWD to fill the storage reservoir that serves several different purposes such as fire protection for the entire community of Redwood Valley, water that can later be used for agricultural purposes and water that can be processed in the surface water treatment plant.

All ag connections have been shut off in 2021 and the District has no intentions of turning them back on in 2022 due to the current drought and water restrictions. Also in 2021, there were a few fires that broke out that put a strain on an already strained water system. The water that was used was a combination of potable domestic drinking water along with raw ag water and the District did have to run the surface water treatment plant. While it is difficult to predict what will happen in 2022, I feel that filling this storage reservoir sooner than later puts the District in the best possible position to protect the community of Redwood Valley from fire danger as the water in this storage reservoir is that main source of fire protection for Redwood Valley. The storage reservoir is roughly 65 acre feet in size and I anticipate no more than 30 acre feet would be needed to fill the reservoir.

Thank you for the consideration of this request for the entire community of Redwood Valley.

Regards,

Jared Walker
General Manager

BOARD OF DIRECTORS

Ken Todd
Jeff Basili
Tom Schoeneman
Bree Klotter

Mendocino County Russian River Flood Control
& Water Conservation Improvement District

STAFF REPORT

To: Board of Trustees
From: E. Salomone, General Manager
Meeting: Monday, March 7, 2022
RE: Agenda Item 5: Water Resiliency Planning

The Strategic Plan relevant priorities are to (a) **Secure** reliable and available sources of water; (b) **Use** water to its highest and best use as a public resource through management; (c) **Advocate** in the security and use of water beyond our direct authority; and (d) **Administer** District resources in alignment with the District's Mission Statement to proactively manage the water resources of the upper Russian River for the benefit of the people and environment of Mendocino County.

Grant Funding Application

In December 2021, the Board approved a Service Agreement with LACO Associates for Funding Analysis and Grant Writing. It also authorized the Grant Application, Acceptance, and Execution for the On-Farm Groundwater Recharge Multi-Benefit Demonstration Project and directed GM Salomone to finalize and submit the grant application, which was done on January 14, 2022. Announcements are expected by mid March 2022.

Water Storage Project

The fisheries habitat field inspection and written evaluation are complete. A meeting with the State Water Resources Control Board Deputy Director and Permitting Team staff to discuss an exception to the requirements of Section 2.4 of the State Water Resources Control Board's *Policy for Maintaining Instream Flows in Northern California* was held on Thursday, March 3, 2022. RRFC received feedback and further information on next steps. The Ad Hoc Committee will provide a further update at the meeting.

Water Right Applications 12919C and 12920B

On August 20, 2021, the Administrative Hearings Office (AHO) of the State Water Resources Control Board (SWRCB) issued a Notice of Status Conference regarding the petitions for partial assignment of State-Filed Applications 12919 and 12920 and water-right Applications 12919C and 12920B of the District. The AHO held a status conference on November 2, 2021 and on November 9, 2021 issued a ruling and notice of a further status conference. A second Status Conference was held February 15, 2022 in which RRFC GM, President, and Legal Counsel provided a progress update and response to required information on timeline, etc. Protestants appeared and all shared appreciation for RRFC's communication and support for the use of surplus flows to build resiliency and reduce dependency on the Eel River transfers. A firm has been contracted to conduct the water supply analysis and work is beginning.

***Mendocino County Russian River Flood Control &
Water Conservation Improvement District***

STAFF REPORT

To: Board of Trustees
From: E. Salomone, General Manager
Meeting: Monday, March 7, 2022
RE: Agenda Item 6a: February 2022 Financial Reports Summary

Revenue

January 2022: Additional revenue not shown on previous report: None

February 2022: \$117,081.10

- \$5,181.46 in Property Taxes
- \$36,793.64 reimbursed North Gualala gage maintenance contract with USGS
- \$75,106.00 Annual Water Sales

Ordinary Expenses

January 2022: Additional expenses not shown on previous report:

- A correction to the January report: Ordinary expenses for January 2022 were \$44,516.29 not \$17,174.71.
- \$77.49 vehicle expenses
- \$30.28 office operating expenses

February 2022: \$26,396.21 in ordinary expenses at time of writing this report, notably:

- \$3,021.75 for legal counsel
- \$1,800 Trustee Stipends for July – December 2021
- \$2,445 for Fisheries Habitat Evaluation of Hensley Creek, under water resiliency
- \$4,195 to LACO for funding analysis and grant writing support under water resiliency.

Reserves

A transfer from the checking account to LAIF reserves account is planned for March 2022.

Other

- Reconciliations are up to date from last statements. (February 2021)
- Additional reports or information available upon request.

Recommendation:

Move to accept and file the financial reports for February 2021.

Attachments:

1. Income & Expense / Budget Vs Actual Report – February only
2. Income & Expense / Budget Vs Actual Report – Fiscal Year to date
3. Profit & Loss Previous Year Comparison Report
4. Balance Sheet Previous Year Comparison Report
5. Monthly Payment Detail Report

Russian River Flood Control District
Income & Expense / Budget vs. Actual
February 2022

Cash Basis

	Feb 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Property Taxes				
Current Secured	-4,416.29			
URDA Pass thru	7,147.71			
URDA Residual	2,450.04			
Total Property Taxes	5,181.46			
Reimbursed Expenses	36,793.64			
Water Sales	75,106.00			
Total Income	117,081.10			
Expense				
Insurance, Workers Comp	429.91			
Legal	3,021.75			
Office Operating Expenses	590.25			
Payroll Expenses	13,026.00			
Rent, Utilities	665.22			
Stipends, Meetings	1,800.00			
Training Costs	175.00			
Vehicle	48.08			
Water Resiliency	6,640.00			
Total Expense	26,396.21			
Net Ordinary Income	90,684.89			
Net Income	90,684.89	0.00	90,684.89	100.0%

Russian River Flood Control District
Income & Expense / Budget vs. Actual
July 2021 through February 2022

Cash Basis

	Jul '21 - Feb 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Interest-LAIF	980.62	4,800.00	-3,819.38	20.4%
Interest-SBMC	64.06	200.00	-135.94	32.0%
Property Taxes	36,478.45	45,000.00	-8,521.55	81.1%
Reimbursed Expenses	36,793.64			
Water Application Fee	0.00	0.00	0.00	0.0%
Water Sales	75,106.00	325,000.00	-249,894.00	23.1%
Total Income	149,422.77	375,000.00	-225,577.23	39.8%
Expense				
Consulting	4,950.00	20,000.00	-15,050.00	24.8%
Election	0.00	0.00	0.00	0.0%
Fees, Bank Charges	0.00	0.00	0.00	0.0%
Fees, County & LAFCo	1,396.13	1,700.00	-303.87	82.1%
Gage	27,138.75	15,000.00	12,138.75	180.9%
Groundwater Sustainability	10,513.64	0.00	10,513.64	100.0%
Insurance, Liability	6,144.80	7,000.00	-855.20	87.8%
Insurance, Workers Comp	482.91	5,000.00	-4,517.09	9.7%
Legal	23,946.03	25,000.00	-1,053.97	95.8%
Memberships	5,670.00	11,500.00	-5,830.00	49.3%
Meters Expense	54.15	2,000.00	-1,945.85	2.7%
Office Operating Expenses	2,395.11	5,000.00	-2,604.89	47.9%
Payroll Expenses	99,458.08	160,250.00	-60,791.92	62.1%
Payroll Taxes- old	0.00			
Rent, Utilities	5,044.72	20,000.00	-14,955.28	25.2%
Stipends, Meetings	3,600.00	6,000.00	-2,400.00	60.0%
SWRCB Permits	15,930.05	15,000.00	930.05	106.2%
Training Costs	900.00	5,000.00	-4,100.00	18.0%
Unfunded Pension Liability	8,419.00	6,000.00	2,419.00	140.3%
Vehicle	229.09	2,000.00	-1,770.91	11.5%
Water Resiliency	25,743.57	40,000.00	-14,256.43	64.4%
Total Expense	242,016.03	346,450.00	-104,433.97	69.9%
Net Ordinary Income	-92,593.26	28,550.00	-121,143.26	-324.3%
Other Income/Expense				
Other Expense				
Meter Purchase	1,884.53	25,000.00	-23,115.47	7.5%
Reserves	68,750.00	0.00	68,750.00	100.0%
Total Other Expense	70,634.53	25,000.00	45,634.53	282.5%
Net Other Income	-70,634.53	-25,000.00	-45,634.53	282.5%
Net Income	-163,227.79	3,550.00	-166,777.79	-4,598.0%

Russian River Flood Control District
Profit & Loss Prev Year Comparison
July 2021 through February 2022

Cash Basis

	Jul '21 - Feb 22	Jul '20 - Feb 21	\$ Change	% Change
Ordinary Income/Expense				
Income				
Interest-LAIF	980.62	3,579.04	-2,598.42	-72.6%
Interest-SBMC	64.06	67.29	-3.23	-4.8%
Property Taxes	36,478.45	37,565.99	-1,087.54	-2.9%
Reimbursed Expenses	36,793.64	19,570.10	17,223.54	88.0%
Water Sales	75,106.00	68,761.00	6,345.00	9.2%
Total Income	149,422.77	129,543.42	19,879.35	15.4%
Expense				
Consulting	4,950.00	10,716.25	-5,766.25	-53.8%
Fees, County & LAFCo	1,396.13	594.09	802.04	135.0%
Gage	27,138.75	7,237.50	19,901.25	275.0%
Groundwater Sustainability	10,513.64	3,000.00	7,513.64	250.5%
Insurance, Liability	6,144.80	5,687.19	457.61	8.1%
Insurance, Workers Comp	482.91	1,517.58	-1,034.67	-68.2%
Legal	23,946.03	14,878.80	9,067.23	60.9%
Memberships	5,670.00	5,597.00	73.00	1.3%
Meters Expense	54.15	1,107.28	-1,053.13	-95.1%
Office Operating Expenses	2,395.11	1,953.65	441.46	22.6%
Payroll Expenses				
CalPERS 1959 Survivor Billing	78.40	15.00	63.40	422.7%
CalPERS 457 Employee Def Comp	2,312.50	2,125.00	187.50	8.8%
CalPERS Company Match	5,850.94	5,476.96	373.98	6.8%
CALPERS GASB-68 Fees	0.00	700.00	-700.00	-100.0%
Employee Health Insurance	7,800.00	9,600.00	-1,800.00	-18.8%
Gross Wages	75,488.38	70,429.50	5,058.88	7.2%
Medicare	1,123.58	1,038.80	84.78	8.2%
Payroll Taxes- FICA, etc	4,804.28	4,441.75	362.53	8.2%
Vacation/Sick	2,000.00	1,211.52	788.48	65.1%
Payroll Expenses - Other	0.00	0.00	0.00	0.0%
Total Payroll Expenses	99,458.08	95,038.53	4,419.55	4.7%
Payroll Taxes- old	0.00	0.00	0.00	0.0%
Reconciliation Discrepancies	0.00	-14,805.00	14,805.00	100.0%
Rent, Utilities	5,044.72	4,994.52	50.20	1.0%
Stipends, Meetings	3,600.00	3,450.00	150.00	4.4%
SWRCB Permits	15,930.05	12,661.84	3,268.21	25.8%
Training Costs	900.00	594.53	305.47	51.4%
Unfunded Pension Liability	8,419.00	6,777.00	1,642.00	24.2%
Vehicle	229.09	91.66	137.43	149.9%
Water Resiliency	25,743.57	650.00	25,093.57	3,860.6%
Total Expense	242,016.03	161,742.42	80,273.61	49.6%
Net Ordinary Income	-92,593.26	-32,199.00	-60,394.26	-187.6%
Other Income/Expense				
Other Expense				
Meter Purchase	1,884.53	4,968.00	-3,083.47	-62.1%
Reserves	68,750.00	50,000.00	18,750.00	37.5%
Total Other Expense	70,634.53	54,968.00	15,666.53	28.5%
Net Other Income	-70,634.53	-54,968.00	-15,666.53	-28.5%
Net Income	-163,227.79	-87,167.00	-76,060.79	-87.3%

Russian River Flood Control District Balance Sheet Prev Year Comparison

As of February 28, 2022

Cash Basis

	Feb 28, 22	Feb 28, 21	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
LAIF				
Capital Reserve	48,000.00	53,000.00	-5,000.00	-9.4%
Emergency Reserve	28,000.00	32,000.00	-4,000.00	-12.5%
Operating Reserve	153,000.00	156,000.00	-3,000.00	-1.9%
WaterSupplyReliability Reserve	259,411.40	247,411.40	12,000.00	4.9%
LAIF - Other	2,287.29	772.24	1,515.05	196.2%
Total LAIF	490,698.69	489,183.64	1,515.05	0.3%
SBMC Checking	311,688.79	166,245.65	145,443.14	87.5%
SBMC Savings	100,063.69	267,716.69	-167,653.00	-62.6%
Total Checking/Savings	902,451.17	923,145.98	-20,694.81	-2.2%
Other Current Assets	3,984.00	3,984.00	0.00	0.0%
Total Current Assets	906,435.17	927,129.98	-20,694.81	-2.2%
Fixed Assets				
Accumulated Depreciation	-24,542.00	-24,542.00	0.00	0.0%
Meters & Vehicles	134,111.25	130,935.89	3,175.36	2.4%
Total Fixed Assets	109,569.25	106,393.89	3,175.36	3.0%
Other Assets				
Deferred Outflows	64,366.00	64,366.00	0.00	0.0%
Total Other Assets	64,366.00	64,366.00	0.00	0.0%
TOTAL ASSETS	1,080,370.42	1,097,889.87	-17,519.45	-1.6%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Other Current Liabilities				
Accrued Expenses	10,263.00	10,263.00	0.00	0.0%
Payroll Liabilities				
1959 Survivor Benefits (Liab)	-2.00	-1.00	-1.00	-100.0%
CalPERS- Employee contr (liab.)	-295.31	28.15	-323.46	-1,149.1%
CalPERS 457 Def Comp (Liab)	-131.25	12.50	-143.75	-1,150.0%
CalPERS Company Match (Liab)	-305.59	64.93	-370.52	-570.7%
Employee Health Insurance	-600.00	1,200.00	-1,800.00	-150.0%
Federal Withholding	1,370.00	1,292.00	78.00	6.0%
FICA	1,240.00	1,188.34	51.66	4.4%
Medicare	290.00	277.92	12.08	4.4%
State Withholding CA	707.26	677.94	29.32	4.3%
Total Payroll Liabilities	2,273.11	4,740.78	-2,467.67	-52.1%
Total Other Current Liabilities	12,536.11	15,003.78	-2,467.67	-16.5%
Total Current Liabilities	12,536.11	15,003.78	-2,467.67	-16.5%
Long Term Liabilities				
Net Pension Liability	36,024.00	36,024.00	0.00	0.0%
Total Long Term Liabilities	36,024.00	36,024.00	0.00	0.0%
Total Liabilities	48,560.11	51,027.78	-2,467.67	-4.8%
Equity				
Opening Bal Equity	541,116.95	541,116.95	0.00	0.0%
Retained Earnings	653,921.15	592,912.14	61,009.01	10.3%
Net Income	-163,227.79	-87,167.00	-76,060.79	-87.3%
Total Equity	1,031,810.31	1,046,862.09	-15,051.78	-1.4%
TOTAL LIABILITIES & EQUITY	1,080,370.42	1,097,889.87	-17,519.45	-1.6%

Russian River Flood Control District
Monthly Payment Detail

Cash Basis

As of February 28, 2022

Type	Date	Name	Memo	Original Amount	Paid Amount
SBMC Checking					
Bill Pmt -Check	02/02/2022	State Compensation Insurance Fund	2021-22 FY Policy charges for 1/9/21-2/9/22	-429.91	-429.91
Bill Pmt -Check	02/03/2022	Comcast Business	Internet services for 1/13 - 2/12/22	-76.47	-76.47
Bill Pmt -Check	02/08/2022	Intuit	Monthly Payroll Subscription	-2.00	-2.00
Bill Pmt -Check	02/09/2022	Herum/Crabtree/Suntag	legal counsel, Jan 2022 dates	-3,021.75	-3,021.75
Bill Pmt -Check	02/09/2022	Cardmember Service	Credit card 12/14- 1/12/22	-680.18	-680.18
Bill Pmt -Check	02/14/2022	Mike Podlech	Fisheries Habitat Evaluation on Hensley Creek	-2,445.00	-2,445.00
Bill Pmt -Check	02/21/2022	Willow County Water District	Rent and Utilities Jan 2022	-665.22	-665.22
Bill Pmt -Check	02/28/2022	US Cellular	Cell service 2-14-22 to 3/13/22	-54.68	-54.68
Bill Pmt -Check	02/28/2022	Alfred White	Board Meeting Stipend July - Dec 2021	-750.00	-750.00
Bill Pmt -Check	02/28/2022	John Reardan	Board Meeting Stipend July - Dec 2021	-675.00	-675.00
Bill Pmt -Check	02/28/2022	LACO	Water Resiliency - funding analysis & grant writing	-4,195.00	-4,195.00
Bill Pmt -Check	02/28/2022	Tyler Rodrigue	Board Meeting Stipend July - Dec 2021	-375.00	-375.00
Total SBMC Checking					-13,370.21
TOTAL					-13,370.21

Project Water Worksheet as of March 1, 2022

**Please note:
The Board of Trustees has issued Declaration#21-02,
Stage III: Water Supply Warning**

It has yet to be determined how much of the contractual water supply will be available to customers for 2022.

	Current totals in Acre Feet	
Project Water Licensed to MC RRFC & WCID:	7940	
Contracted Non-Municipals	4082	
Contracted Municipals:		
Calpella CWD	85	
Henry Station Mutual Water Co	8	
Hopland PUD	222	
Millview CWD - Municipal Use	970	
Millview CWD - Wheeled Municipal Use	189.15	
Millview CWD - Irrigation Use	12	
Rogina Water	800	
River Estates Mutual Water Company	26	
Willow CWD - Municipal Use	515	
Willow CWD - Irrigation Use	80	
Contracted Municipals:	2907.15	2907.15
Contracted Total:		6989.15

Expected requests for change in contract quantity
+400
-400

Uncontracted Water Supply for 2021: 816.65

5 **DRAFT MINUTES**
6 **Regular Meeting of February 7, 2022**
7

8 IN COMPLIANCE WITH ASSEMBLY BILL 361, THIS MEETING WAS HELD VIA ZOOM.
9

10 **1. Roll Call**

11 President Watt called the meeting to order at 4:45 PM.

- 12
13 Trustees Present: Christopher Watt, President
14 Alfred White, Vice President
15 Matthew Froneberger, Treasurer
16 Tyler Rodrigue, Trustee
17 John Reardan, Trustee
18

- 19 Staff: Elizabeth Salomone, General Manager
20 Jeanne Zolezzi, Legal Counsel (for closed session only)
21

22 **2. Public Expression** – No one from the public indicated interest in public expression
23

24 **3. Approval of Agenda**

25 Trustee Reardan moved to approve the agenda as presented. Vice President White seconded the motion.
26 The motion was approved by the following vote:

- 27 Ayes: 5 (Froneberger Reardan, Rodrigue, White, Watt)
28

CLOSED SESSION

- 29 **4.** Information received from participation in Inland Water & Power Commission (IWPC) joint powers agency
30 closed session that has direct financial or liability implications for RRFC (Gov. Code §54956.96) *Property:*
31 *PG&E Potter Valley Project. Agency Negotiators: Janet Pauli & Scott Shapiro*
32 *Negotiating Parties: IWPC and FERC. Under Negotiation: Price and Terms*
33
34 **5.** Closed Session Conference with Legal Counsel – Anticipated Litigation [Continued to the end of the meeting]
35 Gov. Code § 54956.9(d) *Significant exposure to litigation: (1 potential case)*
36 **6.** (1) Government Public Employee Performance Evaluation: Gov. Code §54957 (General Manager).
37 (2) Conference with Labor Negotiators: board representative – Board President or HR Consultant,
38 Unrepresented Employee: General Manager
39

40 The Board entered closed session at 4:47 PM and returned to open session at 6:10 PM with no action to report.
41 The Board re-entered closed session at 7:45 and returned to open session at 8:00 PM, see Item 7.
42

43 **ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

44 **7. Oral Recommendation Regarding Proposed Changes to Contract, Salary, and/or Fringe Benefits**
45 **of General Manager**

46 Vice President White moved to approve the renegotiated General Manager’s Amended and Restated
47 Employment Contract. Trustee Reardan seconded the motion. The motion was approved by the
48 following vote:

- 49 Ayes: 5 (Froneberger Reardan, Rodrigue, White, Watt)
50

(Continued...)

52 **8. Inland Water & Power Commission (IWPC) Update & Funding Request Water Resiliency**
 53 **Planning**

54 GM Salomone, Trustee Reardan, and Treasure Froneberger presented the item. IWPC is requesting all
 55 five members contribute an additional \$50,000. Trustee Reardan reported the funding is earmarked for
 56 attorneys, consultants for the relicensing efforts, and funding consultants. Board discussion was held. Tom
 57 Schoeneman, Redwood Valley County Water District Chair, offered public comment.

58
 59 Trustee Reardan moved to approve the authorization of a \$25,000 contribution to Inland Water & Power
 60 Commission and direction to extend an invitation to IWPC Chair and Legal Counsel to provide a Closed
 61 Session Update at a future RRFC Board meeting. Vice President White seconded the motion. The motion
 62 was approved by the following vote:

63 Ayes: 3 (Froneberger Reardan, White)

64 Noes: 2 (Rodrigue, Watt)

65

66 **9. Water Supply Conditions Update and District Response**

67 GM Salomone presented the item, reviewing the options for the Voluntary Conservation Program and
 68 receiving feedback. Board discussion was held. Bree Klotter, Redwood Valley County Water District
 69 Board Member, offered public comment.

70 **10. Water Resiliency Planning**

71 GM Salomone presented the item. President Watt and Trustee Reardan provided an update from the
 72 water storage project Ad Hoc Committee. Board discussion was held. Bree Klotter, Redwood Valley
 73 County Water District Board Member, offered public comment. Board consensus was to continue moving
 74 forward in exploring the feasibility of the project.

75

76 **REGULAR BUSINESS, INFORMATION, AND REPORT ITEMS**

77 **11. Consent Calendar**

- 78 a) Acceptance of the January 2022 Financial Report
 79 b) Approval of Minutes for the January 10, 2022 Regular Meeting
 80 c) State of Emergency

81 *Board to reconsider the circumstances of the state of emergency and determine by majority vote that (i) The state of emergency continues to*
 82 *directly impact the ability of the members to meet safely in person; and/or (ii) State or local officials continue to impose or recommend*
 83 *measures to promote social distancing as previously passed in Board Resolution #21-04.*

84

85 Vice President White moved to approve Consent Calendar Items a-c, correcting all votes on the minutes to
 86 show Treasurer Froneberger as present & voting aye. Trustee Reardan seconded the motion. The motion was
 87 approved by the following unanimous vote:

88 Ayes: 5 (Froneberger Reardan, Rodrigue, White, Watt)

89

90 **12. Board Member & Committee Reports**

91 Nothing to note.

92 **13. General Manager Report & Correspondence**

93 Nothing to note.

94

95

(Continued...)

96

98 **14. Direction on Future Agenda Items**

99 None to note.

100

101

102

ADJOURNMENT

103

104 Trustee Reardan moved to adjourn the meeting at 8:03 PM. Vice President White seconded the motion. The
105 motion was approved by the following unanimous vote:

106 Ayes: 5 (Froneberger Reardan, Rodrigue, White, Watt)

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President	Vice President	Treasurer	Trustee	Trustee
<i>Christopher Watt</i>	<i>Alfred White</i>	<i>Matthew Froneberger</i>	<i>Tyler Rodrigue</i>	<i>John Reardan</i>

***Mendocino County Russian River Flood Control
& Water Conservation Improvement District***

STAFF REPORT

To: Board of Trustees
From: E. Salomone, General Manager
Meeting: Monday, March 7, 2022
RE: Agenda Item 6d: State of Emergency

The Strategic Plan relevant priority is to **Administer** District resources in alignment with the District's Mission Statement to proactively manage the water resources of the upper Russian River for the benefit of the people and environment of Mendocino County.

Background

The Ralph M. Brown Act (Gov. Code § 54950 et seq.) generally requires local agencies meeting via teleconference, including through other virtual or electronic means, to provide public access at each location in which members of the legislative body are teleconferencing. Legislature recently enacted Assembly Bill 361, Chapter 165, Statutes of 2021 ("AB 361"), which amended Government Code section 54953 to allow local agencies to meet fully virtually during a proclaimed state of emergency if state or local officials have imposed or recommended measures to promote social distancing. The Governor of California issued a proclamation declaring a state of emergency on March 4, 2020 due to the COVID-19 pandemic, pursuant to section 8625 of the California Emergency Services Act, and this proclaimed state of emergency currently remains in effect. Additionally, on September 29, 2021, the Mendocino County Health Officer issued a Health Recommendation urging public bodies in Mendocino County to continue meeting remotely through online meetings to lower the risk of COVID-19 transmission.

On November 1, 2021, the Board of Trustees of the Mendocino County Russian River Flood Control & Water Conservation Improvement District adopted Resolution #21-04 Making Findings and Determinations Under Assembly Bill 361 For Continued Virtual Meetings. Consistent with the provisions of Government Code Section 54953(e), the Board found and determined that (1) a state of emergency related to COVID-19 is currently in effect; and (2) state and local officials have recommended measures to promote social distancing in connection with COVID-19. Based on such facts, findings and determinations, the Board authorized staff to conduct remote teleconference meetings of the Board under the provisions of Government Code Section 54953(e). 3. This Resolution took effect immediately.

Recommended Action:

- Move to reaffirm the previously adopted Resolution #21-04 Making Findings and Determinations under Assembly Bill 361 for Continued Virtual Meetings, determining that (i) The state of emergency continues to directly impact the ability of the members to meet safely in person; and/or (ii) State or local officials continue to impose or recommend measures to promote social distancing.

Attachments:

- Resolution #21-04 Making Findings and Determinations under Assembly Bill 361 for Continued Virtual Meetings, dated November 1, 2021

Resolution #21-04

of the

Mendocino County Russian River Flood Control & Water Conservation Improvement District

Making Findings and Determinations Under Assembly Bill 361 For Continued Virtual Meetings

WHEREAS, the Mendocino County Russian River Flood Control & Water Conservation Improvement District Board of Trustees, hereinafter referred to as the “Board of Trustees,” is committed to preserving and nurturing public access to and participation in meetings of the Board; and

WHEREAS, the Ralph M. Brown Act (Gov. Code § 54950 et seq.) generally requires local agencies meeting via teleconference, including through other virtual or electronic means, to provide public access at each location in which members of the legislative body are teleconferencing; and

WHEREAS, the Legislature recently enacted Assembly Bill 361, Chapter 165, Statutes of 2021 (“AB 361”), which amended Government Code section 54953 to allow local agencies to meet fully virtually during a proclaimed state of emergency if state or local officials have imposed or recommended measures to promote social distancing; and

WHEREAS, the Governor issued a proclamation declaring a state of emergency on March 4, 2020 due to the COVID-19 pandemic, pursuant to section 8625 of the California Emergency Services Act, and this proclaimed state of emergency currently remains in effect; and

WHEREAS, starting in March 2020, in response to the spread of COVID-19 in the State of California, the Governor issued a number of executive orders aimed at containing the COVID-19 virus; and

WHEREAS, among other things, these orders waived certain requirements of the Brown Act to allow legislative bodies to meet virtually; and

WHEREAS, pursuant to the Governor’s executive orders, the Board has been holding virtual meetings during the pandemic in the interest of protecting the health and safety of the public, staff, and Board members; and

WHEREAS, the Governor’s Executive Order N-29-20 related to the suspension of certain provisions of the Brown Act expired on September 30, 2021; and

WHEREAS, AB 361, effective as of October 1, 2021 allows legislative bodies to meet virtually provided there is a state of emergency, and either (1) state or local officials have imposed or recommended measures to promote social distancing; or (2) the legislative body determines by majority vote that meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board has considered the circumstances of the state of emergency; and

WHEREAS, state or local officials continue to recommend measures to promote social distancing; and

WHEREAS, on September 29, 2021, the Mendocino County Health Officer issued a Health Recommendation urging public bodies in Mendocino County to continue meeting remotely through online meetings to lower the risk of COVID-19 transmission; and

WHEREAS, the continuation of virtual meetings will allow for full participation by members of the public until the present state of emergency has ended; and **WHEREAS**, the Board desires to continue to hold virtual meetings pursuant to AB 361 and Government Code section 54953(e).

NOW, THEREFORE, BE IT RESOLVED that, the District Board hereby resolves as follows:

1. The above recitals are true and correct.
2. Consistent with the provisions of Government Code Section 54953(e), the Board finds and determines that (1) a state of emergency related to COVID- 19 is currently in effect; and (2) state and local officials have recommended measures to promote social distancing in connection with COVID-19. Based on such facts, findings and determinations, the Board authorizes staff to conduct remote teleconference meetings of the Board under the provisions of Government Code Section 54953(e). 3. This Resolution shall take effect immediately.

ADOPTED 1st of November, 2021 by the Board of Trustees of the Mendocino County Russian River Flood Control & Water Conservation Improvement District, by the following vote:

Christopher Watt	<input checked="" type="checkbox"/> Yes / No / Abstain / Absent
Alfred White	<input checked="" type="checkbox"/> Yes / No / Abstain / Absent
Matthew Froneberger	<input checked="" type="checkbox"/> Yes / No / Abstain / Absent
Tyler Rodrigue	<input checked="" type="checkbox"/> Yes / No / Abstain / Absent
John Reardan	<input checked="" type="checkbox"/> Yes / No / Abstain / Absent



Signed: _____
Christopher Watt, Board of Trustees President

1/11/21
Date



Attest: _____
Elizabeth Salomone, General Manager

1/11/21
Date

*Mendocino County Russian River Flood Control
& Water Conservation Improvement District*

General Manager's Report for February 2022

Presented at Regular Meeting of Monday, March 7, 2022

Priority 1, Secure: Ensure reliable and available sources of water. (Water rights license, Reservoirs, PVP)

See also:

Agenda Item 4: Water Supply Condition Update & District Response.

Agenda Item 5: Water Resiliency Planning

Potter Valley Project: The Partners in the relicensing effort submitted a status update to the Federal Energy Regulatory Commission (FERC) reporting that a regional entity and other required tasks are not complete, and a final license application will not be filed. A number of public comments have been submitted to FERC regarding the relicensing project, including a letter from Congressman Huffman.

RRFC Water Right License: The State Water Resources Control Board continues to request follow up data from the 2021 SB88 and Emergency Regulation Curtailment compliance inspection. It is anticipated the final requested information will be complete around mid-April and the inspection will close.

RRFC Water Right Applications: The Administrative Hearing Office Status Conference was held February 15th. The submitted timeline was slightly amended, praise given to RRFC for continued outreach to protestants, and overall encouragement for recognition that capturing surplus water rather than firm yield is the way forward for the watershed. The three project protestants spoke highly of the efforts RRFC has taken to meet with them to address concerns and generally supported the projects. A follow up conference was scheduled for August 19, 2022. Progress is being made on the timeline submitted including engaging a firm to conduct the water supply analysis.

Priority 2, Use: Ensure water is managed to its highest and best use as a public resource.

(Contracts & water sales, monitor & respond to regional water issues)

(See last page of this report for updates on all community partner meetings attended this month.)

Water Sales: Customer verification of 2021 water use under their RRFC contract is nearly complete. The District's annual water right reporting is due April 1, 2022 and is scheduled to be submitted on time. Annual customer invoices have also been issued, with payments coming in throughout February and March.

Groundwater Sustainability: The Ukiah Valley Groundwater Sustainability Agency (GSA) Board met and selected West Yost for GSA Administrative Services, approved the 2022 meeting calendar, appointed Adam Gaska as the alternate Ag representative, and received an update on the progress of the first annual GSP update report due in April.

Priority 3, Advocate: Participate as an active stakeholder in the security and use of water beyond our direct authority. (Stakeholder positions, participation with community partners, website, legislation)

Association of California Water Agencies (ACWA): The Region 1 Board met this week and member GM Salomone was appointed the Alternate Vice Chair, able to sit in on required Committee and Board meetings on behalf of the Vice Chair.

Priority 4: Administer: Foster sustainable leadership and management of agency resources.

(GM, Trustees, systems, financial)

General Manager Professional Development: A number of the conferences, webinars, and workshops were attended this month: (1) Women in Water met with a presentation on partnership strategies towards maximizing and promoting resilient watersheds. Water infrastructure, stormwater capture, storage, recharge, maximizing use and reuse of local water resources and working together regionally across various water suppliers were topics discussed. (2) Participated in Updating Water Rights Data (UPWARD) for California advisory group. UPWARD is a new project to improve the way the state collects and manages its water rights data and information. (3) Attended part of the Division of Drinking Water system partnership workshop focusing on two areas in Mendocino County (Fort Bragg, and Ukiah Valley.) (4) Attended webinar on How to run a Groundwater Sustainability Agency. (5) Attended and offered public comment at State Water Board and North Coast Region Water Quality Control Board meetings.

Operations: The District Office continues to be closed to the public.

Community Meetings Attended This Month

Upper Russian River Water Agency (URRWA) (2/2/22): GM reported that maintenance projects proceeding apace. *Inland Water & Power Commission (IWPC) has made additional requests for funding the Potter Valley Project relicensing efforts. *Voluntary Conservation Program options were discussed to provide feedback to the GM and the Steering Committee. *Groundwater Sustainability Agency monitoring wells completed. *City of Ukiah and URRWA staff met to discuss a dual service water/sewer agency. URRWA Board members LaRue and Cardoza were appointed to an ad hoc to meet with City of Ukiah Water & Sewer Director to explore. *The Board voted to adopt a biannual audit instead of an annual one for the cost savings.

City of Ukiah (2/2/22): Nothing to note.

Local Agency Formation Commission (LAFCo) (2/7/22): Nothing water related to note.

UV Sanitation District (2/9/22): Discussion was held regarding interest and progress toward regional water and/or wastewater entities. Sean White, City of Ukiah Director of Water & Sewer, and Jared Walker, URRWA General Manager, both spoke in support of continued efforts to discuss region cooperation. UV San District Chair Ernie Wipf and Sean White agreed that consolidating every entity completely was important, without leaving areas out of the service area.

Inland Water & Power Commission (IWPC) (2/10/22): The Commission voted in support of IWPC Chair and Legal Counsel attending member agency closed sessions to provide updates and Q/A. (2) Member funding: County of Mendocino approved a \$50,000 contribution. Potter Valley Irrigation District to consider at the February Board meeting. Redwood Valley County Water District requested further information before committing. City of Ukiah Councilmember Jim Brown noted the uncertainty that the City is getting its money's worth, and was yet to be seen if Council would approve it. From City agenda: Consideration of Financial Contribution in the Amount of \$50,000 to the Inland Water and Power Commission for Legal Services Related to the Potter Valley Project. Staff recommends Council request a written proposal from IWPC Board that details a revised fund request including an updated scope, use and need. It was reported RRFC approved \$25,000 plus a request for an update.

Hopland PUD (2/10/22): No one from the District attended.

Willow County Water District (2/14/22): All service contracts with other water districts were approved by their Boards. It was reported the City of Ukiah staff were interested in talks regarding a new regional water and sewer district. Voluntary Conservation Agreement proposals were discussed. Willow planning to swap out large old pump in well field for smaller more efficient pump.

Resource Conservation District (2/15/22): Some discussion of water issues, mostly in the Navarro River and Anderson Valley. Updates provided on Russian River and Potter Valley Project issues.

Millview County Water District (2/15/22): (1) The public hearing for the adoption of a negative declaration for Masonite site annexation was postponed after comments from City of Ukiah water rights attorney, Phil Williams, drawing attention to procedural issues of noticing and available documentation. (2) GM provided updates and received feedback on several operational issues. (3) Well 35 is likely to be running for the summer of 2022. (4) GM explained the three options for the voluntary conservation program and received feedback.

Calpella County Water District (2/16/22): No one from RRFC attended.

Redwood Valley County Water District (2/17/22): (1) IWPC Chair Janet Pauli made a presentation asking for continued funding. The Board was ready to vote to fund the requested \$50,000, but it had not been agendaized. (2) Ad Hoc Committee for interviewing prospective Board members will make a recommendation at the next meeting. (3) GM Walker reported on discussion with City of Ukiah Water & Sewer Director Sean White regarding water supply to the District from the City. Ag water would not be included. (4) Staff noted that Ag water for Redwood Valley this year from RRFC was unlikely based on low Lake Mendocino storage levels.

* * * *

Prepared and submitted to the Board of Trustees by: *Elizabeth Salomone, General Manager*

Willow County Water District

151 Laws Avenue
Ukiah, California 95482-6655
707-462-2666
FAX 707-462-2687

Russian River Flood Control

02/01/2022

151 Laws Ave. Suite A

Ukiah, CA 95482

Dear Russian River Flood Control,

This letter is to inform you the rent at above address will increase 9% effective 04/01/2022 from \$520.00 to \$567.00 in accordance with California Assembly Bill 1482 and Mendocino County CPI.

The last rent increase for said office was on 01/01/2013.

All other terms and Condition of the original lease shall remain in effect.

Thank you,



Jared Walker

General Manager

Willow County Water District